

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, April 30, 2019 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:16 pm.

ROLL CALL

The following members were present: Daria DeStefano, Tiffani Dych, Lisa O'Toole, Glenn Smith and Andrea Way; also in attendance were the Superintendent, Dr. Matthew Mazzoni, the Board Secretary, Christopher Veneziani and the Board Attorney, William Donio. Marisa Scibilia and John Thomas were absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, at 6:16 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by Tiffani Dych, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:42 PM.

**PLEDGE TO
THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

Budget Hearing

COMMUNICATION

**FIRST OF TWO,
PUBLIC
PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

**BOARD OF
EDUCATION
BUSINESS**

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

**APPROVAL OF
MINUTES**

1. Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of March 19, 2019 (Regular Meeting).

(Attachment A)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**

A budget summary report is submitted for review.

(Attachment B)

3. **Board Secretary/Treasurer’s Reports/Certification**

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **March 31, 2019**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **March 31, 2019** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary’s monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer’s report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **March 2019**, pending audit. The Treasurer’s Report and the Secretary’s report are in agreement for **March 2019**.

(Attachment C)

4. **Bills List**

Motion to approve the payroll, agency, and bills list of **\$509,371.82** for **April 2019**.

(Attachment D)

5. **Line item transfers**

Motion to approve the attached transfer of funds within the 2018-2019 operating budget.

(Attachment E)

6. **Voided Check**

Motion to approve voiding check 1263 from the Community Programs Account and 2593 from the School Activity Account.

BUDGET

7. Upon the Business Administrator’s recommendation, a motion was made by Lisa O’Toole, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve adoption of the 2019-20 school district budget, as submitted and approved by the Executive County Superintendent:

BE IT RESOLVED to adopt the 2019-2020 school district budget as submitted and approved by the Atlantic County Office of Education as follows:

General Fund	\$ 8,488,737
Special Revenue Fund	\$ 277,498
Debt Service	\$ 221,750
Total Budget	\$ 8,987,985

BE IT FURTHER RESOLVED to acknowledge that the 2019-2020 budget as described above will result in the following:

General Fund Tax Levy	\$ 1,682,054
Debt Service Tax Levy	<u>\$ 221,750</u>
Total	\$ 1,903,804

BE IT FURTHER RESOLVED that no tax levy cap adjustments will be applied to the 2019-2020 school budget.

BE IT FURTHER RESOLVED that the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations.

BE IT FURTHER RESOLVED that a withdraw of \$82,000 from the Emergency Reserve Account is included in this budget for School Security purposes.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000 in the general fund 2019-2020 budget for travel and travel related expenditures.

WHEREAS, the maximum for the current fiscal year is \$50,000 and to date, \$4,277.03 has been spent.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$20,000 in the general fund 2019-2020 budget for professional auditing and accounting services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$40,000 in the general fund 2019-2020 budget for professional architectural services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$40,000 in the general fund 2019-2020 budget for professional engineering services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000 in the general fund 2019-2020 budget for professional legal services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$10,000 in the general fund 2019-2020 budget for public relations.

REQUISITION OF TAXES

8. Upon the Business Administrator's recommendation, a motion was made by Tiffani Dych, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to authorize the Business Administrator/Board Secretary to requisition

the payment of taxes from the Borough of Folsom as approved for the 2019-2020 school year.

FINANCIAL INSTITUTION

Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

9. Motion to approve opening a Money Market account with Capital Bank. This account will provide a higher interest rate.
10. Motion to adopt the following resolution:

BE IT RESOLVED that Capital Bank be designated as the approved depository for the Folsom School District funds and that the financial institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes.

