

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, May 22, 2018 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission at Folsom School is to serve the unique academic, physical, social, and emotional needs of all students, in a safe, supportive, and caring environment. Folsom staff members are committed to working with parents and community partners to provide the necessary supports to ensure that all children achieve the New Jersey Core Curriculum Content Standards, thus developing the needed skills to function responsibly in our global society. We strive to foster our students' exploration, creativity, and self-determination to help develop a lifelong love of learning.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:10 pm.

ROLL CALL

The following members were present: Daria DeStefano, Tiffani Dych, Lisa O'Toole, Marisa Scibilia, Glenn Smith, John Thomas and Andrea Way; also in attendance were the Superintendent Dr. Evelyn Browne, the Board Secretary Christopher Veneziani, and the Board Attorney William Cappuccio.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, at 6:10 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by John Thomas, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:34 PM.

PLEDGE TO

THE FLAG

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

COMMUNICATION

FIRST OF TWO, PUBLIC PARTICIPATION

1. Wait to be recognized before making your comment.
2. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

BOARD OF EDUCATION BUSINESS

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

APPROVAL OF MINUTES

1. Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of April 24, 2018 (Regular Meeting).

(Attachment A)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Marisa Scibilia, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**
A budget summary report is submitted for review.

(Attachment B)

3. **Board Secretary/Treasurer's Reports/Certification**

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **April 30, 2018**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **April 30, 2018** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **April 2018**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **April 2018**.

(Attachment C)

4.

Bills List

Motion to approve the payroll, agency, and bills list of **\$295,156.13** for **May 2018**.

(Attachment D)

5.

Line item transfers

Motion to approve the attached transfer of funds within the 2017-2018 operating budget.

(Attachment E)

6.

Voided Check

Motion to approve voiding check number(s) 026191 from the General Account.

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

7.

Motion to approve a contract with Donna Millard, PT to provide physical therapy services at a cost of \$65 per session for the 2018-2019 school year, as a professional services contract.

(Attachment F)

8.

Motion to approve a cooperative transportation contract with the Gloucester County Special Services School District to provide transportation services for various routes, as needed, for the 2018-2019 school year.

(Attachment G)

9. Motion to approve a special education tuition contract with Mullica Township School District to provide special education services for 1 student for the 2017-2018 school year. The cost of this contract is \$34,297.90.
(Attachment H)

10. Motion to approve a special education tuition contract with the Hammonton Board of Education to provide special education services for 4 students plus the cost of resource room charges and extraordinary services for the 2018-2019 school year. In addition to these costs, prior year charges of \$81,396 are also included. The total cost of this contract is \$289,447.
(Attachment I)

11. Motion to approve a tuition contract with the Hammonton Board of Education to provide high school education services for 67 students for the 2018-2019 school year. In addition to these costs, a prior year credit of \$223,325 are also included. The total cost of this contract is \$630,858.
(Attachment J)

12. Motion to approve a joint transportation agreement with the Greater Egg Harbor Regional High School District to provide transportation services for 1 special education student to the Pineland Learning Center (Route HBP) for the 2017-2018 school year. The total cost of this contract is \$4,149.92.
(Attachment K)

13. Motion to approve a special education services agreement with Brookfield Schools to provide special education services for 1 student for the 2018-2019 extended school year beginning July 9, 2018 through August 9, 2018. The total cost of this contract is \$2500.00.
(Attachment L)

FOOD SERVICE PRICING

Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

14. Motion to approve the following Food Service pricing for the 2018-2019 school year, as listed.

Food Service Department

Proposed Pricing for 2018-2019

Category	Current Price / Proposed Price
Student Breakfast	1.75 / 1.80
Student Lunch	2.85 / 2.90
Extra Entrée	1.50
Extra Side Dish	1.00
Water 16.9 Oz.	1.00

Water 8 Oz.	0.50
Juice 10 Oz.	1.00
Juice 4 Oz	0.50
Fruit or Vegetable Cup	0.50
½ Oz Lays Chips Plain, Rice Krispy Treat, Pop Tart, Cookie	0.50
Fruit Snacks	0.75
Doritos & Sun chips 1oz Bags, Churro, Soft Pretzel	1.00
Lactaid Milk	0.75
Reg Milk (White or Flavor)	0.60
Adult Breakfast	2.25 / 2.30
Adult Lunch	4.00

