



## **FOLSOM ELEMENTARY SCHOOL**

1357 MAYS LANDING ROAD

FOLSOM, NJ 08037

Phone: 609-561-8666 / Fax: 609-567-8751

www.folsomschool.org

Kevin J. Fricke

*Superintendent*

Christopher R. Veneziani

*Business Administrator*

Michele L. Hetzel

*Director of Curriculum & Instruction  
& Special Education*

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### **Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2022-2023 School Year (SY)**

**County:** Atlantic

**Name of District:** Folsom School District

**Name of Chief School Administrator:** Kevin J. Fricke

**Chief School Administrator Contact:** 609-561-8666 ext. 113

**The following contains information for Emergency Virtual or Remote Instruction Programs for the 2022-2023 School Year.**

- **Academic, Social and Behavioral Supports for Students**
- **Social and Emotional Health of Staff**
- **Delivery of Special Education and Related Services**
- **Addressing ELL Needs**
- **Technology**
- **Extended Learning Opportunities**
- **Food Service Plan and Distribution**
- **Facilities Plan**
- **Essential Employees**

#### **Academic, Social and Behavioral Supports for Student**

##### **Preschool**

- PK students will have at least 90 minutes of synchronous learning activities per day and 120 minutes of asynchronous learning activities per day delivered through movements, music, and teacher developed activities.
- The PK teacher will update Google Classroom with learning activities/plans daily. In addition, a link on Google Classroom for use throughout the year. This link will be used to access live-streamed instruction.
- Students participating in the remote/ virtual instruction will be marked "present".



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- Parents must communicate with the main office should the student become ill or choose not to participate in the live-streamed lessons that day. Students in those instances will be considered "absent".
  - Teachers will follow the same lesson schedule each day to ensure parents and students have easy and consistent access to the live stream via Google Classroom.
  - All teachers will maintain flexibility and accommodate according to a student's unique needs during time away from in-person learning.

### Grades K-5

- K-5 students will be provided a minimum of 240 minutes of synchronous, live-streamed instruction as well as supplemental asynchronous learning activities each day.
- K-5 students will adhere to their regular classroom schedule with built-in virtual learning breaks.
- Teachers will update Google Classroom with learning activities each school day.
- Teachers created and posted a Meet link on Google Classroom for use throughout the year. This link will be used to access live-streamed instruction.
- Students participating in the remote / virtual instruction will be marked "present".
- Parents must communicate with the main office should the student become ill or choose not to participate in the live-streamed lessons that day. Students in those instances will be considered "absent".
- Teachers will take attendance once during each class period.
- Teachers will follow the regular bell/class schedule each day to ensure parents and students have easy and consistent access to the live-streamed instruction.
- Students will participate in live-streamed instruction for each content area.
- During live-streamed instruction, K-5 students are expected to:
  - Log in at the start time of each Google Meet and remain in each Meet until its conclusion.
  - Keep cameras on and microphones muted unless otherwise directed by the teacher.
  - Remain quiet unless called upon to participate.
  - Complete/submit any work assigned by the teacher.
- All teachers will maintain flexibility and accommodate students' needs during time away from in-person learning.

### Grades 6-8

- Middle School students will be provided a minimum of 240 minutes of synchronous, live-streamed instruction as well as supplemental asynchronous learning activities each day.
- Teachers will update Google Classroom with learning activities each school day.
- Teachers created and posted a Meet link on Google Classroom for use throughout the year. This link will be used to access live-streamed instruction.
- Students participating in the remote/virtual instruction will be marked "present".
- Parents must communicate with the main office should the student become ill or



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choose not to participate in the live-streamed lessons that day. Students in those instances will be considered "absent".

- Teachers will take attendance once during each class period.
- Teachers will follow the regular bell/class schedule each day to ensure parents and students have easy and consistent access to the live stream ed instruction.
- Students will participate in live-streamed instruction for every class.
- During live-stream instruction, students are expected to:
- Log in at the start time of each Google Meet and remain in each Meet until the conclusion.
- Keep cameras on and microphones muted unless otherwise directed by the teacher.
- Remain quiet unless called upon to participate.
- Complete/submit any work assigned by the teacher.
- All teachers will maintain flexibility and accommodate according to a student's unique needs during time away from school due to quarantine.

