

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, August 24, 2021 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:00 pm.

ROLL CALL

The following members were present: Daria DeStefano, Tiffani Dych, Glenn Smith, and John Thomas; also, in attendance were the Superintendent, Dr. Matthew Mazzoni, the Board Secretary, Christopher Veneziani and the Board Attorney Kasi M. Gifford. Lisa O'Toole, Marisa Scibilia, and Andrea Way were absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by Daria DeStefano, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, at 6:01 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by John Thomas, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:29 PM.

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

Safe Return Plan with Public Comment

COMMUNICATION

FIRST OF TWO, PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

BOARD OF EDUCATION BUSINESS

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

APPROVAL OF MINUTES

1. Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, except Tiffani Dych ABSTAINED, to approve the regular and executive sessions minutes of July 27, 2021 (Regular Meeting).
(Attachment A)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**

A budget summary report is submitted for review.

(Attachment B)

3. **Board Secretary/Treasurer's Reports/Certification**

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **July 31, 2021**, no budgetary line-item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **July 31, 2021** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **July 2021**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **July 2021**.

(Attachment C)

4. **Bills List**

Motion to approve the payroll, agency, and bills list of **\$146,739.51** for **August 2021**.

(Attachment D)

5. **Line item transfers**

Motion to approve the attached transfer of funds within the 2021-2022 operating budget.

(Attachment E)

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

6. Motion to approve a tuition contract with the Gloucester County Special Services School District to provide special education services for 1 student for the 2021 extended school year, at a cost of \$8,190.

(Attachment F)

7. Motion to approve an agreement for therapy services with Eastern Rehabilitation Associates, Inc. to provide related services, as needed, for the 2021-2022 school year. The estimated cost of this contract is \$22,000.

(Attachment G)

8. Motion to approve a tuition contract with the Hammonton Board of Education to provide special education services for 1 student for the 2021-2022 school year, at a cost of \$43,141.21.
(Attachment H)
9. Motion to approve a tuition contract with the Hammonton Board of Education to provide special education services for 1 student for the 2021-2022 school year, at a cost of \$16,589.
(Attachment I)
10. Motion to approve a tuition contract with the Hammonton Board of Education to provide special education services for 1 student for the 2021-2022 school year, at a cost of \$16,589.
(Attachment J)
11. Motion to approve a joint transportation contract with the Hammonton Board of Education to provide transportation services for 1 student to the Hammonton Schools for the 2021 extended, at a cost of \$572.37.
(Attachment K)

PERSONNEL

Upon the Superintendent's recommendation, a motion was made by Daria DeStefano, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

12. Motion to approve a maternity leave of absence for Stephanie LoSasso, Special Education Teacher. The leave is anticipated to begin on October 15, 2021 through April 28, 2022. This leave will be both paid and unpaid.
13. Motion to approve posting a long-term substitute teaching position, replacing Stephanie LoSasso, from October 15, 2021 through April 28, 2022.
14. Motion to approve Matthew Ruberton, Food Service Worker – PT (up to 27.5 hours per week – 10 months). The hourly rate is \$13.00 per hour for the 2021-2022 school year.
15. Motion to approve hiring Alexandria Baginski as a Group Aide – PT (up to 27.5 hours per week, 5.5 hours per day) at a salary of \$16,280 (\$16.00 per hour) for the 2021-2022 school year.
16. Motion to approve hiring Alison Peters as a Group Aide – PT (up to 27.5 hours per week, 5.5 hours per day) at a salary of \$16,280 (\$16.00 per hour) for the 2021-2022 school year.
17. Motion to approve hiring Jessica Bertolino as a Group Aide – PT (up to 27.5 hours per week, 5.5 hours per day) at a salary of \$16,280 (\$16.00 per hour) for the 2021-2022 school year.

18. Motion to approve hiring Matthew Johnson as a One on One Aide – PT (up to 27.5 hours per week, 5.5 hours per day) at a salary of \$16,280 (\$16.00 per hour) for the 2021-2022 school year.

