

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, September 25, 2018 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:10 pm.

ROLL CALL

The following members were present: Daria DeStefano, Tiffani Dych, Marisa Scibilia, Glenn Smith and Andrea Way; also in attendance were the Superintendent Dr. Matthew Mazzoni, the Board Secretary Christopher Veneziani and the Board Attorney Amy Houck Elco. Lisa O'Toole and John Thomas were absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, at 6:11 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:42 PM.

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

COMMUNICATION

FIRST OF TWO, PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

BOARD OF EDUCATION BUSINESS

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

APPROVAL OF MINUTES

1. Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, except Marisa Scibilia ABSTAINED, to approve the regular and executive sessions minutes of August 28, 2018 (Regular Meeting).
(Attachment A)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Marisa Scibilia, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**
A budget summary report is submitted for review.
(Attachment B)

3. **Board Secretary/Treasurer's Reports/Certification**
Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **August 31, 2018**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **August 31, 2018** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **August 2018**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **August 2018**.
(Attachment C)

4. **Bills List**
Motion to approve the payroll, agency, and bills list of **\$301,273.98** for **September 2018**.
(Attachment D)

5. **Line item transfers**
Motion to approve the attached transfer of funds within the 2018-2019 operating budget.
(Attachment E)

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by Marisa Scibilia, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

6. Motion to approve a tuition contract with the Camden County Technical Schools to provide high school education services for 4 students for the 2018-2019 school year. The total cost of this contract is \$34,528.
(Attachment F)
7. Motion to approve a special education tuition contract with the Atlantic County Special Services School District to provide special education services for 1 student for the 2018-2019 school year. The cost of this contract is \$40,140.
(Attachment G)
8. Motion to approve a special education tuition contract with the Buena Regional Board of Education to provide special education services for 1 student for the 2018-2019 school year. The cost of this contract is \$18,500.

(Attachment H)

9. Motion to approve a special education tuition contract with the Buena Regional Board of Education to provide special education services for 1 student for the 2018-2019 school year. The cost of this contract is \$18,500.

(Attachment I)

10. Motion to approve a special education tuition contract with the Hammonton Board of Education to provide special education services for 1 student for the 2018-2019 school year. The cost of this contract is \$20,344.

(Attachment J)

11. Motion to approve a special education tuition contract with the Hammonton Board of Education to provide special education services for 1 student for the 2018-2019 school year. The cost of this contract is \$19,925.

(Attachment K)

DISPOSAL OF SURPLUS

Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

12. Motion to approve the following resolution for the disposal of surplus property:

WHEREAS, the Folsom Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Folsom Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the FOLSOM BOARD OF EDUCATION in the BORO OF FOLSOM, County of ATLANTIC, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Business Office of the Folsom Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

Various surplus furniture items

(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Folsom Board of Education reserves the right to accept or reject any bid submitted.

FACILITIES

Upon the Business Administrator's recommendation, a motion was made by Tiffani Dych, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

13. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2018-2019 school year.

Date	Time	Facility	Event
Wednesdays 1/16/19 – 2/20/19	3:30 pm – 4:30 pm	Room 122	CER – Lego Club
Thursdays 4/25/19 – 5/30/19	3:30 pm – 4:30 pm	Room 122	CER – Lego Club
Mondays 9/17/18 – 11/5/18	3:30 pm – 4:30 pm	Room 122	CER – Lego Club
11/14, 12/12, 1/9, 2/13, 3/13, 4/10, 5/8, 6/12	6:30 pm – 8:00 pm	Library	Folsom Athletic Association – Monthly Board Meetings

PERSONNEL

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

14. Motion to approve the following request for tuition reimbursement, as listed:

Employee	Course	Semester	Cost
Shannon Healey	World of Math: Numbers	Fall 2018	\$1,908.00
Helen Rodenheiser	Educational Research	Fall 2018	\$1,871.07
Helen Rodenheiser	Introduction to Linguistics	Fall 2018	\$1,950.00

(Reimbursement is limited to \$2,200 per tenured teacher. Additional reimbursement may be available at the end of the fiscal year if the total cost of tuition reimbursement has not exceeded \$18,000 for the year.)

15. Motion to approve Sarah Glass to take one (1) day, Monday, October 15th, without pay, for a family vacation.

(Attachment L)

16. Motion to approve the following staff for 45 minute detentions for the 2018-2019 school year as listed:

45 Minute Detention		
Mindy Alliano	Amanda Magenta	Melissa Valenti
Stephanie LoSasso	Nicole Desordi	Jessica Smith

Susan Banks	Kacey Storey	Kimberly Yakabi Yob
DiMaria, Ramona	Karol Russell	

17. Motion to approve the following staff for 3 hour detentions for the 2018-2019 school year as listed:

3-Hour Detention		
Stephanie LoSasso	Jessica Smith	Susan Banks
Kacey Storey	Melissa Valenti	Kimberly Yakabi Yob
Karol Russell		

18. Motion to approve the following staff for Homework Hangout for the 2018-2019 school year as listed:

Homework Hangout		
Jessica Smith	Chris Roth	Susan Edmondson
Tiffany Hathaway	DiMaria, Ramona	Karol Russell

GRANTS

Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

19. Motion to approve the application and acceptance of the Rural Education Achievement Program (REAP) Grant for Fiscal Year 2019. The amount of this grant is \$35,311.