Whether the students are participating in remote or in-person instruction, academic supports in grades PK-8 will include differentiated instruction and small group instruction. All benchmarks, formative and summative assessments will be administered to determine the academic needs of each student. Students' growth will be measured with Beginning, middle and end of the year assessments.

All district curriculum includes formative and summative assessments aligned to the NJSLs. Students attending virtual instruction will take assessments online. District benchmarks in conjunction with Start Strong assessment will be used to level students and measure their growth. Additional progress monitoring will be conducted utilizing Big Ideas, Raz Kids, Reflex Math, St Math and other online supplemental programs.

In grades PK-8 social and behavior supports will be provided through classroom lessons developed and presented by the school counselor. Folsom School District utilizes Peek a Pak, Sanford Harmony and Positive Action programs as well as Positive Behavior In Schools programming and philosophies. These programs foster positive behavior, understanding differences and are intended to promote a positive school climate. The school counselor will provide counseling services to all students PK-8, either virtually or in person during the 2022-2023 school year. Members of the child study teamwork with the school counselor to provide services.

### **Social and Emotional Health of Staff**

Professional development related to trauma-informed educational strategies is offered by our Student Support Service Team. Team members have attended training in effective teaching strategies for all students but especially for children who have experienced childhood trauma. The SSS Team provides teachers with activities to promote the development of the SEL competencies identified by the NJDOE. The district team also shares self-care strategies with the assistance of our wellness counselor contracted through AtlantiCare. All staff will be encouraged to monitor their own health and stay home when they are not well. In the event of a required transition to remote instruction, school climate team and SSS team will work together to promote a positive school culture and climate virtually.



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### Delivery of Special Education and Related Services

Students receiving special education and related services will be provided with services per their IEP to the greatest extent possible. If an amendment or revision to an IEP needs to be made it will address the method of instruction, including remote learning model, and determine if additional services are needed. In addition, students will be provided any additional materials based on individual need.

Case managers will continue to monitor student progress through teacher communication, data collection, and parent feedback. At this time, Folsom School District utilizes tools to track services provided. Student progress is monitored in various ways including the Realtime Student Information System, teacher created materials and tools, NWEA Map data, F&P assessments, and other district benchmark information. Accommodations and modifications are noted in special education teacher lesson plans.

The district has returned to the typical procedures for staff to conduct IEP meetings, evaluations and other meetings to identify, evaluate or reevaluate students with disabilities. These may be held virtually if necessary. Communication practices are followed in accordance with federal and state law. The practices include providing information related to Project Child Find, sharing on social media platforms, distributing, and posting flyers throughout the community.

### Addressing ELL Needs

The district provides ELL services to students who are eligible for services. All parent communication is translated to Spanish as needed and differentiation along with Spanish resources are provided for classroom instruction.

### Technology

The Folsom School District provides all students with a device for use during school. These devices may be taken home for remote/virtual learning. The district has pre-purchased hotspots to distribute for any student who does not have adequate broadband access.

### Extended Learning Opportunities

Extended learning opportunities will be provided through online academic support after school hours for any student needing additional help. This includes students received Title I supplementary instruction.

### Food Service Plan and Distribution

In the event of a complete school district closure, the school will be a meal distribution site for meal pickup and will be effectively communicated with parents via social media, emails, phone, and school website.



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### **Facilities Plan**

In the event of a complete school district closure, the custodial staff will still report to the school to maintain the building systems and be ready for immediate occupancy.

### **Other**

Transportation will not be required and will be placed on hold.

Extracurricular activities will be held virtually where possible.

No childcare services will be provided.

### **Essential Employees**

The following personnel are considered essential personnel in the event of a transition to remote learning:

Superintendent/Principal: Kevin J. Fricke

Business Administrator: Christopher R. Veneziani

Director of Curriculum & Instruction and Special Services: Michele L. Hetzel

Technology Coordinator: Patrick Ward

Food Services Manager: Debbie DeCicco

Building & Grounds Supervisor: Ron Losse