

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, November 27, 2018 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:02 pm.

ROLL CALL

The following members were present: Daria DeStefano, Tiffani Dych, Lisa O'Toole, Marisa Scibilia, Glenn Smith, John Thomas and Andrea Way; also in attendance were the Superintendent Dr. Matthew Mazzoni, the Board Secretary Christopher Veneziani and the Board Attorney William Donio.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by John Thomas, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, at 6:02 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by John Thomas, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:42 PM.

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

COMMUNICATION

FIRST OF TWO, PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

BOARD OF EDUCATION BUSINESS

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

APPROVAL OF MINUTES

1.

Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of October 23, 2018 (Regular Meeting).

(Attachment A)

Motion: _____ *Second:* _____

Voice Vote: Yes: _____ No: _____ Abstain: _____

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. Budget Summary Report

A budget summary report is submitted for review.

(Attachment B)

3. Board Secretary/Treasurer's Reports/Certification

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **October 31, 2018**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **October 31, 2018** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **October 2018**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **October 2018**.

(Attachment C)

4. Line item transfers

Motion to approve the attached transfer of funds within the 2018-2019 operating budget.

(Attachment D)

5. Voided Checks

Motion to approve voiding check numbers(s) 026572 from the General Operating account.

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

6. Motion to approve a special education tuition contract with the Mullica Township School District to provide special education services for 1 student for the 2018-2019 school year. The cost of this contract is \$14,181.00.

(Attachment E)

7. Motion to approve a special education tuition contract with the Mullica Township School District to provide special education services for 1 student for the 2018-2019 school year. The cost of this contract is \$42,980.00 less prior year credits of \$10,636.00 equaling \$32,344.00.

(Attachment F)

FACILITIES

Upon the Business Administrator's recommendation, a motion was made by Marisa Scibilia, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

8. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2018-2019 school year.

Date	Time	Facility	Event
Friday 12/14/18	2:30 pm – 8:30 pm	Gym	Home & School – Dance

PERSONNEL

Upon the Superintendent's recommendation, a motion was made by John Thomas, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

9. Motion to approve a maternity leave of absence for Susan Banks, Spanish Teacher, beginning April 24, 2019 through June 30, 2019. This leave of absence will be partially paid and partially unpaid. Susan Banks will be returning September 1, 2019.

(Attachment G)

POLICIES

Upon the Superintendent's recommendation, a motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

10. The first and final reading of the following revised policy(ies):

Policy 3517.1 Safety Practices and Procedures in School *(Attachment H)*

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent's recommendation, a motion was made by John Thomas, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

11. **Field Trips**

Motion to approve the following field trips:

Date of trip	Destination	Grade/Teacher	Bus Cost	Staff Attending
11/5 - 11/7/18	Stokes Trip (Academy Bus)	6th Grade / Burton	\$2,564.00	9
1/7/2019	Atlantic Christin School	Basketball - DeSordi	\$560.00	2
2/7/2019	St. Josephs Regional	Basketball - DeSordi	\$560.00	2
2/4/2019	Pilgrim Academy	Basketball - DeSordi	\$560.00	2
1/28/2019	Estell Manor School	Basketball - DeSordi	\$560.00	2
1/16/2019	Assumption Regional	Basketball - DeSordi	\$560.00	2

5/10/2019	The Academy of Natural Sciences	2nd / Volpe & Cavallaro	\$345.00	4
2/6/2019	Theatre for Children at the Levoy	1st / Drikes	\$260.00	6

12. Travel

Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
C. Roth	Auditory Processing and Attention: ADHD is not always the reason	11/14	Princeton, NJ	-
K. Hewitt	ACIT Counselors Workshop	12/19	Mays Landing, NJ	-
D. DeCicco	Garden State Coop Mtg	12/4	Swedesboro, NJ	-

13. Substitutes

Motion to approve the following substitutes, subject to a 90 day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Address	Sub Area	Request for
Chosed, Carmen	1364 Aspen Ave., Mays Landing, NJ 08330	custodial	approval
Coulter, Tiffany	2021 Lake Drive, Hammonton, NJ 08037	substitute support staff	approval

14. Field Placements

Motion to approve the following field placements:

Name	Type of placement	Grade/Teacher	College/University	Dates of placement
Lauren Clayton	Student Teacher	4th - Valenti	Stockton University	1/2 - 4/19

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

15. Bills List

Motion to approve the payroll, agency, and bills list of **\$316,078.76** for **November 2018.**

(Attachment N)

NONRESIDENT STUDENT

Upon the Superintendent's recommendation, a motion was made by John Thomas, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

16. Motion to approve C.J , a 6th grade student to remain in Folsom School District through the end of the current school year, as the family is moving out of the district.

HIB

Upon the Superintendent's recommendation, a motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

17. Motion to approve the first reading of the submitted Harassment, Intimidation, and Bullying report for November 2018, as attached. There were two HIB results, one was a non-actionable HIB and the other was an intentional HIB with hate speech.

(Attachment O)

18. Motion to approve the second and final reading of the submitted Harassment, Intimidation, and Bullying report for October 2018, as attached. There were no HIB results to be reported to the Board of Education during this reporting period.

(Attachment P)

FOR YOUR INFORMATION

Director of Curriculum and Instruction Report	<i>(Attachment I)</i>
Buildings and Grounds Supervisor's Report	<i>(Attachment J)</i>
Nurse's Report	<i>(Attachment K)</i>
Fire / Security Drill Report	<i>(Attachment L)</i>
Office Referral Report	<i>(Attachment M)</i>

FINAL PUBLIC PARTICIPATION

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ADJOURNMENT

Having no further business to discuss, a motion was made by John Thomas, seconded by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to adjourn at 7:04 PM.