

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, November 23, 2021 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:07 pm.

ROLL CALL

The following members were present: Daria DeStefano, Tiffani Dych, Lisa O'Toole, Marisa Scibilia, Glenn Smith, and Andrea Way; also, in attendance were the Superintendent, Dr. Matthew Mazzoni, the Board Secretary, Christopher Veneziani and the Board Attorney Kasi M. Gifford. John Thomas was absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, at 6:07 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:47 PM.

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

COMMUNICATION

FIRST OF TWO, PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

BOARD OF EDUCATION BUSINESS

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

APPROVAL OF MINUTES

1. Upon the Business Administrator's recommendation, a motion was made by Tiffani Dych, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, except Andrea Way ABSTAINED, to approve the regular and executive sessions minutes of October 26, 2021 (Regular Meeting).
(Attachment A)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**
A budget summary report is submitted for review.
(Attachment B)

3. **Board Secretary/Treasurer's Reports/Certification**
Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **October 31, 2021**, no budgetary line-item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **October 31, 2021** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **October 2021**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **October 2021**.

(Attachment C)

4. **Bills List**
Motion to approve the payroll, agency, and bills list of **\$266,182.78** for **November 2021**.

(Attachment D)

5. **Line item transfers**
Motion to approve the attached transfer of funds within the 2021-2022 operating budget.

(Attachment E)

6. **Voided Checks**
Motion to approve voiding checks 4358 and 4359 from the Food Service account.

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

7. Motion to approve a tuition contract with the Camden County Technical Schools to provide high school education services for 1 student for the 2021-2022 school year, at a cost of \$8,391.

(Attachment F)

8. Motion to approve a tuition contract with the Winslow Township School District for Folsom to provide education services for 1 student for the 2021-2022 school year. This will generate revenue in the amount of \$12,764.

DISPOSAL OF SURPLUS

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

9. Motion to approve the following resolution for the disposal of surplus property:

WHEREAS, the Folsom Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Folsom Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the FOLSOM BOARD OF EDUCATION in the BORO OF FOLSOM, County of ATLANTIC, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the cooperative purchasing contract 041316-GDI through Sourcewell. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Business Office of the Folsom Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

Lot A: 40 Dell Vostro laptops

(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Folsom Board of Education reserves the right to accept or reject any bid submitted.

PERSONNEL

Upon the Superintendent's recommendation, a motion was made by Lisa O'Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

10. Motion to approve a maternity leave of absence for Ramnit Casadia. The leave will begin on February 7, 2022 through May 31, 2022. This leave will be both paid and unpaid using FMLA and NJFLA.

(Attachment H)

11. Motion to approve posting a long-term substitute teacher position to cover Ramnit Casadia's maternity leave for February 7, 2022 through May 31, 2022.

12. Motion to accept the retirement of Nicole DeSordi, Physical Education Teacher, after more than 27 years with the Folsom School District, effective January 1, 2022.

(Attachment I)

13. Motion to approve posting the Physical Education Teacher position to replace Nicole DeSordi, beginning January 3, 2022.

CURRICULUM

Upon the Superintendent's recommendation, a motion was made by Lisa O'Toole, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

14. Motion to approve submission and acceptance of the American Rescue Plan (APR) Grant.
15. Motion to approve the Folsom School District Talented and Gifted Program for the 2021-2022 school year.

(Attachment J)

HIB

Upon the Superintendent's recommendation, a motion was made by Daria DeStefano, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

16. Motion to affirm the determination of the submitted Harassment, Intimidation, and Bullying report for October 2021 and November 2021, as discussed in executive session.

BOARD OF EDUCATION BUSINESS

A motion was made by Andrea Way, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, except Daria DeStefano and Lisa O'Toole ABSTAINED to Item 18, to approve the following item(s):

17. **Policy Manual**
The second and final reading of the new written policies, by-laws and rules/regulations in the official Policy Manual of the Folsom Board of Education.
18. **Travel**
Lisa O'Toole and Daria DeStefano to attend the National School Board Association's Annual Conference in San Diego, CA from April 2 through April 4, 2022.

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent's recommendation, a motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

19. **Field Trips**
Motion to approve the following field trips:

Date of trip	Destination	Grade/Teacher	Bus Cost	Staff Attending
11/23/2021	Lincoln Financial Field	Kindergarten	\$286.42	5

20. Travel

Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
K. Nemerov	I&RS Training	1/6/2022	Cherry Hill, NJ	\$279.00

21. Volunteers

Motion to approve the following volunteers:

Name	Volunteer Area	Request for
Melissa Longwith	Basketball Coach	Approval

22. Field Placements

Motion to approve the following field placements:

Name	Type of placement	Grade/Teacher	College/University	Dates of placement
Brennan, Makayla	Clinical Placement	4-Valenti/Williams	Rowan	1/18/22 - 4/28/22

PERSONNEL

Upon the Superintendent's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

23. Motion to approve a maternity leave of absence for Jessica Bertolino. The leave will begin on January 7, 2022 through the end of the school year. This leave will be both paid and unpaid using FMLA and NJFLA.

24. Motion to approve posting a long-term substitute aide position to cover Jessica Bertolino's maternity leave for January 7, 2022 through the end of the school year.

GRANT

Upon the Superintendent's recommendation, a motion was made by Lisa O'Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

25. Motion to approve the revised Safe Return Plan as part of the American Rescue Plan grant.

FOR YOUR

INFORMATION

Director of Curriculum & Instruction	<i>(Attachment K)</i>
Technology Report	<i>(Attachment L)</i>
Building & Grounds Supervisor Report	<i>(Attachment M)</i>
School Nurse Report	<i>(Attachment N)</i>
Fire / Security Drill Report	<i>(Attachment O)</i>
Office Referral Report	<i>(Attachment P)</i>

FINAL PUBLIC PARTICIPATION

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ADJOURNMENT

Having no further business to discuss, a motion was made by Lisa O'Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to adjourn at 6:58 PM.