GRANTS

Upon the Superintendent's recommendation, a motion was made by John Thomas, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

19. Motion to approve the ESEA application for Fiscal Year 2022 and acceptance of the grant award upon the subsequent approval of the Fiscal Year 2022 Application as follows:

Title I Allocation	\$60,855
Title IIA Allocation	\$ 5,911
Title IV Allocation	\$10,000
Total ESEA Grant	\$76,766

20. Motion to approve the ARP IDEA application for Fiscal Year 2022 and acceptance of the grant award upon the subsequent approval of the Fiscal Year 2022 Application as follows:

ARP IDEA Basic – Special Education Tuition	\$ 18,146
ARP IDEA Preschool - ESY Salaries	\$ 1,545
Total IDEA Grant	\$ 19,691

21. Motion to approve the revised Safe Return Plan as part of the American Rescue Plan grant.

PLANS

Upon the Superintendent's recommendation, a motion was made by Tiffani Dych, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

22. Motion to approve the District Mentoring Plan for the 2021-2022 school year, as attached.
(Attachment L)
23. Motion to approve the District Professional Development Plan for the 2021-2022 school year, as attached.
(Attachment M)

FACILITY USE

Upon the Superintendent's recommendation, a motion was made by John Thomas, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

24. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2021-2022 school year.

Date	Time	Facility	Event
10/22/21	5:00 pm – 8:00 pm	Parking lot	Folsom Home & School Assoc – Trunk or Treat
Wednesdays 9/15, 10/20, 11/17, 12/15, 1/19, 2/16, 3/16, 4/20, 5/18, 6/15	6:30 pm – 8:00 pm	Library	Folsom Athletic Assoc – Monthly Meetings
3/8/22 – 3/12/22	various	Library	Folsom Home & School Assoc – Book Fair
10/6, 11/16, 1/11, 2/15, 4/12, 5/10	6:00 pm – 7:00 pm	Library	Folsom Home & School Assoc – Monthly Meetings

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent's recommendation, a motion was made by Daria DeStefano, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

25. **Field Trips**

Motion to approve the following field trips:

Date of trip	Destination	Grade/Teacher	Bus Cost	Staff Attending
9/28/2021	Assumption Regional School	Cross Country	\$286.42	2
10/7/2021	St. Mary's	Cross Country	\$286.42	2
10/13/2021	St. Joe Regional	Cross Country	\$286.42	2
10/19/2021	Estell Manor	Cross Country	\$286.42	2

26. **Travel**

Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
C. Veneziani	Atlantic County Business Administrator Roundtable Meetings	9/17/21, 10/15/21, 11/19/21, 12/10/21, 1/14/22, 2/18/22, 3/11/22, 4/8/22, 5/13/22, 6/9/22	Various	\$0.00

M. Mazzoni	Atlantic County Superintendent Roundtable Meetings	8/18/21, 9/17/21, 10/15/21, 12/17/21, 1/21/22, 2/18/22, 3/11/22, 4/8/22, 5/20/22, 6/10/22	Various	\$0.00
C. Veneziani	NJASBO Workshops	9/21,10/21, 11/18, 12/14, 1/25, 2/24, 3/22, 4/26	Mt. Laurel	\$800.00
M. Hetzel	Director of Special Education Meeting Dates	9/15/21, 10/20/21, 11/17/21, 12/15/21, 1/26/22, 2/16/22, 3/23/22, 4/27/22, 5/18/22	Various	\$0.00

27.

Substitutes

Motion to approve the following substitutes, subject to a 90-day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Sub Area	Request for
Miles, Donna	Teacher/ Support Staff	approval
Ransom, Cynthia	substitute support staff	approval

FOR YOUR INFORMATION

Director of Curriculum & Instruction
Technology Report
Building & Grounds Supervisor Report

(Attachment N)
(Attachment O)
(Attachment P)

FINAL PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

ADJOURNMENT

Having no further business to discuss, a motion was made by John Thomas, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to adjourn at 6:37 PM.