

Folsom Board of Education  
1357 Mays Landing Road  
Folsom NJ 08037

**REGULAR BOARD OF EDUCATION MEETING**  
**TUESDAY, December 18, 2018 – 6:00 PM**

**AGENDA**

**MISSION  
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO  
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:12 pm.

**ROLL CALL**

The following members were present: Daria DeStefano, Tiffani Dych, Lisa O'Toole (arrived 6:25 pm), Marisa Scibilia, Glenn Smith and Andrea Way; also in attendance were the Superintendent Dr. Matthew Mazzoni, the Board Secretary Christopher Veneziani and the Board Attorney William Donio. John Thomas was absent.

**OPEN PUBLIC  
MEETINGS ACT  
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE  
SESSION**

On a motion made by Marisa Scibilia, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, at 6:13 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by Marisa Scibilia, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:40 PM.

## **PLEDGE TO THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

## **PRESENTATIONS**

### **COMMUNICATION**

Thank you for class trip – 7<sup>th</sup> Grade *(Attachment A)*  
Thank you for Ronald McDonald Donation *(Attachment B)*

## **FIRST OF TWO, PUBLIC PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

## **BOARD OF EDUCATION BUSINESS**

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

## **APPROVAL OF MINUTES**

1. Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of November 27, 2018 (Regular Meeting).

*(Attachment C)*

## **FINANCIAL**

Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

**2. Budget Summary Report**

A budget summary report is submitted for review.

*(Attachment D)*

**3. Board Secretary/Treasurer's Reports/Certification**

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **November 30, 2018**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **November 30, 2018** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **November 2018**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **November 2018**.

*(Attachment E)*

**4. Bills List**

Motion to approve the payroll, agency, and bills list of **\$305,987.16** for **December 2018**.

*(Attachment F)*

**5. Line item transfers**

Motion to approve the attached transfer of funds within the 2018-2019 operating budget.

*(Attachment G)*

**CONTRACTS**

Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 6.** Motion to approve a contract with Eastern Rehabilitation Associates, Inc. to provide therapy services on an as needed basis for the 2018-2019 school year. The cost of this contract is \$67.50 per hour for either a Physical Therapist or an Occupational Therapist, pending attorney review of the contract.

*(Attachment H)*

**FACILITIES**

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

7. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2018-2019 school year.

Date	Time	Facility	Event
Friday 5/3/19	6:00 pm – 11:00 pm	Gym	Folsom Educational Foundation – Designer Bag Bingo
Saturdays 1/5, 1/12, 1/19, 1/26, 2/2, 2/9, 2/23	8:30 am – 12:30 pm	Gym	Folsom Drug Alliance – Basketball Clinic
Saturdays 1/5, 1/12, 1/19, 1/26	9:00 am – 12:00 noon	Library	Folsom Athletic Association – Registrations for 2019 Season

## PERSONNEL

Upon the Superintendent's recommendation, a motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve item number 8. Item 9 was removed from the agenda.

8. Motion to approve Ashley Pfaff as a long term 3<sup>rd</sup> grade substitute teacher, covering Ramnit Casadia's maternity leave of absence, from February 18, 2019 through May 31, 2019, at a prorated salary of \$50,000, BA Step B on the negotiated salary guide.

*(Attachment I)*

- ~~9. Motion to approve Shannon Saldutti as a long term special education substitute teacher, covering Kimberly Ruberton's maternity leave of absence, from January 3, 2019 through March 31, 2019, at a prorated salary of \$50,000, BA Step B on the negotiated salary guide, pending NJ State certification and a completed background check.~~

~~*(Attachment J)*~~

## GRANT

Upon the Superintendent's recommendation, a motion was made by Daria DeStefano, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

10. The application and participation in the Connected Action Roadmap (CAR) Pilot Program from January 14, 2019 through December 31, 2019.