AND BE IT FURTHER RESOLVED that the following warrant signatures be approved:

Main Operating Account (three signatures required):

Board President or Board Vice President
Board Secretary
Treasurer of School Monies

Money Market Account (three signatures required):

Board President or Board Vice President
Board Secretary
Treasurer of School Monies

Payroll Account (two facsimile signatures required):

Board President
Treasurer of School Monies

Payroll Agency Account (two signatures required):

Board Secretary Treasurer of School Monies

Government Trust Fund (two signatures required):

Board Secretary Treasurer of School Monies

Capital Reserve Fund (two signatures required):

Board Secretary Treasurer of School Monies

Folsom School Activity Fund (two signatures required):

Secretary to Chief School Administrator
School Secretary Board Secretary
Secretary to SBA/BS

Folsom School Lunch Program (two signatures required):

Board Secretary Food Services Committee Chairperson
Food Services Manager

Folsom School CER Fund (two signatures required)

Secretary to Chief School Administrator
School Secretary Board Secretary
Secretary to SBA/BS

PRIVATE PLACEMENT MEALS

Upon the Business Administrator's recommendation, a motion was made by Tiffani Dych, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

11. Motion, to approve the following resolution for the 2019-2020 school year.

WHEREAS, the Folsom Board of Education contracts with approved private schools for students with disabilities; and

NOW THEREFORE BE IT RESOLVED, the Folsom Board of Education does not require said schools to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations.

DISPOSAL OF SURPLUS

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

12. Motion to approve the following resolution for the disposal of surplus property:

WHEREAS, the Folsom Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Folsom Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the FOLSOM BOARD OF EDUCATION in the BORO OF FOLSOM, County of ATLANTIC, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Business Office of the Folsom Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

Lot A: Misc Computer Equipment

(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Folsom Board of Education reserves the right to accept or reject any bid submitted.

FACILITIES

Upon the Business Administrator’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

13. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2018-2019 school year.

Date	Time	Facility	Event
Mon – Thurs 7/15 – 8/1	8:30 am – 1:30 pm	GYM, Library, Classroom, Fields	Folsom Drug Alliance – Youth Summer Camp
6/1/19	8:00 am – 1:00 pm	Fields/Parking Lots (staging area)	Collings Lakes Vol Fire Dept – Parade
6/19 – 8/1	8:00 am – 4:00 pm	Classrooms, Fields/Playgrounds	CER – Camp STEM
5/7/19	5:00 pm – 7:30 pm	GYM	Folsom Athletic Association - Pictures

STATE CONTRACTS

14. Upon the Business Administrator’s recommendation, a motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve a resolution authorizing contracts with certain approved State Contract Vendors for Boards of Education pursuant to N.J.S.A. 18A:18A-10A.

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS Folsom School has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Folsom Board of Education desires to authorize its purchasing agent for the 2019-2020 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE, BE IT RESOLVED, that the Folsom Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

- Vendor**
 APPLE COMPUTER INC
 CDW GOVERNMENT, LLC
 CISCO SYSTEMS INC
 DELL MARKETING LP
 GOV CONNECTION
 HERITAGE BUSINESS SYSTEMS

HEWLETT PACKARD COMPANY
HOME DEPOT
KYOCERA MITA AMERICA
LOWES HOME CENTER, INC.
RFP SOLUTIONS
SCHOOL SPECIALTY
SOUTH JERSEY PAPER
W B MASON CO INC
W W GRAINGER INC
WARD NATURAL SCIENCES

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

15. Motion to approve the attached resolution for participation in a Joint Transportation Agreement with the Atlantic County Special Services School District for the 2019-2020 school year. The cost of the contract will be the cost of the route by the contractor plus a 6% administrative fee. For routes serviced by ACSSSD bus fleet, the cost will be the actual costs plus a 3% administrative fee as defined in the agreement.
(Attachment F)
16. Motion to approve a professional services contract with Phoenix Advisors to serve as the district's Continuing Disclosure and Independent Registered Municipal Advisor at a cost of \$1,000 for the 2019-2020 school year.
(Attachment G)
17. Motion to approve a contract with CDWG to purchase 16 wireless access points and 8 network switches. These items are being purchased through NJ State Contract M-7000 AR233 A87720. The cost of this contract is \$41,016, but as part of the Erate Program the district will receive a reimbursement of 60%.
18. Motion to approve a Tuition Contract with the Pineland Learning Center to provided special educations services for 1 student from April 15, 2019 through the end of the 2018-2019 school year. The cost of this contract is \$12,177.
(Attachment H)
19. Motion to approve a professional services contract with Business & Communications Strategies, LLC, to provide policy management services for the 2019-2020 school year, at a cost of \$500 for the annual retainer plus an hourly rate of \$50 per hour.
(Attachment I)

PERSONNEL

Upon the Superintendent's recommendation, a motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

20.

