

Folsom Board of Education  
1357 Mays Landing Road  
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING  
TUESDAY, May 26, 2020 – 6:00 PM

**MINUTES**

**MISSION  
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO  
ORDER**

Mr. Veneziani, School Business Administrator and Board Secretary of the Folsom Board of Education, called the meeting to order at 6:08 pm.

**ROLL CALL**

The following members were present: Daria DeStefano, Tiffani Dych, Lisa O'Toole, Marisa Scibilia, Glenn Smith, John Thomas and Andrea Way; also, in attendance were the Superintendent, Dr. Matthew Mazzoni, the Board Secretary, Christopher Veneziani and the Board Attorneys, William Donio & Kasi M. Gifford.

**OPEN PUBLIC  
MEETINGS ACT  
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE  
SESSION**

On a motion made by Tiffani Dych, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, at 6:09 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:28 PM.

## **VIRTUAL MEETING**

Due to the requirements of social distancing and more stringent regulations on public gatherings, the Folsom Board of Education will conduct its regularly scheduled board meetings virtually until further notice.

Community members will be able to observe the meeting live via Zoom web meeting and/or listen in via telephone. Please note, the public will only be able to participate during public comment through the Zoom web meeting. Community members who elect to only call in will have limited participation and will only be able to listen to the meeting.

The public will be admitted into the Zoom meeting into the “Waiting Room” until the meeting is ready to begin. The host will admit you into the Zoom meeting once it is ready to begin.

If you want to ask a question during the public portion of the meeting, you will need to “Raise your hand”. Please identify yourself via the “Chat” feature to the host. When it is your turn, the host of the meeting will unmute you. You will need to state your name and address. You will then be prompted to address the Board of Education.

## **PLEDGE TO THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

## **PRESENTATIONS**

## **COMMUNICATION**

## **FIRST OF TWO, PUBLIC PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

Kacey Storey, President of the Folsom Education Association, spoke in support of the teachers whom requested Donaldson Hearings.

## **BOARD OF EDUCATION**

## BUSINESS

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

## APPROVAL OF MINUTES

1. Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of April 28, 2020 (Regular Meeting).  
*(Attachment A)*

## FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Tiffani Dych, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**  
A budget summary report is submitted for review.  
*(Attachment B)*
3. **Board Secretary/Treasurer's Reports/Certification**  
Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **April 30, 2020**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.  
  
The **April 30, 2020** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.  
  
The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **April 2020**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **April 2020**.  
*(Attachment C)*
4. **Bills List**  
Motion to approve the payroll, agency, and bills list of **\$247,338.26** for **May 2020**.

(Attachment D)

- 5. **Line item transfers**  
Motion to approve the attached transfer of funds within the 2019-2020 operating budget.

(Attachment E)

- 6. **Voided Check**  
Motion to approve voiding check number 027968 from the General Operating Account and check number 4227 from the Food Service Account.

**CONTRACTS**

Upon the Business Administrator’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 7. Motion to appoint Cynergy Group as the Broker of Record for the district for medical, prescription, dental and vision insurances for the period beginning July 1, 2020 to June 30, 2021, as an Extraordinary Unspecifiable Service.
- 8. Motion to approve a tuition contract with HollyDELL School to provide special education services for 1 student for the 2020-2021 school year, at a cost of \$96,315.70.

(Attachment F)

- 9. Motion to approve a professional services contract with Nightlinger, Colavita & Volpa to provide professional accounting/auditing services to the Board at a cost not to exceed \$10,300 for the 2020-2021 school year.

(Attachment G)

- 10. Motion to approve a professional services contract with Cooper Levenson P.A. to provide professional legal services to the Board at a cost of \$175 per hour for the 2020-2021 school year. The estimated total cost of the contract is \$25,000.

(Attachment H)

**GRANTS**

- 11. Upon the Business Administrator’s recommendation, a motion was made by Lisa O’Toole, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the IDEA application for Fiscal Year 2021 and acceptance of the grant award upon the subsequent approval of the Fiscal Year 2021 Application as follows:

IDEA Basic	\$ 98,236	Special Education Tuition
IDEA Preschool	\$ 4,657	ESY Salaries
Total IDEA Grant	\$102,893	

**REMOTE LEARNING**

Upon the Superintendent's recommendation, a motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

12. Motion to approve the updated Folsom School District School Closure Plan for the purpose of meeting the 180-day requirement through the delivery of virtual or remote instruction as set forth in Assembly Bill No. 3904, codified at N.J.S.A. 18A:7F-9.

