

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, April 25, 2023 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:07 pm.

ROLL CALL

The following members were present: Daria DeStefano, Tiffani Dych, Glenn Smith, John Thomas, and Andrea Way; also, in attendance were the Superintendent, Kevin Fricke, the Business Administrator, Christopher Veneziani, and the Board Attorney Kati Trout. Lisa O'Toole and Marisa Scibilia were absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by Daria DeStefano, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, at 6:08 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by Tiffani Dych, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:28 PM.

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

Public Hearing on the Budget

Audit Presentation

Ray Colavita of Nightlinger, Colavita & Volpa, PA, explained the three phases of the audit, Financial, Compliance, and Internal Controls. He explained that there was one finding, due to the Food Service Fund having too much surplus, and summarized rest of the audit. Mr. Colavita asked if the Board had any questions. Hearing none, he thanked the Business Administrator and the Business Office for their support and assistance and commended them on a job well done. The Board thanked Mr. Colavita for his presentation.

COMMUNICATION

FIRST OF TWO, PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

BOARD OF EDUCATION BUSINESS

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

APPROVAL OF MINUTES

1. Upon the recommendation of the Business Administrator, a motion was made by Daria DeStefano, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, except John Thomas ABSTAINED, to approve the regular and executive sessions minutes of March 14, 2023 (Regular Meeting).
(Attachment A)

FINANCIAL

Upon the recommendation of the Business Administrator, a motion was made by John Thomas, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**
A budget summary report is submitted for review.
(Attachment B)

3. **Board Secretary/Treasurer's Reports/Certification**
Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **February 28, 2023**, no budgetary line-item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **February 28, 2023** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **February 2023**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **February 2023**.

(Attachment C)

4. **Board Secretary/Treasurer's Reports/Certification**
Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **March 31, 2023**, no budgetary line-item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **March 31, 2023** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **March 2023**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **March 2023**.
(Attachment D)

5. **Bills List**
Motion to approve the payroll, agency, and bills list of **\$265,685.37** for **March 2023**.
(Attachment E)

6. **Bills List**
Motion to approve the payroll, agency, and bills list of **\$496,117.03** for **April 2023**.
(Attachment F)

7. **Line item transfers**
Motion to approve the attached transfer of funds within the 2022-2023 operating budget.
(Attachment G)

8. Motion to approve acceptance of the 2021-2022 school audit and the Corrective Action Plan for the one finding, as listed below.

Recommendation Number	Correction Action Approved by the Board	Method of implementation	Person Responsible for Implementation	Completion Date of Implementation
2022-1 – Net cash resources in the Food Service Fund exceeded three months average expenditures.	Implement a plan to effectively reduce the net cash resources on hand in the Food Service Fund.	Make upgrades in kitchen as necessary.	Christopher Veneziani, Business Administrator	4/25/2023

BUDGET

9. Upon the recommendation of the Business Administrator, a motion was made by Daria DeStefano, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to adopt of the 2023-2024 school district budget, as submitted and approved by the Executive County Superintendent:

BE IT RESOLVED to adopt the 2023-2024 school district budget as submitted and approved by the Atlantic County Office of Education as follows:

General Fund	\$ 8,616,348
Special Revenue Fund	\$ 615,849
Debt Service	\$ 217,300
Total Budget	\$ 9,449,497

BE IT FURTHER RESOLVED to acknowledge that the 2023-2024 budget as described above will result in the following:

General Fund Tax Levy	\$ 1,890,028
Debt Service Tax Levy	<u>\$ 217,300</u>
Total	\$ 2,107,328

BE IT FURTHER RESOLVED that the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000 in the general fund 2023-2024 budget for travel and travel related expenditures.

WHEREAS the maximum for the current fiscal year is \$50,000 and to date, \$2,000.43 has been spent.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$20,000 in the general fund 2023-2024 budget for professional auditing and accounting services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000 in the general fund 2023-2024 budget for professional architectural services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000 in the general fund 2023-2024 budget for professional engineering services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000 in the general fund 2023-2024 budget for professional legal services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$10,000 in the general fund 2023-2024 budget for public relations.

REQUISITION OF TAXES

- 10.** Upon the recommendation of the Business Administrator, a motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to authorize the Business Administrator/Board Secretary to requisition the payment of taxes from the Borough of Folsom as approved for the 2023-2024 school year.

