

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, July 23, 2019 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:15 pm.

ROLL CALL

The following members were present: Daria DeStefano, Lisa O'Toole, Glenn Smith, John Thomas and Andrea Way; also in attendance were the Superintendent, Dr. Matthew Mazzoni, the Board Secretary, Christopher Veneziani and the Board Attorney, William Donio. Tiffani Dych and Marisa Scibilia were absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, at 6:15 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by Daria DeStefano, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:32 PM.

**PLEDGE TO
THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

COMMUNICATION

Student Safety Data System Report for the 2018-2019 school year
(Attachment A)

**FIRST OF TWO,
PUBLIC
PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

**BOARD OF
EDUCATION
BUSINESS**

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

**APPROVAL OF
MINUTES**

1. Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of June 25, 2019 (Regular Meeting).

(Attachment B)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. Budget Summary Report

A budget summary report is submitted for review.

June 30, 2019 (2018-2019 fiscal year) (Attachment C)

July 2019 (2019-2020 fiscal year) (Attachment D)

3. Board Secretary/Treasurer's Reports/Certification

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **June 30, 2019**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **June 30, 2019** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **June 2019**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **June 2019**.

(Attachment E)

4. Bills List

Motion to approve the payroll, agency, and bills list of **\$259,348.49** for **July 2019**.

(Attachment F)

5. Line item transfers

Motion to approve the attached transfer of funds within the 2018-2019 operating budget.

(Attachment G)

6. Motion to approve the attached transfer of funds within the 2019-2020 operating budget.

(Attachment H)

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

7. Motion to approve a special education tuition contract with YALE School Atlantic, Inc. to provide special education services for 1 student for the 2019-2020 school year at a cost of \$67,897.20.

(Attachment I)

8. Motion to approve a special education tuition contract with YALE School Atlantic, Inc. to provide special education services for 1 student for the 2019-2020 school year at a cost of \$111,997.20.
(Attachment J)
9. Motion to approve a tuition contract with the Atlantic County Vocational School Board of Education to provide high school education services for 24 students for the 2019-2020 school year at a cost of \$149,200 plus a prior year tuition adjustment in the amount of \$34,436 for a total of \$183,636.
(Attachment K)

DISPOSAL OF SURPLUS

Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

10. Motion to approve the following resolution for the disposal of surplus property:

WHEREAS, the Folsom Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Folsom Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the FOLSOM BOARD OF EDUCATION in the BORO OF FOLSOM, County of ATLANTIC, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the cooperative purchasing contract 041316-GDI through Sourcewell. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Business Office of the Folsom Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

Lot A: air compressor

(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Folsom Board of Education reserves the right to accept or reject any bid submitted.

FOOD SERVICE PRICING

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

11. Motion to approve a revision to the Food Service pricing for the 2019-2020 school year, as listed.

Food Service Department

Proposed Pricing for 2019-2020

Category	Current Price / Proposed Price
Student Breakfast	1.85
Student Lunch	3.00
Extra Entrée	1.50
Extra Side Dish	1.00
Water 16.9 Oz.	1.00
Water 8 Oz.	0.50
Juice 4 Oz	0.50
Fruit or Vegetable Cup	0.50
½ Oz Lays Chips Plain, Rice Krispy Treat, Pop Tart, Cookie	0.50
Fruit Snacks	0.75
Doritos & Sun chips 1oz Bags, Churro, Soft Pretzel	1.00
Lactaid Milk	0.75
Reg Milk (White or Flavor)	0.60
Adult Breakfast	2.30 / 2.35
Adult Lunch	4.50

GRANTS

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

12. Motion to approve the ESSA application for Fiscal Year 2020 and acceptance of the grant award upon the subsequent approval of the Fiscal Year 2020 Application as follows:

Title I Allocation:

Teacher salaries for In Class Support (Basic Skills Instruction)	
Mindy Alliano (50%)	\$ 33,804
Kathleen Storey (40%)	\$ 33,952
Teacher Benefits	\$ 3,571

Total Title I Allocation \$71,327

Title IIA Allocation:

