

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
MONDAY, March 19, 2018 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission at Folsom School is to serve the unique academic, physical, social, and emotional needs of all students, in a safe, supportive, and caring environment. Folsom staff members are committed to working with parents and community partners to provide the necessary supports to ensure that all children achieve the New Jersey Core Curriculum Content Standards, thus developing the needed skills to function responsibly in our global society. We strive to foster our students' exploration, creativity, and self-determination to help develop a lifelong love of learning.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:04 pm.

ROLL CALL

The following members were present: Daria DeStefano, Lisa O'Toole, Marisa Scibilia (arrived 6:07 pm), Glenn Smith, John Thomas and Andrea Way; also in attendance were the Superintendent Dr. Evelyn Browne and the Board Secretary Christopher Veneziani. Joan Somogy was absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, at 6:05 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by Marisa Scibilia, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:45 PM.

PLEDGE TO

THE FLAG

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS**COMMUNICATION****FIRST OF TWO,
PUBLIC
PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

James Hoffman – 1216 Mays Landing Road, Folsom, NJ – Addressed the Board about the option of having an armed guard in the building.

**BOARD OF
EDUCATION
BUSINESS**

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

**APPROVAL OF
MINUTES**

1. Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of February 27, 2018 (Regular Meeting).

(Attachment A)

BUDGET

2. Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve submission of the 2018-19 school district budget for approval to the County Office of Education with the following resolution:

BE IT RESOLVED to approve the 2018-2019 school district budget for submission to the Atlantic County Office of Education as follows:

General Fund	\$ 8,624,408
Special Revenue Fund	\$ 240,195
Debt Service	<u>\$ 222,150</u>
Total Budget	\$ 9,086,753

BE IT FURTHER RESOLVED to acknowledge that the 2018-2019 budget as described above will result in the following:

General Fund Tax Levy	\$ 1,649,073
Debt Service Tax Levy	<u>\$ 222,150</u>
Total	\$ 1,871,223

BE IT FURTHER RESOLVED that no tax levy cap adjustments will be applied to the 2018-2019 school budget.

BE IT FURTHER RESOLVED that the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000.00 in the general fund 2018-2019 budget for travel and travel related expenditures.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$20,000.00 in the general fund 2018-2019 budget for professional auditing and accounting services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$40,000.00 in the general fund 2018-2019 budget for professional architectural services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$40,000.00 in the general fund 2018-2019 budget for professional engineering services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000.00 in the general fund 2018-2019 budget for professional legal services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$10,000.00 in the general fund 2018-2019 budget for public relations.

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

3. Motion to approve advertising a Request for Proposal for a Board Attorney.
4. Motion to approve a resolution to purchase electric generation services through the Alliance for Competitive Energy Services (ACES) Bid Cooperative Pricing System.

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Folsom Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it

will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

FACILITIES

Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

5. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2017-2018 school year.

Date	Time	Facility	Event
Tuesdays 3/27/18 – 5/15/18	3:30pm – 4:30pm	Rm 117	CER – Math Club
5/31/18	5:00pm – 8:00 pm	Gym	FAA – Youth Sports Pictures

PERSONNEL

Upon the Superintendent's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

6. Motion to approve the Folsom Board of Education Organizational Chart, as attached.
- (Attachment B)*

HIB

Upon the Superintendent's recommendation, a motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

7. Motion to approve the first reading of the submitted Harassment, Intimidation, and Bullying report for March 2018, as attached. There were 20 incidents, one of which was investigated as a possible HIB. It was determined to be a non-actionable HIB.
- (Attachment C)*
8. Motion to approve the second and final reading of the submitted Harassment, Intimidation, and Bullying report for February 2018, as attached. There were 18 incidents, none of which were investigated as a possible HIB.
- (Attachment D)*

CALENDAR

Upon the Superintendent's recommendation, a motion was made by John Thomas, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

9. Motion to approve the revised 2017-2018 School Calendar. This calendar was updated to account for snow days.
- (Attachment E)*

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent's recommendation, a motion was made by Lisa O'Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

10. **Field Trips**
Motion to approve the following field trips:

Date of trip	Destination	Grade/Teacher	Bus Cost	Staff Attending
3/2/2018	Ventnor	Volleyball / DeSordi	\$162.50	2
4/26/2018	Dennis Twp	Softball / DeSordi	\$175.00	2
4/30/2018	Galloway\	Softball / DeSordi	\$175.00	2
5/7/2018	Somers Point	Softball / DeSordi	\$175.00	2
5/10/2018	Upper Twp	Softball / DeSordi	\$175.00	2
5/21/2018	St. Joseph's Somers Point	Softball / DeSordi	\$175.00	2
4/11/2018	Hammonton Skating Center	Falco / Rodenheiser	\$100.00	5

5/30/2018	Storybook Land	Pre-K / Cirillo	\$250.00	3
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11.

Travel

Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
S. LoSasso	Wilson Just Words Seminar	5/21 & 5/22	Galloway, NJ	-
D. DeCicco	Co-op meeting	3/13	Swedesboro, NJ	-
L. Abruzzese	AC Transportation Meeting	3/6	Mays Landing, NJ	-
E. Browne	Wingman Workshop	3/6	Piscataway, NJ	-
R. Losse	Indoor Air Quality Training	3/26	Sicklerville, NJ	-
L. Smith	Yoga & Mindfulness	4/20	Cherry Hill, NJ	\$199.00
H. Rodenheiser, K. Resch, S. Hager	Autism Training	4/9	Folsom, NJ	-
K. Storey	Response to Intervention	4/16	Cherry Hill, NJ	\$259.00
C. Veneziani	NJSIA JIF Conference	5/10 & 5/11	Atlantic City, NJ	-
K. Resch, C. Roth	Teen Arts Festival	4/27	Hammonton, NJ	-
A. Devenney	Social Worker Conference	4/30	Atlantic City, NJ	-

12.

Substitutes

Motion to approve the following substitutes:

Name	Address	Sub Area	Request for
Garwood, Kristin	138 South River Drive, Folsom, NJ 08037	Teacher	approval
Benard, Darci	28 Breckinridge Drive, Berlin, NJ 08009	Playground/Instructional Aide	approval

FOR YOUR INFORMATION

Buildings and Grounds Supervisor's Report
School Nurse's Report
Fire / Security Drill Report
Office Referral Report

(Attachment F)
(Attachment G)
(Attachment H)
(Attachment I)

FINAL PUBLIC PARTICIPATION

1. Sign in at the room entrance.

2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

EXECUTIVE SESSION

On a motion made by John Thomas, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, at 6:58 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by John Thomas, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to return to open session at 7:08 PM.

ADJOURNMENT

Having no further business to discuss, a motion was made by John Thomas, seconded by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to adjourn at 7:10 PM.