

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, January 24, 2023 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 5:36 pm.

ROLL CALL

The following members were present: Daria DeStefano, Tiffani Dych, Lisa O'Toole, Glenn Smith, John Thomas, and Andrea Way; also, in attendance were the Superintendent, Kevin Fricke, the Business Administrator, Christopher Veneziani, and the Board Attorney Kasi M. Gifford. Marisa Scibilia was absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, at 5:37 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by John Thomas, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:37 PM.

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

Fall 2022 Start Strong Assessment Overview

COMMUNICATION

FIRST OF TWO, PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

BOARD OF EDUCATION BUSINESS

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

APPROVAL OF MINUTES

1. Upon the recommendation of the Business Administrator, a motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of December 20, 2022 (Regular Meeting) and January 3, 2023 (Reorganization Meeting).

(Attachment A)

FINANCIAL

Upon the recommendation of the Business Administrator, a motion was made by John Thomas, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. Board Secretary/Treasurer's Reports/Certification

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **December 31, 2022**, no budgetary line-item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **December 31, 2022** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **December 2022**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **December 2022**.

(Attachment B)

3. Budget Summary Report

A budget summary report is submitted for review.

(Attachment C)

4. Bills List

Motion to approve the payroll, agency, and bills list of ~~\$272,764.25~~ **\$272,983.80 for January 2023.**

(Attachment D)

5. Line item transfers

Motion to approve the attached transfer of funds within the 2022-2023 operating budget.

(Attachment E)

6. Voided Check

Motion to approve voiding check number 102 from the Insurance Account.

DISPOSAL OF SURPLUS

Upon the recommendation of the Business Administrator, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 7.** Motion to approve the disposal of the following curriculum / textbooks. These materials are not aligned to the current standards/scope and sequence. These materials are beyond the date required to be submitted to the State of NJ DOE textbook sharing database.

PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by John Thomas, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

8. Motion to approve Jasmine Williams to take an unpaid day on Friday, February 3, 2023.
9. Motion to approve the resignation of Sarah Doherty, School Counselor, effective March 11, 2023.
(Attachment F)
10. Motion to approve posting the position of School Counselor.
11. Motion to approve the following mentor for the 2022-2023 school year, at a prorated rate of \$550 per the Folsom School District Mentoring Plan, as listed:

Mentor Teacher	Novice Teacher	Grade Level
Gabrielle Hoyer	Makayla Brennan	3rd
12. Motion to approve Timothy Baginski, as a Custodian part-time, 20 hours per week at \$16.00 per hour, beginning on or about January 25, 2023, for the 2022-2023 school year.
13. Motion to approve Tracie Maffei, as a Playground Aide, up to 13.75 hours per week at \$14.13 per hour, beginning on or about January 25, 2023, for the 2022-2023 school year.
14. Motion to approve Melissa Longwith, as an Instructional Aide part-time, 29.5 hours per week at \$18.00 per hour, (prorated salary of \$19,647) beginning on or about February 1, 2023, for the 2022-2023 school year. This position will be grant funded using the ARP ESSER grant funds.
15. Motion to approve the revised salaries for the following employees effective February 1, 2023:

Aides

Staff Member		Position	Rate	
Alexandria	Baginski	Special Education Aide (0.7 FTE)	\$19,647	salary
Jennifer	Bailey	Instructional Aide	\$23,310	salary
Darcie	Benard	Instructional Aide	\$23,310	salary
Stephanie	Hager	Instructional Aide	\$23,310	salary
Kira	Stout	Special Education Aide (0.7 FTE)	\$19,647	salary

HIB

Upon the recommendation of the Superintendent, a motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

16. Motion to affirm the determination of the submitted Harassment, Intimidation, and Bullying report for December 2022, as discussed in executive session.

GRANTS

Upon the recommendation of the Superintendent, a motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

17. Motion to approve submission and acceptance of an amendment to the ARP ESSER grant. This will move \$30,000 from Instructional Salaries (100-100) to Support Salaries (200-100).

POLICIES

Upon the recommendation of the Superintendent, a motion was made by Lisa O'Toole, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

18. The first and final reading(s) of the following revised policy(ies) and/or regulation(s) and/or bylaw(s):

Bylaw 0152	Board Officers	<i>(Attachment G)</i>
Bylaw 0161	Call, Adjournment, and Cancellation	<i>(Attachment H)</i>
Bylaw 0162	Notice of Board Meetings	<i>(Attachment I)</i>

19. The first and final reading(s) of the following deleted policy(ies) and/or regulation(s) and/or bylaw(s):

Policy 1648.11	The Road Forward COVID-19 – Health and Safety	<i>(Attachment J)</i>
Policy 1648.13	School Employee Vaccination Requirements	<i>(Attachment K)</i>

20. The second and final reading(s) of the following new policy(ies):

Regulation 2425	Emergency Virtual or Remote Instruction Program	<i>(Attachment L)</i>
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FACILITY USE

Upon the recommendation of the Superintendent, a motion was made by John Thomas, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

21. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2022-2023 school year.

Date	Time	Facility	Event
1/26/2023	6:00 pm – 8:00 pm	Gym	St. Baldrick's Fundraiser – Name That Tune Family Night
Saturdays 1/28 – 2/25	9:00 am – 12:00 pm	Gym	Folsom Athletic Association – In-Door Registration

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the recommendation of the Superintendent, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

22. Field Trips

Motion to approve the following field trips:

Date of trip	Destination	Grade/Teacher	Bus Cost	Staff Attending
3/3/2023	Absecon School	Volleyball / Fichetola	\$365.40	2
3/6/2023	Davies Middle School	Volleyball / Fichetola	\$365.40	2
3/24/2023	Mullica Twp School	Volleyball / Fichetola	\$561.75	2
3/27/2023	St. Mary's School	Volleyball / Fichetola	\$561.75	2
4/28/2023	Adventure Aquarium	3rd Grade / Wozniak	\$381.13	3
2/3/2023	Baglianis	Kindergarten / Falco	\$291.89	4

23. Travel

Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
K. Wendt	Financial Literacy Wksp	1/25	Pomona	-
S. Danesi	Struggling Readers & Catching them up	1/24	Cherry Hill	\$ 279.00

24. Substitutes

Motion to approve the following substitutes, subject to a 90-day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Sub Area	Request for
DeSordi, Nicole	Substitute Teacher	approval
Arizmendi, Maria	Substitute Support Staff/IA	approval
D'Addario, Anna	Substitute Teacher	approval
Mott, Gianna	Substitute Support Staff/IA	approval
Martin, Emily	Substitute School Nurse	approval

HIB

A motion was made by Lisa O'Toole, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 25.** Motion to accept the determination of non-HIB for the appeal that was discussed in executive session.

FOR YOUR INFORMATION

Director of Curriculum, Instr, & Special Services Report	<i>(Attachment M)</i>
Building & Grounds Supervisor Report	<i>(Attachment N)</i>
Technology Report	<i>(Attachment O)</i>
School Nurse's Report	<i>(Attachment P)</i>
Annual Report of TB Testing	<i>(Attachment Q)</i>
Fire / Security / Bus Evacuation Drill Report	<i>(Attachment R)</i>
Office Referral Report	<i>(Attachment S)</i>

FINAL PUBLIC PARTICIPATION

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ADJOURNMENT

Having no further business to discuss, a motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to adjourn at 6:52 PM.