

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, MAY 28, 2024 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Thomas, President of the Folsom Board of Education, called the meeting to order at 6:02 pm.

ROLL CALL

The following members were present: Daria DeStefano, Marissa Scibilia, John Thomas, and Lisa O'Toole, Andrea Way, and Karen Pratt; also, in attendance were the Superintendent, Kevin Fricke, the Business Administrator, Sara Simpson, and the Board Attorney Kasi M. Gifford. Tiffani Dych was absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, at 6:02 PM, the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by Karen Pratt, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:50 PM.

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

COMMUNICATION

FIRST OF TWO, PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

BOARD OF EDUCATION BUSINESS

Committee Reports:
Superintendent's Report:
Business Administrator's Report:
Old Business/Updates:
New Business:

APPROVAL OF MINUTES

1. Upon the recommendation of the Business Administrator, a motion was made by Andrea Way, second by Daria DeStefano, five MEMBERS PRESENT VOTED YES, Marissa Scibilia abstained, to approve the regular and executive sessions minutes of the April 30th, 2024 (Regular Meeting).

FINANCE/FACILITIES

Upon the recommendation of the Business Administrator, a motion was made by Karen Pratt, second by Marissa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**
A budget summary report is submitted for review.
(Attachment B)
3. **Board Secretary/Treasurer's Reports/Certification**
Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **April 30, 2024**, no budgetary line-item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **April 30, 2024** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **April 2024**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **April 2024**.

(Attachment C)

4. Line-item transfers

Motion to approve the attached transfer of funds within the 2023-2024 operating budget.

(Attachment D)

5. Bills List

Motion to approve the payroll, agency, and bills list of **\$272,792.92** for **May 2024**.

(Attachment E)

CONTRACTS

6. Motion to approve a contract with Horizon Blue Cross and Blue Shield to provide health and prescription insurance, as an Extraordinary Unspecifiable Service as permitted by law, pursuant to N.J.S.A. 18A:18A-5(a)10 and N.J.S.A. 40A:11-5(1)(m). The total estimated cost of the contract is \$1,064,257.

7. Motion to approve a contract with The Difference Card to provide health and prescription insurance, as an Extraordinary Unspecifiable Service as permitted by law, pursuant to N.J.S.A. 18A:18A-5(a)10 and N.J.S.A. 40A:11-5(1)(m). The total estimated cost of the contract is \$108,004.

8. Motion to appoint Brown & Brown, as the Broker of Record for the district for medical, prescription, dental and vision insurances for the period beginning July 1, 2024 to June 30, 2025, as an Extraordinary Unspecifiable Service as permitted by law, pursuant to N.J.S.A. 18A:18A-5(a)10 and N.J.S.A. 40A:11-5(1)(m).

9. BE IT RESOLVED, that the Folsom Board of Education contract with Delta Dental, to provide for a one (1) year renewal, effective July 1, 2024 through June 30, 2025 at the below listed annual premiums:

Coverage	2024-2025
Employee	\$55.28
Employee & Spouse	\$96.63
Employee & Child (ren)	\$96.63
Family	\$166.97

STUDENT CONTRACTS

10. Motion to amend a special education tuition contract with the Mullica Township Board of Education to provide special education services for 1 student for the 2023-2024 school year at a cost of \$61,445 instead of \$43,197, due to a change in services.
(Attachment F)
11. Motion to approve a tuition contract with the Waterford Township Board of Education to provide special education services for 1 student for the 2024-2025 school year at a cost of \$38,887.00.
(Attachment G)
12. Motion to approve a tuition agreement with the Y.A.L.E. School Atlantic, Inc. to provide special education services for 1 student for the 2024-2025 school year, at a total cost of \$136,749.90.
(Attachment H)
13. Motion to approve a tuition agreement with the Y.A.L.E. School Atlantic, Inc. to provide special education services for 1 student for the 2024-2025 school year, at a total cost of \$75,849.90.
(Attachment I)
14. Motion to approve an agreement for professional services with the Camden County Educational Services Commission to provide related general services, as needed, for the 2024-2025 school year, with an administrative fee set at 6%, based on the attached price list.
(Attachment J)

DISPOSAL OF SURPLUS

The Business Administrator recommends the Board approve the following item(s):

15. Motion to approve the following resolution for the disposal of surplus property:

WHEREAS, the Folsom Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Folsom Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the FOLSOM BOARD OF EDUCATION in the BORO OF FOLSOM, County of ATLANTIC, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the cooperative purchasing contract 041316-GDI through Sourcewell. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Business Office of the Folsom Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