PERSONNEL

Upon the Superintendent's recommendation, a motion was made by Marisa Scibilia, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

15. Motion to approve the following payment for tuition reimbursement, as listed:

Employee	Course	Semester	Cost
Helen Rodenheiser	Curriculum Adaptations	Summer 2017	\$1,950.00 (\$1,750 paid 9/26/17)
Amanda Cirillo	Curriculum Adaptations	Summer 2017	\$1,950.00 (\$1,750 paid 9/26/17)
Amanda Cirillo	Integrating Science and Technology in Early Childhood & Elementary Classes	Spring 2018	\$1,972.14
Helen Rodenheiser	Clinical Practicum	Spring 2018	\$1,950.00

(Reimbursement is limited to \$1,750 per tenured teacher. Additional reimbursement may be available at the end of the fiscal year if the total cost of tuition reimbursement has not exceeded \$13,000 for the year.)

16. Motion to approve posting two One-on-One Aides for the 2018-2019 school year.

POLICIES

Upon the Superintendent's recommendation, a motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

17. The first and final reading of the following revised policy(ies):

- Policy 4111 Instructional Personnel – Recruitment, Selection & Hiring
(Attachment M)
- Policy 4211 Support Personnel - Recruitment, Selection & Hiring
(Attachment N)

HIB

Upon the Superintendent's recommendation, a motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

18. Motion to approve the first reading of the submitted Harassment, Intimidation, and Bullying report for May 2018, as attached. There were 50 incidents, none of which were investigated as a possible HIB.
(Attachment O)
19. Motion to approve the second and final reading of the submitted Harassment, Intimidation, and Bullying report for April 2018, as attached. There were 15 incidents, none of which were investigated as a possible HIB.
(Attachment P)

SUMMER HOURS

Upon the Superintendent's recommendation, a motion was made by John Thomas, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

20. Motion to approve Summer Curriculum hours, professional development, and Summer training for teachers at the negotiated rate of \$40 per hour up to a maximum of \$10,000.

MISSION / VISION / TECH PLAN

Upon the Superintendent's recommendation, a motion was made by Lisa O'Toole, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

21. Motion to approve the Vision Statement for the Folsom Board of Education, as listed below.

"Engaging hearts and minds today for successful tomorrows!"
22. Motion to approve the Mission Statement for the Folsom Board of Education, as listed below.

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment.

We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as

problem-solvers, designers, and creators by providing access to the technologies, tools, and resources needed to achieve their goals.

Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them so they can become fulfilled individuals and active, compassionate citizens.

23. Motion to approve the Technology Plan for 2018-2021, as attached.
(Attachment Q)

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent's recommendation, a motion was made by Lisa O'Toole, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

24. **Field Trips**
Motion to approve the following field trips:

Date of trip	Destination	Grade/Teacher	Bus Cost	Staff Attending
5/15/2018	Seabrook Educational & Cultural Ctr.	5th Grade	\$175.00	4

25. **Travel**
Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
D. DeCicco	Co-op meeting	5/8	Bridgeton, NJ	-
T. Dirkes, G. Hoyer	GOLD Training	6/12 & 6/13	Freehold, NJ	-
Michele Hetzel	Early Childhood Quarterly Meeting	6/11	Clementon, NJ	-

PERSONNEL

A motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

26. Motion to approve a 3 year contract for Superintendent with Dr. Matthew Mazzoni, as approved by the Atlantic County Acting Executive County Superintendent of Schools, at a salary of \$125,000, to begin July 1, 2018.

FOR YOUR INFORMATION

Buildings and Grounds Supervisor's Report
Technology Report
(Attachment R)
(Attachment S)

School Nurse's Report
Fire / Security Drill Report
Office Referral Report

(Attachment T)

(Attachment U)

(Attachment V)

FINAL PUBLIC PARTICIPATION

1. Wait to be recognized before making your comment.
2. State your full name and address before commenting.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

EXECUTIVE SESSION

On a motion made by Lisa O'Toole, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, at 7:10 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by John Thomas, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to return to open session at 8:16 PM.

APPOINTMENT

Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

27. Motion to approve appointing Cooper Levenson's William Donio, as the Board Attorney for the 2018-2019 school year, as a professional service.

ADJOURNMENT

Having no further business to discuss, a motion was made by Andrea Way, seconded by John Thomas, ALL MEMBERS PRESENT VOTED YES, to adjourn at 8:19 PM.