FINANCIAL INSTITUTION

Upon the recommendation of the Business Administrator, a motion was made by John Thomas, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

11. Motion to adopt the following resolution:

BE IT RESOLVED that Ocean First Bank be designated as the approved depository for the Folsom School District funds for the 2023-2024 school year and that the financial institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes.

AND BE IT FURTHER RESOLVED that the following warrant signatures be approved:

Main Operating Account (three signatures required):

Board President or Board Vice President
Board Secretary
Treasurer of School Monies

Money Market Account (three signatures required):

Board President or Board Vice President
Board Secretary
Treasurer of School Monies

Payroll Account (two facsimile signatures required):

Board President
Treasurer of School Monies

Payroll Agency Account (two signatures required):

Board Secretary Treasurer of School Monies

Government Trust Fund (two signatures required):

Board Secretary Treasurer of School Monies

Insurance Account (two signatures required):

Board Secretary Treasurer of School Monies

Capital Reserve Fund (two signatures required):

Board Secretary Treasurer of School Monies

Folsom School Activity Fund (two signatures required):

Secretary to Chief School Administrator
School Secretary Board Secretary
Secretary to SBA/BS

Folsom School Lunch Program (two signatures required):

Board Secretary Food Services Committee Chairperson
Food Services Manager

Folsom School CER Fund (two signatures required)

Secretary to Chief School Administrator
School Secretary Board Secretary
Secretary to SBA/BS

STATE CONTRACTS

12. Upon the recommendation of the Business Administrator, a motion was made by Daria DeStefano, second by Tiffani Dych, ALL MEMBERS PRESENT

VOTED YES, to approve a resolution authorizing contracts with certain approved State Contract Vendors for Boards of Education pursuant to N.J.S.A. 18A:18A-10A.

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS Folsom School has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Folsom Board of Education desires to authorize its purchasing agent for the 2023-2024 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE, BE IT RESOLVED, that the Folsom Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

Vendor

APPLE COMPUTER INC
CDW GOVERNMENT, LLC
CISCO SYSTEMS INC
DELL MARKETING LP
GOV CONNECTION
HEWLETT PACKARD COMPANY
HOME DEPOT
KDI OFFICE TECHNOLOGY
LOWES HOME CENTER, INC.
RFP SOLUTIONS
SCHOOL SPECIALTY
SOUTH JERSEY PAPER
W B MASON CO INC
W W GRAINGER INC
WARD NATURAL SCIENCES

CONTRACTS

Upon the recommendation of the Business Administrator, a motion was made by John Thomas, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

13. Motion to approve a special education tuition contract with the Galloway Township Public Schools to provide special education services for 1 student for the 2022-2023 school year at a cost of \$10,747.70.

(Attachment H)

14. Motion to approve a special education tuition contract with the Hammonton Board of Education to provide high school special education services for students for the 2023-2024 school year at a cost of \$54,519 plus prior year charges of \$9,320, totaling \$63,839.
(Attachment I)
15. Motion to approve a revised tuition contract with the Hammonton Board of Education, previously approved at the February 28, 2023 meeting, to provide high school education services for 38 students for the 2023-2024 school year at a cost of \$529,378 less a prior year credit of \$41,849, totaling \$487,529.
(Attachment J)
16. Motion to approve a special education tuition contract with the Waterford Township Board of Education to provide special education services for 1 student for the 2023-2024 school year at a cost of \$45,321.
(Attachment K)
17. Motion to approve Gloucester County Special Services School District to provide professional and educational support services on an as needed basis for the 2023-2024 school year, per the attached fee schedule.
(Attachment L)
18. Motion to approve a shared services agreement with the Borough of Folsom to provide solid waste and recyclable pickup and disposal for 2023 - 2027. The cost of this contract will be \$9,200 for 2023. For all future years the cost will be \$9,200 plus any increase in costs or tipping fees as negotiated by the municipality and the contractor.
(Attachment V)
19. Motion to approve the following resolution authorizing participation in the NJ Edge, Inc. Edgemarket Cooperative Pricing System:

NJEDGE.NET, INC.'S EDGEMARKET COOPERATIVE
PRICING SYSTEM

WHEREAS, N.J.S.A. 18A:18A-11, et seq. authorizes two or more contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services, and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, NJEdge.Net, Inc. ("NJEdge"), hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System known as the "EdgeMarket Cooperative" for the purchase of goods and services; and

WHEREAS, on March 28, 2023, the governing body of the Folsom Board of Education, situated in the County of Atlantic, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services; and

WHEREAS, the Folsom Board of Education within the County of Atlantic, State of New Jersey, desires to participate in the EdgeMarket Cooperative; and

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Folsom Board of Education.