Motion to approve continued full-time employment of the following tenured certificated staff for the 2019-2020 school year, as listed:

Staff Member	Position	Rate
Mindy Alliano	Teacher	\$67,609 salary
Susan Banks	Teacher	\$68,335 salary
Ramnit Casadia	Teacher	\$58,418 salary
Ashley Cavallaro	Teacher	\$56,917 salary
Amanda Cirillo	Teacher	\$60,856 salary
Kristen Deitz	Teacher	\$58,418 salary
Debora Derosa	Teacher	\$60,961 salary
Nicole Desordi	Teacher	\$81,882 salary
Tracy Dirkes	Teacher	\$63,772 salary
Sarah Doherty	Teacher	\$58,418 salary
Susan Edmondson	Teacher	\$68,335 salary
Jeremy Edwards	Teacher	\$62,098 salary
Robin Falco	Teacher	\$63,772 salary
Sarah Glass	Teacher	\$58,418 salary
Tiffany Hathaway	Teacher	\$74,700 salary
Shannon Healey	Teacher	\$55,668 salary
Stephanie Losasso	Teacher	\$57,018 salary
Danyeale Passalaqua	Teacher	\$63,772 salary
Jennifer Pavlovitch	Teacher	\$59,506 salary
Amanda Petersen	Teacher	\$58,418 salary
Katie Resch	Teacher	\$61,667 salary
Helen Rodenheiser	Teacher	\$59,561 salary
Christopher Roth	Teacher	\$68,335 salary
Kimberly Ruberton	Teacher	\$56,917 salary
Karol Russell	Teacher	\$65,585 salary
Kristin Santilli	Teacher	\$65,585 salary
Andrea Scaltrito	Teacher	\$70,359 salary
Lauren Schmidt	Teacher	\$58,211 salary
Lisa Smith	Teacher	\$59,561 salary
Kathleen Storey	Teacher	\$84,882 salary
Melissa Valenti	Teacher	\$58,211 salary
Kathleen Wendt	Teacher	\$73,880 salary
Kimberly Yakabi Yob	Teacher	\$59,667 salary

21.

Motion to approve continued full time employment of the following non-tenured certificated staff for the 2019-2020 school year, as listed:

Staff Member	Position	Rate
Tony Burton	Teacher	\$57,211 salary

Ramona	DiMaria	Teacher	\$62,153	salary
Pamela	Fasola	Teacher	\$51,972	salary
Sarah	Gallagher	Teacher	\$56,722	salary
Gabrielle	Hoyer	Teacher	\$57,211	Salary
Stephen	Klemash	Teacher	\$56,003	salary
Amanda	Magenta	Teacher	\$54,722	Salary
Jesseca	Smith	Teacher	\$54,461	salary
Michelle	Storey	Teacher	\$57,211	salary
Nikolette	Volpe	Teacher	\$51,972	salary
Jasmine	Williams	Teacher	\$53,253	salary

22. Motion to approve continued employment of the following school personnel for the 2019-2020 school year, as listed:

Aides

Staff Member		Position	Rate	
Mia	Belsky	Instructional Aide	\$21,626	salary
Deborah	Errera	Instructional Aide	\$23,574	salary
Saletha	Howell	Instructional Aide	\$22,999	salary
Carina	Avila	Special Education Aide (0.7 FTE)	\$14,935	salary
Jennifer	Bailey	Special Education Aide (0.7 FTE)	\$14,935	salary
Darcie	Benard	Special Education Aide (0.7 FTE)	\$14,718	salary
Patricia	DiMaria	Special Education Aide	\$20,895	salary
Stephanie	Hager	Special Education Aide	\$20,895	salary
Dena	Dimatteo	Playground Aide (0.3 FTE)	\$11.03	hourly
Maryann	Green	Playground Aide (0.3 FTE)	\$11.39	hourly
Jaclyn	Haskin	Playground Aide (0.3 FTE)	\$11.00	hourly
Dominick	Vinciguerra	Playground Aide (0.3 FTE)	\$11.73	hourly