**PERSONNEL**

Upon the Superintendent's recommendation, a motion was made by Lisa O'Toole, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

13. Motion to approve the following requests for payment of tuition reimbursement, as listed:

Employee	Course	Semester	Payment
Jennifer Pavlovitch	Diagnosis of Reading Problems	Spring 2020	\$715.00

*(Reimbursement is limited to \$2,200 per tenured teacher. Additional reimbursement may be available at the end of the fiscal year if the total cost of tuition reimbursement has not exceeded \$18,000 for the year.)*

14. Motion to approve a contract for Christopher Veneziani, School Business Administrator, at a salary of \$102,000 plus a \$3,000 stipend for serving as the School Safety Specialist for the district, for the 2020-2021 school year as submitted and approved by the Atlantic County Executive Superintendent of Schools.

*(Attachment I)*

15. Motion to approve the following personnel for SACC Assistants for the 2020-2021 school year at a rate of \$12.00 per hour:

Joni Aquino	Jackie Haskin
Joann Kindle	Linda Procaccini
Dominic Vinciguerra	Deanna DiMatteo

16. Motion to approve Michele Hetzel to be the SACC Coordinator for the 2020-2021 school year at a stipend of \$8,600, paid over 12 months.

17. Motion to approve Saletha Howell to be the SACC Asst. Coordinator for the 2020-2021 school year at a stipend of \$6,000, paid over 10 months.

18. Motion to approve the substitute rates for the 2020-2021 school year as listed below;

Teacher	\$90 per diem
Certificated Teacher	\$100 per diem
Instructional Aide	\$85 per diem

Nurse	\$200 per diem
Custodian	\$12 per hour
Playground Aide	\$12 per hour
Cafeteria Worker	\$12 per hour

**POLICIES**

Upon the Superintendent’s recommendation, a motion was made by Lisa O’Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

19. The second and final reading of the following new policy(ies):

- Policy 2111.5 Pandemic Situations *(Attachment J)*
- Policy 9320.5 Meetings by Teleconference or other Electronic Means *(Attachment K)*

**GRANTS**

20. Upon the Business Administrator’s recommendation, a motion was made by Andrea Way, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the ESEA application for Fiscal Year 2021 and acceptance of the grant award upon the subsequent approval of the Fiscal Year 2021 Application as follows:

Title I Allocation:	
Instructional Technical Services	\$16,000
Instructional Supplies	\$11,000
Support Other Salaries	\$23,000
Support Professional Services	\$21,762
 Total Title I Allocation	 \$71,762
Title IIA Allocation:	
Professional Development	\$6,833
Title III Allocation (\$178)	DECLINED
Title IV Allocation:	
Instructional Supplies	\$1,500
Support Professional Services	\$8,500
 Total Title IV Allocation	 \$10,000
Total ESEA Grant	\$88,595

**PUBLIC HEARING**

Mr. Veneziani, School Business Administrator and Board Secretary of the Folsom Board of Education, opened the Public Hearing on the Superintendent’s contract. No comments were made, and the hearing was closed.

## PERSONNEL

Upon the Superintendent's recommendation, a motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

21. Motion to approve a 5-year contract for Dr. Matthew Mazzone, Chief School Administrator, at a salary of \$131,328, with annual increases of 2.5%, for July 1, 2020 through June 30, 2025, as submitted and approved by the Atlantic County Executive Superintendent of Schools.  

*(Attachment O)*
22. Motion to accept the resignation of Nancy Alber, Cafeteria Worker, for the 2020-2021 school year.
23. Motion to approve posting the position of Cafeteria Worker for the 2020-21 school year.

## PUBLIC HEARING

Mr. Donio, Board Attorney for the Folsom Board of Education, opened the Donaldson Hearing for Ramona DiMaria, in public, as requested by Ms. DiMaria. Ms. DiMaria read a prepared statement and declined to call any witnesses. Mr. Donio closed the hearing.

Mr. Donio, Board Attorney for the Folsom Board of Education, opened the Donaldson Hearing for Stephen Klemash, in public, as requested by Mr. Klemash. Mr. Klemash read a prepared statement. He called Laura Lentz whom read a prepared statement and a letter from Katrina Fletcher, an attending at CHOP. Mr. Klemash then called Chris Roth whom spoke in support of Mr. Klemash. Having no more witnesses to call, Mr. Donio closed the hearing.

## FOR YOUR INFORMATION

Director of Curriculum & Instruction	<i>(Attachment L)</i>
Buildings and Grounds Supervisor's Report	<i>(Attachment M)</i>
Technology Report	<i>(Attachment N)</i>

## FINAL PUBLIC PARTICIPATION

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Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

Tina O'Brien, and her daughter, of 13 Seth Drive, Hammonton spoke in support of Mr. Klemash.

Danny Maturano of 318 East Collings Drive spoke in support of Mr. Klemash.

## **ADJOURNMENT**

Having no further business to discuss, a motion was made by John Thomas, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to adjourn at 7:50 PM.