Pursuant to the provisions of N.J.S.A. 18A:18A-11, et seq., Christopher R. Veneziani, Business Administrator of the Folsom Board of Education, on behalf of the Folsom Board of Education is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

This Lead Agency shall be responsible for complying with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATES

March 28, 2023 – June 30, 2025

20. Motion to approve a Memorandum of Understanding with Insite Health, Inc. for student psychiatric referrals and counseling, pending attorney review.
(Attachment M)
21. Motion to appoint by Resolution, Hardenbergh Insurance Group as the Risk Management Consultant for the district for the period beginning July 1, 2024 to June 30, 2025, as an Extraordinary Unspecifiable Service as permitted by law, pursuant to N.J.S.A. 18A:18A-5(a)10 and N.J.S.A. 40A:11-5(1)(m).

RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT

WHEREAS, the Folsom Board of Education hereinafter referred to as DISTRICT, is a member of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund, a self-insurance pooling fund; and

WHEREAS, the Bylaws of said Fund require that each DISTRICT appoint a Risk Management Consultant, hereinafter referred to as RMC, to perform various professional services as detailed in the Bylaws; and

WHEREAS, the Bylaws indicate a fee as indicated in the attached Risk Management Consultant Agreement which expenditure represents reasonable compensation for the services required and was included in the cost considered by the DISTRICT; and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et. seq.) defines Insurance as an Extraordinary Unspecifiable Service requiring that the awarding of contracts without competitive bidding must be approved by resolution of this DISTRICT;

NOW THEREFORE, be it resolved that the DISTRICT does hereby appoint Hardenbergh Insurance Group as its RMC and;

BE IT FURTHER RESOLVED that the DISTRICT's Business Official/Board Secretary is hereby authorized and directed to execute the Risk Management Consultant Agreement annexed hereto.

(Attachment N)

DISPOSAL OF SURPLUS

Upon the recommendation of the Business Administrator, a motion was made by Daria DeStefano, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

22. Motion to approve the following resolution for the disposal of surplus property:

WHEREAS, the Folsom Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Folsom Board of Education is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the FOLSOM BOARD OF EDUCATION in the BORO OF FOLSOM, County of ATLANTIC, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the cooperative purchasing contract 041316-GDI through Sourcewell. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Business Office of the Folsom Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

Lot A: 6 ballasts & 4 light bulbs

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Folsom Board of Education reserves the right to accept or reject any bid submitted.

PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by John Thomas, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

23. Motion to approve employment of the following tenured certificated staff for the 2023-2024 school year, as listed:

Staff Member		Position	Rate	
Susan	Banks	Teacher	\$80,697	salary
Michelle	Barone	Teacher	\$65,947	salary
Pamela	Carter	Teacher	\$63,347	salary
Ramnit	Casadia	Teacher	\$65,947	salary
Ashley	Cavallaro	Teacher	\$65,797	salary
Amanda	Cirillo	Teacher	\$70,347	salary
Sarah	Cocco	CST	\$65,347	salary
Susan	Danesi	Teacher	\$80,697	salary
Kristen	Deitz	Teacher	\$67,247	salary
Debora	Derosa	Teacher	\$69,897	salary
Tracy	Dirkes	Teacher	\$77,047	salary
Jeremy	Edwards	Teacher	\$74,547	salary
Robin	Falco	Teacher	\$75,547	salary
Sarah	Glass	Teacher	\$67,247	salary