Model	Dell Service Tag	Comments	Folsom Asset ID
OptiPlex 780 Ultra Small Form Factor	3L85QL1	ChromeOS Flex / 150 GB HD / 4 GB RAM / BIOS Battery needs replacement	615
OptiPlex 780 Ultra Small Form Factor	3LB2QL1	ChromeOS Flex / 150 GB HD / 4 GB RAM / BIOS Battery needs replacement	398
OptiPlex 780 Ultra Small Form Factor	3L86QL1	ChromeOS Flex / 150 GB HD / 4 GB RAM / BIOS Battery needs replacement	190 / 11229
OptiPlex 780 Ultra Small Form Factor	3LB0QL1	ChromeOS Flex / 150 GB HD / 4 GB RAM / BIOS Battery needs replacement	162 / 11224
OptiPlex 780 Ultra Small Form Factor	3L92QL1	No Hard Drive / otherwise unknown functionally	NA
OptiPlex 780 Ultra Small Form Factor	3L96QL1	ChromeOS Flex / 150 GB HD / 4 GB RAM / BIOS Battery needs replacement	11228
OptiPlex 780 Ultra Small Form Factor	3LB3QL1	ChromeOS Flex / 150 GB HD / 4 GB RAM / BIOS Battery needs replacement	11226
OptiPlex 780 Ultra Small Form Factor	3L93QL1	ChromeOS Flex / 150 GB HD / 4 GB RAM / BIOS Battery needs replacement	245 / 11225
OptiPlex 780 Ultra Small Form Factor	3L90QK1	ChromeOS Flex / 150 GB HD / 4 GB RAM / BIOS Battery needs replacement	167
Epson Projector Powerlite 485W (H454A W)	QUXK4200066	Was working when removed from service, slight image blur problem.	856
Dell PowerEdge T610 Server	GF9KSL1	Intel XEON CPU 2.26 GHz / 4 GB RAM /	73 / 11185
Qty 7 : Dell E-Port Replicator with Monitor Stand	NA	Dell E-Port Replicator Docking Station and Power Adapter	NA

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Folsom Board of Education reserves the right to accept or reject any bid submitted.

HUMAN RESOURCES

Upon the recommendation of the Superintendent, a motion was made by Andrea Way, second by Karen Pratt, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

Personnel

16. Motion to approve the following staff member(s) for the Summer Learning Program for the 2024-2025, at the state rates as listed: Andrea Scaltrito, \$45 per hour.
17. Motion to approve employment of the following school personnel for the 2024-2025 school year as listed, correcting an amount previously noted, Jennifer McConaghy, School Secretary, \$39,495.

18. Motion to approve Nicolette Scarpelli, School Nurse, for the 2024-2025 school year at a salary of \$63,430, BA+15, Step F on the negotiated salary guide.
19. Motion to approve a leave of absence for disability associated with childbirth for Stephanie LoSasso, teacher. The leave will begin on October 1st, 2024, through February 28th, 2025. This leave will be both paid through use of sick time and unpaid using FMLA and NJFLA.
20. Motion to approve the paid sick/FLMA leave of absence for Gary Tomasella March 25th 2024 through June 14th, 2024.
21. Motion to approve the unpaid leave of absence for disability associated with childbirth for Emily Bailey, School Nurse from May 24th, 2024 through June 30, 2024.
22. Motion to accept the resignation of Matthew Sawyer, Social Studies Teacher, effective June 30th, 2024.
23. Motion to approve the posting of a Social Studies Teaching position for the 2024-2025 school year.
24. Motion to approve the following Stipends for the 2023-2024 and 2024-2025 years:

SACC Administrative Stipend	\$400	Jennifer McConaghy
SACC Administrative Stipend	\$600	Lori Abruzzese
I&RS Case Manager Stipend	\$250	Stephanie LoSasso
I&RS Case Manager Stipend	\$250	Kristen Santilli

25. Motion to approve Dena DiMatteo and Lauren Santora to work as a custodian, up to 40 hours per week at a rate of \$16.64 per hour, for the summer, to assist with summer cleaning.
26. Motion to approve the Collective Bargaining Agreement between the Folsom Board of Education and the Folsom Education Association for Article VI, reducing the teacher lunch period to 30 minutes and shortening the staff start and end time by 5 minutes each for the 2024-2025 school year.

(Attachment K)

HIB

Upon the recommendation of the Superintendent, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

27. Motion to affirm the determination of the submitted Harassment, Intimidation, and Bullying report for April 2024, as discussed in executive session.

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the recommendation of the Superintendent, a motion was made by Lisa O'Toole, second by Marissa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

28.

Travel

Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date(s)	Estimated Mileage/Location	Other Costs
L. Abruzzese	NJASBO Asst. Mtg.	5/16	Mt. Laurel	\$ 125.00
D. DeCicco	Coop Mtg	5/21	Somerset	-
N. Luskin & T. Dirkes	EHT School (observe SS curr.)	5/31	Egg Harbor Twp	-
P. Ward	Atlantic County Tech Coor Mtg	6/7	Pomona	-

29.

Substitutes

Motion to approve the following substitutes, subject to a 90-day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Sub Area	Request for
Chosed, Carmen	Support Staff	approval
Roda, Rachel	Teacher	approval

FOR YOUR INFORMATION

Director of Curriculum, Instr, & Special Services Report	(Attachment L)
Technology Report	(Attachment M)
Supervisor of Buildings & Grounds Report	(Attachment N)
School Nurse's Report	(Attachment O)
Fire / Security / Bus Evacuation Drill Report	(Attachment P)
Office Referral Report	(Attachment Q)

FINAL PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

ADJOURNMENT

Having no further business to discuss, a motion was made by Andrea Way, second by Karen Pratt, ALL MEMBERS PRESENT VOTED YES, to adjourn at 7:04 PM.