

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, January 28, 2020 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 5:58 pm.

ROLL CALL

The following members were present: Daria DeStefano, Tiffani Dych, Lisa O'Toole, Glenn Smith and Andrea Way; also, in attendance were the Superintendent, Dr. Matthew Mazzoni, the Board Secretary, Christopher Veneziani and the Board Attorney, Kasi M. Gifford. Marisa Scibilia and John Thomas were absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by Tiffani Dych, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, at 5:59 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:40 PM.

**PLEDGE TO
THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

COMMUNICATION

Acknowledgement Letter for JIF Awards

(Attachment A)

**FIRST OF TWO,
PUBLIC
PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

**BOARD OF
EDUCATION
BUSINESS**

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

**APPROVAL OF
MINUTES**

1. Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of December 17, 2019 (Regular Meeting) and the regular minutes of January 7, 2020 (Reorganization Meeting).

(Attachment B)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. Budget Summary Report

A budget summary report is submitted for review.

(Attachment C)

3. Board Secretary/Treasurer's Reports/Certification

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **December 31, 2019**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **December 31, 2019** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **December 2019**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **December 2019**.

(Attachment D)

4. Bills List

Motion to approve the payroll, agency, and bills list of **\$388,663.37** for **January 2020**.

(Attachment E)

5. Line item transfers

Motion to approve the attached transfer of funds within the 2019-2020 operating budget.

(Attachment F)

Voided Check

6. Motion to approve voiding check number 4183 from the Food Service Account and checks numbered 2688 and 2693 from the Student Activity Account.

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

7. Motion to approve a joint transportation agreement with the Greater Egg Harbor Regional School District to provide transportation services for 1

student, as listed, for a total cost of \$15,015.00 and for various field trips, as listed, for the 2019-2020 school year.

Route	Destination	Number of Students	Cost
PIN-LC4	Pineland Learning Center	1	\$15,015.00
F-1	Field Trips – Various Locations \$263.77 for the first four hours and \$85.00 for each additional hour per bus needed	varies	

(Attachment G)

8. Motion to approve a special education tuition contract with Buena Regional School District to provide special education services for 1 student from September 1, 2019 through October 11, 2019 for the 2019-2020 school year at a total cost of \$3,074.76.

(Attachment H)

FACILITIES

Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

9. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2019-2020 school year.

Date	Time	Facility	Event
Saturdays 1/4/20 - 2/8/20	9:00 am – 12:00 noon	Gym	FAA – Baseball, Softball & Teeball Registrations
Thursday 2/13/20	6:30 pm – 8:00 pm	Gym	FEF – Daddy/Daughter Dance
Fridays 1/24/20 – 2/21/20	3:30 pm – 4:30 pm	Rm 130	CER – Minecraft Academy

DISPOSAL OF SURPLUS

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

10. Motion to approve the following resolution for the disposal of surplus property:

WHEREAS, the Folsom Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Folsom Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the FOLSOM BOARD OF EDUCATION in the BORO OF FOLSOM, County of ATLANTIC, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the cooperative purchasing contract 041316-GDI through Sourcewell. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Business Office of the Folsom Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

Lot A: Laptop cart with 28 netbooks

Lot B: Laptop cart with 28 netbooks

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Folsom Board of Education reserves the right to accept or reject any bid submitted.

PERSONNEL

Upon the Superintendent’s recommendation, a motion was made by Lisa O’Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

11. Motion to approve the following requests for tuition reimbursement, as listed:

Employee	Course	Semester	Cost
Stephanie LoSasso	Correction of Remedial Reading	Spring 2020	\$2,025.00
Stephanie LoSasso	Diagnosis of Reading Problems	Spring 2020	\$2,025.00

(Reimbursement is limited to \$2,200 per tenured teacher. Additional reimbursement may be available at the end of the fiscal year if the total cost of tuition reimbursement has not exceeded \$18,000 for the year.)

12. Motion to approve Amanda Magenta to complete her Administrative Internship through Wilmington University, under the supervision of Dr. Mazzoni.
13. Motion to approve Kimberly Ruberton as a Homebound Instruction Teacher for a 6th grade student for up to 5 hours per week at \$45.00 per hour, per the negotiated contract, beginning January 24, 2020.
14. Motion to approve an extension of Mindy Alliano’s medical leave of absence from January 28, 2020 through March 31, 2020. This leave of absence will be partial paid and partially unpaid.
15. Motion to approve an extension of the contract for Amie Mauro as the long-term substitute teacher, covering Mindy Alliano’s leave, at the pro-rated salary of BA Step A of \$50,500, per the negotiated contract, through March 31, 2020.

STATE SUBMISSIONS

Upon the Superintendent's recommendation, a motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

16. Motion to approve the 2020-2021 Preschool Plan and Budget Statement for submission to the New Jersey State Department of Education, as attached.
(Attachment I)
17. Motion to approve submission of the Student Safety Data System Report for September 1, 2019 through December 31, 2019, as attached.
(Attachment J)

POLICIES

Upon the Superintendent's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

18. The first and final reading of the following revised policy(ies):
- Policy 4119.23 Instructional Personnel – Substance Abuse (Attachment K)
Policy 4219.23 Support Personnel – Substance Abuse (Attachment L)

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent's recommendation, a motion was made by Tiffani Dych, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

19. **Field Trips**
Motion to approve the following field trips:

Date of trip	Destination	Grade/Teacher	Bus Cost	Staff Attending
1/22/2020	Linwood School	Basketball / DeSordi	\$420.00	4
6/3/2020	Liacouras Center @ Temple University	Choir / Schmidt	\$630.00	3
6/1/2020	New York City (Date Change)	8th Grade / Edmondson	\$1,758.00	10
3/3/2020	St. Mary's Vineland	Volleyball / DeSordi	\$315.00	2
3/16/2020	Tighe School	Volleyball / DeSordi	\$315.00	2
3/27/2020	Brigantine	Volleyball / DeSordi	\$504.00	2
1/23/2020	Assumption Regional School	Basketball / DeSordi	\$429.45	4
1/22/2020	Linwood School	Basketball / DeSordi	\$420.00	4

20. **Travel**
Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
K. Resch	LBI Arts & Science	12/6	Long Beach Island	\$ 85.00
A. Cirillo	Teacher Workshop	1/7	Cherry Hill	\$ 279.00
P. Ward	Atlantic County Technology Coordinators Meeting	12/13	Pomona	-
C. Grouser	ACIT Guidance Counselor Breakfast	12/18	Mays Landing	-
S. Gallagher, C. Grouser	Sandy Hook Promise Training-Signs of Suicide	1/21	Morristown	-
M. Hetzel	NJSLA Training	3/5	Atlantic City	-
M. Hetzel	Atlanticare Award Workshop	1/8	Galloway	-
K. Storey	RTI & Reading Disability	1/10	Blackwood	\$ 149.00
S. Doherty	American School Counselor Assoc. Nat'l Model	1/28	Blackwood	\$ 149.00
L. Schmidt	Music Wksp	1/7	Blackwood	-
A. Cirillo	Pre K Conference	2/25	Atlantic City	\$ 244.00
D. DeCicco	Co-op meeting	2/11	Swedesboro	-
S. Healey, J. Williams	Science Workshop	2/24	Cherry Hill	\$ 279.00
N. Luskin	Data Driven Instruction	1/27	Rowan LRC	-

21.

Substitutes

Motion to approve the following substitutes, subject to a 90 day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Address	Sub Area	Request for
Guerrier, Sarah	53 N. 3rd St., Hammonton, NJ 08037	Teacher	approval
Nelson, Elizabeth	745 Tenth Street, Newtonville, NJ 08346	Teacher	approval
Waterfield, Nicole	1003 Black Horse Pike, Hammonton, NJ 08037	Cafeteria/Instructional Aide	approval
Maxwell, George	324 Stotesbury Ave., Newfield, NJ 08	Teacher	approval
Torres, Amanda	205 Springdale Lane, Williamstown, NJ 08094	substitute support staff	approval

22.

Volunteers

Motion to approve the following volunteer(s).

Name	Volunteer Area	Request for
Jillian Saber	Speech (Barone)	Shadowing Teacher

**FOR YOUR
INFORMATION**

Director of Curriculum & Instruction	<i>(Attachment M)</i>
Buildings and Grounds Supervisor's Report	<i>(Attachment N)</i>
Technology Report	<i>(Attachment O)</i>
Nurse's Report	<i>(Attachment P)</i>
Fire / Security Drill Report	<i>(Attachment Q)</i>
Office Referral Report	<i>(Attachment R)</i>

**FINAL PUBLIC
PARTICIPATION**

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ADJOURNMENT

Having no further business to discuss, a motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to adjourn at 6:50 PM.