

Folsom Board of Education  
1357 Mays Landing Road  
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING  
TUESDAY, August 22, 2017 – 6:00 PM

**MINUTES**

**MISSION  
STATEMENT**

Our mission at Folsom School is to serve the unique academic, physical, social, and emotional needs of all students, in a safe, supportive, and caring environment. Folsom staff members are committed to working with parents and community partners to provide the necessary supports to ensure that all children achieve the New Jersey Core Curriculum Content Standards, thus developing the needed skills to function responsibly in our global society. We strive to foster our students' exploration, creativity, and self-determination to help develop a lifelong love of learning.

**CALL TO  
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:14 pm.

**ROLL CALL**

The following members were present: Debra Levey, Marisa Scibilia, Glenn Smith, John Thomas and Andrea Way (arrived at 6:25); also in attendance were the Superintendent Dr. Evelyn Browne, the Board Secretary Christopher Veneziani and the Board Attorney William Cappuccio. Daria DeStefano and Lisa O'Toole were absent.

**OPEN PUBLIC  
MEETINGS ACT  
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, and the Hammonton Gazette.

**EXECUTIVE  
SESSION**

On a motion made by Debra Levey, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, at 6:14 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by Marisa Scibilia, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:26 PM.

## **PLEDGE TO THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

## **PRESENTATIONS**

## **COMMUNICATION**

## **FIRST OF TWO, PUBLIC PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

## **BOARD OF EDUCATION BUSINESS**

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

## **APPROVAL OF MINUTES**

1. Upon the Board Secretary's recommendation, a motion was made by John Thomas, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of July 25, 2017 (Regular Meeting) and August 1, 2017 (Special Meeting).

*(Attachment A)*

## **FINANCIAL**

Upon the Business Administrator's recommendation, a motion was made by Debra Levey, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**  
A budget summary report is submitted for review.

*(Attachment B)*

**3. Board Secretary/Treasurer's Reports/Certification**

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **July 31, 2017**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **July 31, 2017** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **July 2017**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **July 2017**.

*(Attachment C)*

**4. Bills List**

Motion to approve payroll, agency, and the bills list of **\$266,700.70** for **August 2017**.

*(Attachment D)*

**5. Line item transfers**

Motion to approve the attached transfer of funds within the 2017-2018 operating budget.

*(Attachment E)*

**CONTRACTS**

Upon the Business Administrator's recommendation, a motion was made by Marisa Scibilia, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

**6. Motion to approve a special education tuition contract with Buena Regional Board of Education to provide special education services for 1 student for the 2017-2018 school year. The cost of this contract is \$18,500.**

*(Attachment F)*

**7. Motion to approve a special education tuition contract with Buena Regional Board of Education to provide special education services for 1 student for the 2017-2018 school year. The cost of this contract is \$18,500.**

*(Attachment G)*

**8. Motion to approve a special education tuition contract with Waterford Township Board of Education to provide special education services for 1 student for the 2017-2018 extended school year. The cost of this contract is \$3,500.**

(Attachment H)

9. Motion to approve a special education tuition contract with Gloucester County Special Services School District Board of Education to provide special education services for 1 student for the 2017-2018 extended school year. The cost of this contract is \$7,540.

(Attachment I)

10. Motion to approve a special education tuition contract with YALE School East, Inc, an approved private school for students with disabilities, to provide special education services for 1 student for the 2017-2018 school year. The cost of this contract is \$65,448.60.

(Attachment J)

11. Motion to approve a special education tuition contract with Brookfield Academy, an approved private school for students with disabilities, to provide special education services for 1 student for the 2017-2018 school year. The cost of this contract is \$58,320.00.

(Attachment K)

12. Motion to approve a transportation jointure with Winslow Township Board of Education to provide transportation services for various sporting events and class trips through the 2017-2018 school, year as needed. The cost of this contract is \$50.00 per hour.

(Attachment L)

## FACILITIES

Upon the Business Administrator's recommendation, a motion was made by Debra Levey, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

13. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2017-2018 school year.

| Date  | Time              | Facility                              | Event                                  |
|---|-------------------|---------------------------------------|--|
| Wednesdays<br>9/1/17 –<br>6/15/17   | 6:30 pm - 8:30 pm | Gym (if<br>available) 2<br>classrooms | Cub Scout Pack 98 – Weekly<br>Meetings |
| Mondays –<br>Thursdays<br>6/18/18 –<br>7/28/18 and<br>7/9/18 –<br>7/19/18 | 8:00 am – 4:00 pm | Rooms 130 &<br>126<br>Fields/Grounds  | CER Program - i3 Stem Camp<br>Academy  |

## **FUTURE READY SCHOOLS RESOLUTION**

Upon the Superintendent's recommendation, a motion was made by Marisa Scibilia, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

14. Motion to approve, by resolution, participation in the Future Ready Schools NJ, as listed below;

### **Participation in Future Ready Schools NJ**

Whereas, the Folsom Board of Education first seeks to support the identification of a Future Ready Schools – New Jersey district team lead and create a team of FRS-NJ specialists that infuse Digital Learning across multiple disciplines including: math, technology, media, arts, science, language arts, and Career and Technical Education.