Food Service Staff

Staff Member		Position	Rate	
Deborah	Decicco	Food Service Manager / Cook	\$36,083	salary
Lauren	Santora	Food Service Worker (0.6 FTE)	\$13.24	hourly
Janet	Weldon	Food Service Worker (0.7 FTE)	\$13.24	hourly

Maintenance Staff

Staff Member		Position	Rate	
Ronald	Losse	Building & Grounds Supervisor	\$70,404	salary
Gary	Tomasella	Custodian	\$40,804	salary
Anthony	Parzanese Jr.	Custodian	\$31,043	salary
Anthony	Parzanese Sr.	Custodian (0.5 FTE)	\$12.35	per hour
Heshimu	Peterson	Custodian (0.5 FTE)	\$13.86	per hour

Office Staff

Staff Member	Position	Rate
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Denise	Amorelli	Student Support Services Secretary	\$34,176	salary
Jennifer	McConaghy	School Secretary	\$32,855	salary
Lori	Abruzzese	Assistant to the School Business Admin	\$39,444	salary
Angela	Sharp	Secretary to the Chief School Admin	\$39,444	salary

Other Staff

Staff Member		Position	Rate	
Michele	Hetzel	Director of Curriculum & Instruction	\$95,057	salary
Patrick	Ward	Technology Coordinator	\$76,271	salary

- 23. Motion to approve posting the position of Social Worker, part-time.
- 24. Motion to approve posting the position of Cafeteria Worker, part-time.
- 25. Motion to approve the following change to the Schedule B stipends, as listed:

Softball Head Coach (\$449)	Kristin Santilli to Jesseca Smith
Softball Asst Coach (\$224)	Jessesca Smith to Tony Burton
- 26. Motion to approve Patricia Bombara as a long-term substitute teacher, covering Susan Bank’s maternity leave of absence, from April 24, 2019 through the end of the school year, at a prorated salary of \$50,000, BA Step B on the negotiated salary guide.
- 27. Motion to approve the following staff members for the Extended School Year program, at the stated rates, as listed:

Amanda Cirillo (\$45 per hour)
Jennifer Bailey (\$14 per hour)
- 28. Motion to approve the following staff members for the Summer Learning Program, at an hourly rate of \$45 per hour per the negotiated contract:

Ramona DiMaria	Amanda Magenta
Kristen Deitz	Tiffany Hathaway
Sarah Doherty	Stephen Klemash
Nicolette Volpe	

APPOINTMENTS

Upon the Superintendent’s recommendation, a motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 29. Motion to appoint Christopher R. Veneziani as Secretary to the Board for the period beginning July 1, 2019 to June 30, 2020.
- 30. Motion to appoint Christopher R. Veneziani as the Public Agency Compliance Officer for the period beginning July 1, 2019 to June 30, 2020.