DISTRICT GOALS

Upon the Business Administrator's recommendation, a motion was made by Marisa Scibilia, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

20. Motion to approve the 2018-2019 District Goals as listed below.

Student Growth and Achievement

Foster a learning environment in which every student has the maximum opportunity to achieve academic excellence.

School Culture and Climate

Ensure a school environment for staff, teachers, students and families that is welcoming and inviting, accessible, safe and secure.

Communications and Community Relations

Establish partnerships and cultivate relationships with all school-community stakeholders.

POLICIES

21. The first and final reading of the following revised policy(ies):

HIB

22. Motion to approve the first reading of the submitted Harassment, Intimidation, and Bullying report for September 2018, as attached. There were no HIB Investigations during this reporting period.

(Attachment O)

Upon the Business Administrator's recommendation, a motion was made by Marisa Scibilia, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

Date of trip	Destination	Grade/Teacher	Bus Cost	Staff Attending
10/3/2018	Duffields Farm	PreK - Cirillo	\$430.00	3
5/29/2019	Storybook Land	PreK - Cirillo	\$430.00	3
5/17/2019	Spirit of Philadelphia	8th Grade - Edmondson	\$430.00	4
5/28/2019	The Franklin Institute	4th - Valenti/Williams/Scaltrito	\$366.25	3
5/24/2019	High Note Festival / Great Adventure	Band - Schmidt	\$940.00	3
11/28/2018	Kimmel Center	Band - Schmidt	\$520.00	3
9/25/2018	Estell Manor School	Cross Country - DeSordi	TBD	2
10/2/2018	St. Joe Somers Point	Cross Country - DeSordi	TBD	2
10/9/2018	Bishop McHugh Regional	Cross Country - DeSordi	TBD	2
10/16/2018	Assumption Regional	Cross Country - DeSordi	TBD	2
10/22/2018	St. Mary's Vineland	Cross Country - DeSordi	TBD	2

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Name	Workshop/Training	Date	Estimated Mileage	Other Costs
A. Petersen	Spec. Ed. County Meetings	9/14, 10/18, 11/15	Pomona, NJ	-
L. Smith	CPI Training	10/2, 10/3, 10/4, 10/5	Atlantic City, NJ	\$ 1,500.00
L. Smith	Immunization Update	9/21	Northfield, NJ	-
S. Gallagher	504 Workshop	10/17	Pomona, NJ	ETTC hrs
M. Hetzel	GOLD Training	10/11	Clementon, NJ	-
R. Losse	B&G Mtgs	9/26, 10/31, 11/28, 12/19, 01/30, 02/27, 3/27, 4/24, 5/29 & 6/26	Somers Point, NJ	-
R. Losse	B&G Expo	3/11, 3/12 & 3/13	Atlantic City, NJ	-
C. Veneziani	ACCASBO JIF Meetings	9/19, 11/28, 1/16, 3/20, 5/15	Hammononton, NJ	-
D. DeCicco	Atlantic Care Healthy Schools	10/2	Egg Harbor, NJ	-
D. DeCicco	SJ Co-op Mtg	10/9	Swedesboro, NJ	-
M. Mazzoni	Ocean First Model Classroom Grant	10/2	Farmingdale, NJ	
M. Mazzoni, C. Veneziani	NJSBA Workshop	10/22 - 10/25	Atlantic City, NJ	\$600

25.

Substitutes

Motion to approve the following substitutes, subject to a 90 day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Address	Sub Area	Request for
Rosen, Kayla	7226 Third Avenue, Mays Landing, NJ 08330	Instructional Aide	approval
Rescigno, Rae	1214 Mays Landing Road, Folsom, NJ 08037	Instructional Aide	approval
Losse, Shannon	2418 4th Rd., Folsom, NJ 08037	Teacher	approval pending sub cert

26.

Field Placements

Motion to approve the following field placements:

Name	Type of placement	Grade/Teacher	College/University	Dates of placement
Haley Attanasi	Student Teacher	2nd - Pavlovitch	Drexel University	9/24 - 12/20

FOR YOUR INFORMATION

Director of Curriculum and Instruction Report
Buildings and Grounds Supervisor's Report
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(Attachment P)
(Attachment Q)

Technology Report
Fire / Security Drill Report
Office Referral Report

(Attachment R)

(Attachment S)

(Attachment T)

FINAL PUBLIC PARTICIPATION

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ADJOURNMENT

Having no further business to discuss, a motion was made by Andrea Way, seconded by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to adjourn at 7:12 PM.