Whereas, the Folsom Board of Education will support and promote the development of individual school Future Ready teams that infuse Digital Learning across multiple disciplines including: math, technology education, media, arts, science, language arts, and Career and Technical Education.

Therefore, it is resolved that the Folsom Board of Education agrees to participate in the Future Ready Schools – New Jersey.

We hereby appoint Michele Hetzel to be the district's liaison to the Future Ready Schools – New Jersey, who will report to the board upon the completion of tasks for the certification program.

We do hereby recognize that Michele Hetzel will be the responsible agent at the district level to carry out the district's commitment for its schools to participate in Future Ready Schools – New Jersey.

We agree to follow through with the district's commitment and support our schools achieve certification through the Future Ready Schools – New Jersey Certification Program.

## **FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS**

Upon the Superintendent's recommendation, a motion was made by John Thomas, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

15. **Travel**  
Motion to approve the following professional development and travel/expense reimbursement:

| <b>Name</b>                | <b>Workshop/Training</b>                         | <b>Date</b>  | <b>Estimated Mileage</b> | <b>Other Costs</b> |
|----------------------------|--|--|--------------------------|--------------------|
| C. Veneziani               | NJASBO Workshop                                  | 9/12, 10/10,<br>11/14, 12/12,<br>1/18, 2/15, 3/15,<br>4/17                           | Mt. Laurel               | \$900.00           |
| L. Abruzzese               | NJASBO Workshop                                  | 5/8/2018   | Mt. Laurel               | -                  |
| C. Veneziani               | JIF Meeting                                      | 9/20, 11/15,<br>1/17, 3/21, 5/16   | Galloway                 | -                  |
| A. Sharp                   | Certification Training                           | 8/2/2017   | Sewell, NJ               | -                  |
| M.Hetzel                   | Atlantic County CSI Meetings                     | 9/15/17,10/18/17,<br>11/16/17,<br>12/14/17,<br>1/19/18, 2/23/18,<br>4/27/18, 5/24/18 | Galloway                 | -                  |
| A.Huenke                   | Mentoring Workshop                               | 9/19/2017  | Galloway                 | 4 ETTC hours       |
| K. Storey                  | Dyslexia 3 Workshop                              | 9/20/2017  | Galloway                 | 4 ETTC hours       |
| E. Browne                  | ACASA<br>Executive/Advisory<br>Committee Meeting | 9/18, 10/2, 11/13,<br>12/11, 1/8, 2/5,<br>3/12, 4/16, 4/30,<br>6/18                  | Mays Landing, NJ         | -                  |
| E. Browne                  | Superintendents'<br>Roundtable                   | 9/22, 10/4, 11/17,<br>12/15, 01/12,<br>02/09, 03/16,<br>04/30, 05/04,<br>06/22       | Mays Landing, NJ         | -                  |
| D. DeCicco & L.<br>Santora | co-op mtg  | 8/22/2017  | Swedesboro, NJ           | -                  |
| A. Huenke                  | Mentor Training                                  | 9/19/2017  | Galloway, NJ             | -                  |

**16.**

**Substitutes**

Motion to approve the following substitutes:

| <b>Name</b>                 | <b>Address</b>                                | <b>Sub Area</b>      | <b>Request for</b> |
|-----------------------------|---|----------------------|--------------------|
| Lam, Laura                  | 22 Box Turtle Lane, Sicklerville,<br>NJ 08081 | Teacher              | re-approval        |
| DiGerolamo, Mariah          | 307 Southard Avenue, Waterford,<br>NJ 08089   | Kitchen              | re-approval        |
| VanGilder, Meredith         | 6176 Robin Drive, Mays Landing,<br>NJ 08330   | Teacher              | approval           |
| Susan Parzanese             | 609 Albertson Road, Hammonton,<br>NJ 08037    | Playground Aide/SACC | approval           |
| Josephine (JoAnn)<br>Kindle | 123 Elmtowne Blvd., Hammonton,<br>NJ 08037    | Playground Aide/SACC | approval           |

## **PERSONNEL**

Upon the Superintendent's recommendation, a motion was made by Debra Levey, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

17. Motion to approve Josephine Kindle to the position of SACC Assistant at a rate of \$12.00 per hour for the 2017-2018 school year.
18. Motion to approve Jaclyn Haskin to the position of SACC Assistant at a rate of \$12.00 per hour for the 2017-2018 school year.
19. Motion to approve Jaclyn Haskin to the position of Recess / Cafeteria Aide at a rate of \$10.00 per hour for the 2017-2018 school year.

## **FOR YOUR INFORMATION**

|   |                       |
|---|-----------------------|
| Buildings and Grounds Supervisor Report | <i>(Attachment M)</i> |
| Technology Report                       | <i>(Attachment N)</i> |

## **FINAL PUBLIC PARTICIPATION**

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3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

## **EXECUTIVE SESSION**

On a motion made by Andrea Way, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, at 6:50 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:57 PM.

## **ADJOURNMENT**

Having no further business to discuss, a motion was made by Daria DeStefano, seconded by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to adjourn at 6:58 PM.