31. Motion to appoint Christopher R. Veneziani as the Custodian of Public Records under the Open Public Records Act for the period beginning July 1, 2019 to June 30, 2020.
32. Motion to appoint Christopher R. Veneziani as the Right to Know Officer for the period beginning July 1, 2019 to June 30, 2020.
33. Motion to appoint Christopher R. Veneziani as the Qualified Purchasing Agent, pursuant to N.J.S.A. 18A:18A-3(a), and authorizes him to award contracts for all goods and services pursuant to Board of Education Policy 3320, maintaining the current bid and quote thresholds of \$40,000 and \$6,000 respectively, for the period beginning July 1, 2019 to June 30, 2020.
34. Motion to appoint Christopher R. Veneziani as the School Safety Specialist for the period beginning July 1, 2019 to June 30, 2020.
35. Motion to appoint Beverly Mateo as Treasurer of School Monies for the period beginning July 1, 2019 to June 30, 2020.
36. Motion to appoint Michele Hetzel as the district's Affirmative Action Officer for the period beginning July 1, 2019 to June 30, 2020.
37. Motion to appoint Michele Hetzel as the district's NCLB Coordinator for the period beginning July 1, 2019 to June 30, 2020.
38. Motion to appoint Dr. Matthew Mazzoni as the district's Section 504 compliance officer for the period beginning July 1, 2019 to June 30, 2020.
39. Motion to appoint Dr. Matthew Mazzoni as the district's representative from the Board for the SACC Program, in compliance with the Department of Children and Families Office of Licensing, for the period beginning July 1, 2019 to June 30, 2020.
40. Motion to appoint Sarah Doherty as the Educational Stability Liaison for the period beginning July 1, 2019 to June 30, 2020.
41. Motion to appoint Angela Sharp as the McKinney-Vento Homeless Liaison for the period beginning July 1, 2019 to June 30, 2020.
42. Motion to appoint Ronald Losse as the Integrated Pest Management Coordinator for the period beginning July 1, 2019 to June 30, 2020.
43. Motion to appoint Ronald Losse as the AHERA Coordinator for the period beginning July 1, 2019 to June 30, 2020.
44. Motion to appoint Ronald Losse as the Indoor Air Quality Officer for the period beginning July 1, 2019 to June 30, 2020.

45. Motion to approve Lincoln Investment Planning, Inc., AXA Advisors, LLC., and Siracusa Benefits Program as the official Tax Shelter Annuity Companies under IRS Code 403(b) and 457(b) and TSA Consultant as the 403(b) & 457(b) Plan Administrator for the period beginning July 1, 2019 to June 30, 2020.
46. Motion to appoint Phoenix Advisors, LLC as the Continuing Disclosure and Independent Registered Municipal Advisor for the Folsom Board of Education for the period beginning July 1, 2019 to June 30, 2020.
47. Motion to appoint Greg B. Peterson, Business & Communications Strategies, LLC as Folsom School District's Policy Consultant for the period beginning July 1, 2019 to June 30, 2020.
48. Motion to appoint by Resolution, Hardenbergh Insurance Group as the Risk Management Consultant for the district for the period beginning July 1, 2019 to June 30, 2020, as an Extraordinary Unspecifiable Service.

RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT

WHEREAS, the Folsom Board of Education hereinafter referred to as DISTRICT, is a member of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund, a self-insurance pooling fund; and

WHEREAS, the Bylaws of said Fund require that each DISTRICT appoint a Risk Management Consultant, hereinafter referred to as RMC, to perform various professional services as detailed in the Bylaws; and

WHEREAS, the Bylaws indicate a fee as indicated in the attached Risk Management Consultant Agreement which expenditure represents reasonable compensation for the services required and was included in the cost considered by the DISTRICT; and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et. seq.) defines Insurance as an Extraordinary Unspecifiable Service requiring that the awarding of contracts without competitive bidding must be approved by resolution of this DISTRICT;

NOW THEREFORE, be it resolved that the DISTRICT does hereby appoint Hardenbergh Insurance Group as its RMC and;

BE IT FURTHER RESOLVED that the DISTRICT's Business Official/Board Secretary is hereby authorized and directed to execute the Risk Management Consultant Agreement annexed hereto.

(Attachment J)

Upon the Superintendent's recommendation, a motion was made by Daria DeStefano, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 49. Motion to approve the Child Study team to work up to 15 additional days each during the summer to complete required evaluations at their perspective salaries per diem.
- 50. Motion to approve Jennifer McConaghy, School Secretary to work up to 10 additional days during the summer to update the website and complete other office work at her perspective salary per diem.
- 51. Motion to approve Debbie DeCicco, Food Service Manager, to work up to 10 days per diem, Janet Weldon and Lauren Santora, Food Service Workers, to work up to 5 days at her hourly rate, and the remaining Cafeteria staff to work up to 3 days at their hourly rate, over the summer for training and other kitchen work.