Professional Development	\$8,120
Title III Allocation (\$185)	DECLINED
Title IV Allocation: Flexible Block Grant	\$10,000
Total ESSA Grant	\$89,447 (Attachment L)

PERSONNEL

Upon the Superintendent’s recommendation, a motion was made by John Thomas, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 13. Motion to authorize the Affirmative Action Team to conduct a “Needs Assessment” for the submission of the 2019-2022 Comprehensive Equity Plan, which was previously approved at the June 25, 2019 Board of Education meeting.
- 14. Motion to approve Nancy Alber as a Food Service Worker, Part-time, for 17.5 hours per week during the school year at an hourly rate of \$11.00 per hour.
- 15. Motion to approve the Schedule B stipends, as listed below, per the negotiated collective bargaining agreement.

Sport	Stipend Amount		Extracurricular Activities	Stipend Amount	
Boys Basketball			Art Club	\$1,296	K. Resch
Head Coach	\$1,884		Choir Advisor	\$1,296	L. Schmidt
Assistant Coach	\$942		Band Administrator	\$1,238	L. Schmidt
Girls Basketball			Student Council	\$942	K. Wendt
Head Coach	\$1,884	J. Smith	Safety Patrol	\$1,650	K. Ruberton
Assistant Coach	\$942	D. Passalaqua	Talent Show Advisor	\$586	A. Cirillo
Cross Country			Talent Show Assistant	\$385	J. Bailey
Head Coach	\$942	K. Ruberton	Yearbook Advisor	\$1,414	A. Peterson
Assistant Coach	\$480	J. Edwards	Yearbook Assistant	\$677	K. Yakabi Yob
Volleyball			Leo Club	\$480	S. Gallagher
Head Coach	\$942	T. Burton	Drama Club Advisor	\$440	A. Cirillo
Assistant Coach	\$480	J. Edwards	Play Director	\$1,430	A. Cirillo
Softball			Assistant Play Directors (3)	\$660 each	H. Rodenheiser, C. Grouser & J. Bailey

Head Coach	\$449	D. Passalaqua	Tech Club	\$1,296	D. DeRosa
Assistant Coach	\$224	A. Peterson	FTN	\$500	D. DeRosa
Cheerleading			American Sign Language	\$561	K. Ruberton
Head Coach	\$1,414	N. Volpe	8 th Grade Advisor	\$586	S. Edmundson & T. Hathaway
Assistant Coach	\$673	J. Williams	Stokes Advisor	\$275	Tony Burton
Other			Bilingual Translator	\$300	S. Banks
Spirit Coordinator	\$1,059	J. Smith	Head Teacher	\$500	K. Storey
Athletic Director	\$1,884	N. Desordi			

16. Motion to approve the following staff for Homework Hangout and detentions, as listed below, per the negotiated collective bargaining agreement.

45-minute detentions

K. Yakabi Yob	A. Magenta	M. Alliano	M. Valenti
N. Desordi	H. Rodenheiser	S. LoSasso	S. Gallagher
K. Storey	D. Passalaqua		

3-hour detention

K. Yakabi Yob	A. Magenta	M. Valenti	N. Desordi
H. Rodenheiser	S. LoSasso	S. Gallagher	D. Passalaqua
K. Storey			

Homework Hangout

K. Russell	J. Williams	J. Smith	C. Roth
T. Hathaway	K. Deitz		

17. Motion to approve the following requests for tuition reimbursement, as listed:

Employee	Course	Semester	Cost
Stephanie LoSasso	Using Multicultural Literature in the K-12 Reading & Writing Classroom	Summer 2019	\$2,003.50
Stephanie LoSasso	Administration and Supervision of School Reading Programs	Summer 2019	\$2,003.50
Shannon Healey	World of Math: Geometric View	Summer 2019	\$1,908.00
Shannon Healey	World of Math: Seminar	Summer 2019	\$1,908.00

(Reimbursement is limited to \$2,200 per tenured teacher. Additional reimbursement may be available at the end of the fiscal year if the total cost of tuition reimbursement has not exceeded \$18,000 for the year.)