Tiffany	Hathaway	Teacher	\$86,482	salary
Gabrielle	Hoyer	Teacher	\$65,947	salary
Stephanie	Losasso	Teacher	\$65,947	salary
Nikollette	Luskin	Teacher	\$59,397	salary
Amanda	Magenta	Teacher	\$65,347	salary
Danyeale	Passalaqua	Teacher	\$77,047	salary
Amanda	Petersen	CST	\$67,247	salary
Katie	Resch	Teacher	\$70,547	salary
Helen	Rodenheiser	Teacher	\$67,247	salary
Christopher	Roth	Teacher	\$80,697	salary
Kimberly	Ruberton	Teacher	\$65,797	salary
Karol	Russell	Teacher	\$79,447	salary
Kristin	Santilli	Teacher	\$79,447	salary
Andrea	Scaltrito	Teacher	\$85,087	salary
Lauren	Schmidt	Teacher	\$67,147	salary
Jessica	Smith	Teacher	\$63,197	salary
Lisa	Smith	Nurse	\$68,497	salary
Melissa	Valenti	Teacher	\$65,797	salary
Kathleen	Wendt	Teacher	\$87,982	salary
Jasmine	Williams	Teacher	\$61,897	salary
Shannon	Wozniak	Teacher	\$67,247	salary
Kimberly	Yakabi Yob	Teacher	\$68,547	salary

24. Motion to approve employment of the following non-tenured certificated staff for the 2023-2024 school year, as listed:

Staff Member		Position	Rate	
Karlee	Carrigan	Teacher	\$58,198	salary
Michael	Fichetola	Teacher	\$61,897	salary
Carlie	Grouser	CST	\$62,147	salary
Amie	Kaldas	Teacher	\$58,198	salary
Kimberly	Nemerov	Teacher	\$59,397	salary
Ashley	Noll	Teacher	\$64,647	salary
Matthew	Sawyer	Teacher	\$59,748	salary
Ryan	Schaefer	Teacher	\$63,347	salary
Rebecca	Weldon	Teacher	\$67,247	salary

25. Motion to approve employment of the following school personnel for the 2023-2024 school year, as listed:

Aides

Staff Member		Position	Rate	
Alexandria	Baginski	Special Education Aide (0.7 FTE)	\$20,390	salary

Darcie	Benard	Instructional Aide	\$24,191	salary
Stephanie	Hager	Instructional Aide	\$24,191	salary
Josephine	Nowlan	Instructional Aide (0.7 FTE)	\$20,018	salary
Kira	Stout	Special Education Aide (0.7 FTE)	\$20,390	salary
Tracie	Maffei	Playground Aide (0.3 FTE)	\$15.00	hourly
Brian	Vaccaro	Playground Aide (0.3 FTE)	\$15.00	hourly
Dominick	Vinciguerra	Playground Aide (0.3 FTE)	\$15.00	hourly
Michelle	Warrington	Playground Aide (0.3 FTE)	\$15.00	hourly

Food Service Staff

Staff Member		Position	Rate	
Deborah	DeCicco	Food Service Manager / Cook	\$41,705	salary
Dena	DiMatteo	Food Service Worker (0.5 FTE)	\$15.00	hourly
Matthew	Ruberton	Food Service Worker (0.5 FTE)	\$15.00	hourly
Lauren	Santora	Food Service Worker (0.6 FTE)	\$15.30	hourly

Maintenance Staff

Staff Member		Position	Rate	
Ronald	Losse	Building & Grounds Supervisor	\$81,376	salary
Gary	Tomasella	Custodian	\$47,163	salary
Anthony	Parzanese Jr.	Custodian	\$35,882	salary
Matthew	Ruberton	Custodian (0.5 FTE)	\$18.68	per hour
Timothy	Baginsky	Custodian (0.5 FTE)	\$16.60	per hour

Office Staff

Staff Member		Position	Rate	
Denise	Amorelli	Student Support Services Secretary	\$39,503	salary
Jennifer	McConaghy	School Secretary	\$37,976	salary
Lori	Abruzzese	Assistant to the School Business Admin	\$45,591	salary
Angela	Sharp	Secretary to the Chief School Admin	\$45,591	salary

Other Staff

Staff Member		Position	Rate	
Michele	Hetzel	Director of Curr., Instr. & Spec Serv	\$121,608	salary
Patrick	Ward	Technology Coordinator	\$88,157	salary

26. Motion to approve the adoption of Charlotte Danielson's Framework for Teaching - 2011 Edition as the evaluation tool for teachers and other certificated staff members in grades 1 through 8 for the 2023-2024 school year.
27. Motion to approve the adoption of the Danielson Framework for Teaching Evaluation Instrument 2013 Edition as the evaluation tool for teachers and other certificated staff members in grades PreK and Kindergarten for the 2023-2024 school year.