HIB

Upon the Superintendent's recommendation, a motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 52. Motion to approve the first reading of the submitted Harassment, Intimidation, and Bullying report for April 2019, as attached. There were 5 investigations which resulted in 3 Non-actionable HIBs and 2 Intentional HIBs without hate speech.
(Attachment K)
- 53. Motion to approve the second and final reading of the submitted Harassment, Intimidation, and Bullying report for March 2019, as attached. There was one investigation which resulted in an outcome of an intentional HIB without hate speech. The other investigation resulted in an outcome of a Non-Actionable HIB.
(Attachment L)

POLICIES

Upon the Superintendent's recommendation, a motion was made by Lisa O'Toole, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 54. The second and final readings of the following new policy(ies):

Policy 4151.5 Instructional Personnel – Earned Sick Leave Law *(Attachment M)*
Policy 4251.5 Support Personnel – Earned Sick Leave Law *(Attachment N)*

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent's recommendation, a motion was made by Tiffani Dych, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

55. Field Trips

Motion to approve the following field trips:

Date of trip	Destination	Grade/Teacher	Bus Cost	Staff Attending
4/2/2019	Lego Land	Kindergarten / Rodenheiser & Falco	\$577.50	2
5/1/2019	Estell Manor School	DeSordi / Softball	\$440.00	2
5/6/2019	Dennis Township	DeSordi / Softball	\$440.00	2
5/7/2019	Somers Point	DeSordi / Softball	\$440.00	2
5/16/2019	Galloway	DeSordi / Softball	\$440.00	2
5/20/2019	St. Josephs Regional	DeSordi / Softball	\$440.00	2

56. Travel

Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
P. Ward	Stem Playground	3/27	Linwood, NJ	-
M. Mazzoni	NSA Meeting-Strategic Planning	3/28	Trenton, NJ	-
A. Magenta	Dyslexia Workshop	6/7	Cherry Hill, NJ	\$ 229.00
L. Smith	Advanced Life Support Certification	4/29	EHT, NJ	-
M. Mazzoni, M. Hetzel	Collaborative Wksp for Annual School Plans	4/30	Galloway, NJ	-
K. Hewitt	Sandy Hook Promise Initiative Training for Liaisons	5/30	Galloway, NJ	-
P. Ward	Atlantic County Tech Coor Mtg	4/5	Pomona, NJ	-
M. Hetzel	Atl. Cty Municipal Alliance Luncheon	4/24	Mays Landing, NJ	-
S. Doherty	Anti-Bullying Conf.	5/22 & 5/23	Pomona, NJ	\$ 150.00
D. DeCicco	Co-op meeting	5/7	Swedesboro, NJ	-
M. Mazzoni, J. Pavlovitch, K. Yakabi Yob	CAR Training	5/6	Monroe Twp., NJ	-
M. Mazzoni, M. Hetzel, A. Cavallaro, A. Magenta, D. Passalacqua, J.	Caroline Reutter School	5/15	Franklinville, NJ	-

Pavlovitch, L. Schmidt, J. Smith, K. Storey, M. Valenti, N. Volpe, K. Yakabi Yob				
C. Veneziani	STA Luncheon	4/30	Williamstown, NJ	-

FOR YOUR INFORMATION

- Buildings and Grounds Supervisor’s Report *(Attachment O)*
- Technology Report *(Attachment P)*
- School Nurse’s Report *(Attachment Q)*
- Fire / Security Drill Report *(Attachment R)*
- Office Referral Report *(Attachment S)*
- Director of Curriculum’s Report *(Attachment T)*

FINAL PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

EXECUTIVE SESSION

On a motion made by Daria DeStefano, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, at 7:15 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to return to open session at 7:33 PM.

PERSONNEL

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

57. Motion to approve submission of the Business Administrator’s contract for the 2019-2020 school year, to the Atlantic County Office of Education, for approval, as discussed in Executive Session 2.

ADJOURNMENT

Having no further business to discuss, a motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to adjourn at 7:34 PM.