*(Attachment K)*

## HIB

Upon the Superintendent's recommendation, a motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 15.** Motion to approve the first reading of the submitted Harassment, Intimidation, and Bullying report for December 2018, as attached. There were no HIB results to be reported to the Board of Education during this reporting period.  
(Attachment L)

- 16.** Motion to approve the second and final reading of the submitted Harassment, Intimidation, and Bullying report for November 2018, as attached. There were two HIB results, one was a non-actionable HIB and the other was an intentional HIB with hate speech.  
(Attachment M)

#### **FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS**

Upon the Superintendent's recommendation, a motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 11. Travel**  
Motion to approve the following professional development and travel/expense reimbursement:

<b>Name</b>	<b>Workshop/Training</b>	<b>Date</b>	<b>Estimated Mileage</b>	<b>Other Costs</b>
J. Pavlovitch, A. Cavallaro	Guided reading workshop	1/28	Cherry Hill, NJ	\$ 518.00
P. Ward	Cyber Security Workshop	12/13	Trenton, NJ	-
M. Mazzoni, P. Ward, C. Veneziani	Techspo	1/31 & 2/1	Atlantic City, NJ	\$ 1,048.00
H. Rodenheiser, R. Falco, A. Cirillo	Pre K - Kindergarten Conference	2/25 & 2/26	Atlantic City, NJ	\$ 1,257.00
D. DeRosa	Computer Science K-8 Wksp	11/29	Galloway, NJ	7 ETTC hrs.
S. Klemash	Effectively dealing w/children wksp	12/19	Cherry Hill, NJ	\$ 269.00
M. Hetzel, C. Veneziani	Ronald McDonald House	11/1	Camden, NJ	
T. Hathaway	Do More for Students by Doing Less	1/15	Cherry Hill, NJ	\$ 269.00
S. Healey & R. DiMaria	Guided Math Conference	11/27 & 11/28	Piscataway, NJ	\$ 898.00

C. Veneziani & M. Mazzoni	mid year budget review	11/30	Mays Landing, NJ	-
N. Volpe	math workshop	2/6	Cherry Hill, NJ	\$ 259.00
S. Glass	ADHD Workshop	1/11	Cherry Hill, NJ	\$ 199.99
P. Ward	Atlantic Cty Tech Coord. Mtg	12/14	Pomona, NJ	-
K. Storey	Project Read Webinar	12/20	Waterford, NJ	-

12.

### Substitutes

Motion to approve the following substitutes, subject to a 90 day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Address	Sub Area	Request for
Condo, Dan	821 Woodland Avenue, Glendora, NJ	Teacher	approval
Ford, Shawna	55 D Michaels Rd., Hammonton, NJ 08037	Teacher	re-approval
Gay, (Sikking) Candice	39 Northwood Drive, Vineland, NJ 08360	Teacher	approval
Cooper, Jaeda	3128 N. Pinewood Drive, Hammonton, NJ 08037	Teacher	approval
Pierson, Jessica	2100 Richards Avenue, Nesco, NJ 08037	Teacher	approval
Lopez, Elaine	206 Austin Avenue, Barrington, NJ 08007	Teacher	approval
Saldutti, Shannon	116 Westover Drive, Cherry Hill, NJ 08034	Teacher	approval
Costa, Pam	4538 Indian Cabin Terrace, Sweetwater, NJ	Teacher	re-approval

## BOARD OF EDUCATION BUSINESS

17.

A motion was made by Andrea Way, seconded by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve rescheduling the January 8th, 2019 Reorganization Meeting to Thursday, January 3, 2019 at 5:30 PM in the Library of Folsom School, 1357 Mays Landing Road, Folsom, NJ 08037.

## FOR YOUR INFORMATION

Director of Curriculum and Instruction Report	(Attachment N)
Buildings and Grounds Supervisor's Report	(Attachment O)
Nurse's Report	(Attachment P)
Fire / Security Drill Report	(Attachment Q)
Office Referral Report	(Attachment R)
Technology Report	(Attachment S)

## FINAL PUBLIC

## **PARTICIPATION**

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## **ADJOURNMENT**

Having no further business to discuss, a motion was made by Andrea Way, seconded by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to adjourn at 6:48 PM.