28. Motion to approve the adoption of the New Jersey Principal Evaluation for Professional Learning (NJPEPL) Observation Instrument as the evaluation tool for the Director of Curriculum and Instruction, for the 2023-2024 school year.
29. Motion to approve Rebecca Weldon as the Play Director with a prorated stipend of \$1,076 per the negotiated contract, replacing Amanda Cirillo.
30. Motion to approve Ashley Noll as the Assistant Play Director with a prorated stipend of \$497 per the negotiated contract, replacing Jennifer Bailey.

APPOINTMENTS

Upon the recommendation of the Superintendent, a motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

31. Motion to appoint Christopher R. Veneziani as Secretary to the Board of Education for the period beginning July 1, 2023 to June 30, 2024.
32. Motion to appoint Christopher R. Veneziani as the Public Agency Compliance Officer for the period beginning July 1, 2023 to June 30, 2024.
33. Motion to appoint Christopher R. Veneziani as the Custodian of Public Records under the Open Public Records Act for the period beginning July 1, 2023 to June 30, 2024.
34. Motion to appoint Christopher R. Veneziani as the Right to Know Officer for the period beginning July 1, 2023 to June 30, 2024.
35. Motion to appoint Christopher R. Veneziani as the Qualified Purchasing Agent, pursuant to N.J.S.A. 18A:18A-3(a), and authorizes him to award contracts for all goods and services pursuant to Board of Education Policy 3320, maintaining the current bid and quote thresholds of \$44,000 and \$6,600 respectively, for the period beginning July 1, 2023 to June 30, 2024.
36. Motion to appoint Christopher R. Veneziani as the School Safety Specialist for the period beginning July 1, 2023 to June 30, 2024.
37. Motion to appoint Beverly Mateo as Treasurer of School Monies for the period beginning July 1, 2023 to June 30, 2024.
38. Motion to appoint Michele Hetzel as the district's Affirmative Action Officer for the period beginning July 1, 2023 to June 30, 2024.
39. Motion to appoint Michele Hetzel as the district's NCLB Coordinator for the period beginning July 1, 2023 to June 30, 2024.

40. Motion to appoint Kevin Fricke as the district's Section 504 compliance officer for the period beginning July 1, 2023 to June 30, 2024.
41. Motion to appoint Kevin Fricke as the district's representative from the Board for the SACC Program, in compliance with the Department of Children and Families Office of Licensing, for the period beginning July 1, 2023 to June 30, 2024.
42. Motion to appoint Carlie Grouser as the Educational Stability Liaison for the period beginning July 1, 2023 to June 30, 2024.
43. Motion to appoint Angela Sharp as the McKinney-Vento Homeless Liaison for the period beginning July 1, 2023 to June 30, 2024.
44. Motion to appoint Ronald Losse as the Integrated Pest Management Coordinator for the period beginning July 1, 2023 to June 30, 2024.
45. Motion to appoint Ronald Losse as the AHERA Coordinator for the period beginning July 1, 2023 to June 30, 2024.
46. Motion to appoint Ronald Losse as the Indoor Air Quality Officer for the period beginning July 1, 2023 to June 30, 2024.
47. Motion to appoint the following employees to the Threat Assessment Team for the period beginning July 1, 2023 to June 30, 2024.
- Kevin Fricke, Superintendent
Christopher Veneziani, School Safety Specialist
Michele Hetzel, Director of Curriculum, Instruction and Special Services
Sarah Cocco, School Psychologist
Carlie Grouser, School Social Worker
Ryan Schaefer, School Counselor
48. Motion to approve Lincoln Investment Planning, Inc., AXA Advisors, LLC., Vanguard Investments, National Life Group and Siracusa Benefits Program as the official Tax Shelter Annuity Companies under IRS Code 403(b) and 457(b) and TSA Consultant as the 403(b) & 457(b) Plan Administrator for the period beginning July 1, 2023 to June 30, 2024.
49. Motion to appoint Phoenix Advisors, LLC as the Continuing Disclosure and Independent Registered Municipal Advisor for the Folsom Board of Education for the period beginning July 1, 2023 to June 30, 2024.
50. Motion to appoint Strauss Esmay Associates, LLP as Folsom School District's Policy Consultant for the period beginning July 1, 2023 to June 30, 2024.

GRANTS

Upon the recommendation of the Superintendent, a motion was made by Tiffani Dych, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 51. Motion to approve submission and subsequent acceptance of the School Climate Change Pilot grant in the amount of \$6,660.
- 52. Motion to approve submission and subsequent acceptance of the Supplemental Stabilization Aid request, pursuant to Senate Bill No. 3732 of 2023, in the amount \$59,834, as attached.

(Attachment O)

LEGAL

- 53. Upon the recommendation of the Superintendent, a motion was made by John Thomas, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the Special Education Settlement Agreement as presented in Executive Session and recommended by legal counsel.

SUMMER HOURS

Upon the recommendation of the Superintendent, a motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 54. Motion to approve the Child Study team to work up to 10 additional days each during the summer to complete required evaluations at their perspective salaries per diem.
- 55. Motion to approve Denise Amorelli, Student Support Services Secretary, to work up to 15 additional days during the summer to update curriculum guides and I&RS/CST files at her perspective salary per diem.
- 56. Motion to approve Jennifer McConaghy, School Secretary to work up to 10 additional days during the summer to update the website and complete other office work at her perspective salary per diem.
- 57. Motion to approve Debbie DeCicco, Food Service Manager, to work up to 10 days per diem and Dena DiMatteo, Matthew Ruberton and Lauren Santora, Food Service Workers, to work up to 5 days at their perspective hourly rates, over the summer for training and other kitchen work.

FACILITY USE

Upon the recommendation of the Superintendent, a motion was made by John Thomas, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 58. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2022-2023 school year.

Date	Time	Facility	Event
Saturday, September 30, 2023	8:30 am – 8:30 pm	Gym & various classrooms	Miss Atlantic County Scholarship Organization Competition
Saturday, May 20, 2023	11 am – 3 pm	Grounds	Folsom Educational Foundation – Fundraiser for Cancer

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the recommendation of the Superintendent, a motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

59.

Field Trips

Motion to approve the following field trips:

Date of trip	Grade/Teacher	Bus Cost	Staff Attending
5/11/2023	Softball / Fichetola	\$554.40	2
5/11/2023	Kindergarten / Falco	\$291.89	4
5/16/2023	Softball / Fichetola	\$536.55	2
5/25/2023	Softball / Fichetola	\$420.00	2
5/17/2023	5th Grade / Passalacqua	\$381.14	4
4/25/2023	Softball / Fichetola	\$581.70	2
5/23/2023	Softball / Fichetola	\$567.00	2

60.

Travel

Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
K. Resch	LBI Foundation of Arts & Sciences	4/27	Long Beach Island	\$85.00
C. Veneziani	Systems 3000 Open House	4/26	Eatontown	-
C. Veneziani	NJSIA Worker's Comp Conference	5/3-5/5	Atlantic City	-
K. Resch	YAM Art Exhibit Art Hanging	4/4	Hammonton	-
C. Veneziani & L. Abruzzese	County Transportation Meeting	4/26	Egg Harbor Twp	-
K. Resch	Teen Arts Festival	5/10	Hammonton	-
A. Cavallaro, T. Dirkes	The Good Kind of Assessment	5/4	Pomona	-
P. Ward	Tech Coordinators Meeting	4/21	Pomona	-

61.

Substitutes

Motion to approve the following substitutes, subject to a 90-day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Sub Area	Request for
Hernandez Diaz, Yany	Substitute Support Staff	approval

**FOR YOUR
INFORMATION**

Director of Curriculum & Instruction	<i>(Attachment P)</i>
Technology Report	<i>(Attachment Q)</i>
Building & Grounds Supervisor Report	<i>(Attachment R)</i>
School Nurse Report	<i>(Attachment S)</i>
Fire / Security / Bus Evacuation Drill Report	<i>(Attachment T)</i>
Office Referral Report	<i>(Attachment U)</i>

**FINAL PUBLIC
PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

ADJOURNMENT

Having no further business to discuss, a motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to adjourn at 6:44 PM.