18. Motion to approve payment of following approved requests for tuition reimbursement, as listed:

Employee	Course	Semester	Cost
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Shannon Healey	World of Math: Geometric View	Summer 2019	\$1,908.00
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(Reimbursement is limited to \$2,200 per tenured teacher. Additional reimbursement may be available at the end of the fiscal year if the total cost of tuition reimbursement has not exceeded \$18,000 for the year.)

HIB

Upon the Superintendent’s recommendation, a motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 19. Motion to approve the second and final reading of the submitted Harassment, Intimidation, and Bullying report for June 2019, as attached. There were 2 investigations which resulted in a 1 Non-Actionable HIB and 1 HIB.
(Attachment M)

PLANS

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 20. Motion to approve Folsom School District Discipline Guide for the 2019-2020 school year, as attached.
(Attachment N)
- 21. Motion to approve Folsom School District Mentoring Plan for the 2019-2020 school year, as attached.
(Attachment O)

BOARD MEETING

- 22. A motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve changing the August 27, 2019 regular meeting to Tuesday, August 20, 2019.

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent’s recommendation, a motion was made by John Thomas, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 23. **Travel**
Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
C. Veneziani	Mold Seminar (JIF)	7/17/2019	Mt. Laurel	\$0.00
C. Veneziani	Cyber Security Seminar (JIF)	7/24/2019	Mt. Laurel	\$0.00
C. Veneziani	Active Shooter Training	6/27/2019	Galloway	\$0.00

D. DeCicco	Marketing Your Program	8/5/2019	Longbranch	\$57.00
D. DeCicco	SNA Executive Board Planning	8/27/2019	Redbank	-
M. Mazzoni	Superintendent Roundtable	9/20, 10/11, 11/22, 12/13, 1/10, 2/7, 3/6, 4/3, 5/8, 6/5	Mays Landing	-
C. Veneziani	JIF Retreat	9/25 - 9/27	Cape May	\$0.00
C. Veneziani	ACASBO - Executive Meeting	7/25/2019	Mays Landing	\$0
C. Veneziani	NJASBO Workshops	10/15, 11/19, 12/17, 1/8, 2/25, 3/17, 4/21	Mt. Laurel	\$700.00
L. Abruzzese	NJASBO Workshop	5/5/2020	Mt. Laurel	\$100.00

24.

Substitutes

Motion to approve the following substitutes, subject to a 90 day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Address	Sub Area	Request for
Langheim, Rebecca	5036 New Hampshire Avenue, Hammonton, NJ 08037	Nurse	re-approval
Monzo, Donna	176 Pump Branch Road, Waterford, NJ 08089	Nurse	re-approval
Rudd, Kathleen	6 Whiting Street, Berlin, NJ 08009	Nurse	re-approval
Alber, Nancy	7318 Third Avenue, Mays Landing, NJ 08330	substitute support staff	re-approval
Campanella, Kathleen	200 Lake Shore Drive, Hammonton, NJ 08037	substitute support staff	re-approval
Kindle, Joanne	123 Elmtowne Blvd., Hammonton, NJ 08037	substitute support staff	re-approval
Leyden, Elaine	2115 14th Street, Folsom, NJ 08037	substitute support staff	re-approval
Procaccini, Linda	231 Fenimore Drive, Williamstown, NJ 08094	substitute support staff	re-approval
Coulter, Tiffany	2021 Lake Drive, Hammonton, NJ 08037	substitute support staff/IA	re-approval
Rosen, Kayla	7226 Third Avenue, Mays Landing, NJ 08330	substitute support staff/IA	re-approval
Shevloff, Carrie	1317 13th Street, Folsom, NJ 08037	substitute support staff/IA	re-approval
Vaccaro, Brian	308 Middle Road, Hammonton, NJ 08037	substitute support staff/IA	re-approval
Costa, Pam	4538 Indian Cabin Terrace, Sweetwater, NJ	Teacher	re-approval
DeLeon, Richard	7359 Driftwood Lane, Mays Landing, NJ 08330	Teacher	re-approval

Dunleavy, