

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, October 26, 2021 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:04 pm.

ROLL CALL

The following members were present: Daria DeStefano, Tiffani Dych, Lisa O'Toole (arrived at 6:10 pm), Marisa Scibilia, Glenn Smith, and John Thomas; also, in attendance were the Superintendent, Dr. Matthew Mazzoni, the Board Secretary, Christopher Veneziani and the Board Attorney Kasi M. Gifford. Andrea Way was absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by John Thomas, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, at 6:05 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by John Thomas, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:45 PM.

**PLEDGE TO
THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

COMMUNICATION

**FIRST OF TWO,
PUBLIC
PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

**BOARD OF
EDUCATION
BUSINESS**

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

**APPROVAL OF
MINUTES**

1. Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of September 28, 2021 (Regular Meeting).

(Attachment A)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**
A budget summary report is submitted for review.
(Attachment B)

3. **Board Secretary/Treasurer's Reports/Certification**
Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **September 30, 2021**, no budgetary line-item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **September 30, 2021** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **September 2021**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **September 2021**.

(Attachment C)

4. **Bills List**
Motion to approve the payroll, agency, and bills list of **\$263,908.90** for **October 2021**.

(Attachment D)

5. **Line item transfers**
Motion to approve the attached transfer of funds within the 2021-2022 operating budget.

(Attachment E)

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

6. Motion to approve a tuition contract with the Buena Regional School District to provide special education services for 1 student for the 2021-2022 school year, at a cost of \$25,106.
(Attachment F)

7. Motion to approve a joint transportation agreement with the Greater Egg Harbor Regional High School District, to provide transportation services for the 2021-2022 school year at a cost of \$205,275.99, as listed.
(Attachment G)

Number of Students	Destination	Route	Cost
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1	HollyDell School	HDELL	\$71,479.80
1	YALE School, Atlantic	YL-A1	\$14,381.28
2	Warren E Sooy School	WES	\$32,398.20
1	YALE, Camden Co College	YL-CCC	\$12,217.95
1	YALE School, Southeast	YL-SE	\$13,471.56
30	ACIT	ACIT-F	\$33,129.00
1	Bankbridge Regional School	BBRE2	\$21,598.20
1	ACSSSD	ACSSSD4	\$6,600.00
Varies	Various (Field Trips)	F-1	\$272.78 for the 1 st 4 hours then \$85 per additional hour

STATE SUBMISSIONS

Upon the Superintendent's recommendation, a motion was made by Lisa O'Toole, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

8. Motion to approve the Folsom School District 2021-2022 Comprehensive Maintenance Plan and M-1 for submission to the State.
(Attachment H)
9. Motion to approve the Folsom School District Emergency Virtual or Remote Instruction Program for submission to the State.
10. Motion to approve the Folsom School District 2021-2022 Nursing Service Plan, as attached. This plan is available in the Nurse's Office for review.
(Attachment I)

PERSONNEL

Upon the Superintendent's recommendation, a motion was made by Daria DeStefano, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

11. Motion to approve Ashley Noll as a long-term substitute Teacher, replacing Stephanie LoSasso during her maternity leave of absence beginning October 27, 2021 through March 1, 2022, at BA Step A on the negotiated salary guide, \$53,000 prorated.
12. Motion to approve revising the following contracts for the staff listed below. These aides will be changed from 27.5 hours per week to 29.5 hours per week, with their respective salaries changing from \$16,280 to \$17,464 prorated (\$16.00 per hour).
 Jessica Bertolino
 Alexandria Baginski
 Olivia Van Houten
 Matthew Johnson
 Alison Peters

BOARD OF EDUCATION BUSINESS

13. **Policy Manual**

A motion was made by Lisa O'Toole, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the first reading of the new written policies, by-laws and rules/regulations in the official Policy Manual of the Folsom Board of Education.

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent's recommendation, a motion was made by John Thomas, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

14. Field Trips

Motion to approve the following field trips:

Date of trip	Destination	Grade/Teacher	Bus Cost	Staff Attending
4/22/2022	Academy of Natural Sciences	2nd Grade	\$375.67	3
6/1/2022	Great Adventure	8th Grade	TBD	6
5/20/2022	Spirit of Philadelphia	8th Grade	\$464.92	6

15. Substitutes

Motion to approve the following substitutes, subject to a 90-day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Sub Area	Request for
Rodriguez, Carmen	Teacher	approval
Amalfatano, Sallie	substitute support staff	approval
Longwith, Melissa	Teacher/substitute support staff	approval
McIlvaine, Shelee	substitute support staff	approval

16. Volunteers

Motion to approve the following volunteers:

Name	Volunteer Area	Request for
Matthew Irving	Basketball Coach	Approval

FOR YOUR INFORMATION

Director of Curriculum & Instruction	<i>(Attachment J)</i>
Technology Report	<i>(Attachment K)</i>
Building & Grounds Supervisor Report	<i>(Attachment L)</i>
School Nurse Report	<i>(Attachment M)</i>
Fire / Security Drill Report	<i>(Attachment N)</i>
Office Referral Report	<i>(Attachment O)</i>

FINAL PUBLIC PARTICIPATION

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ADJOURNMENT

Having no further business to discuss, a motion was made by Marisa Scibilia, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to adjourn at 6:55 PM.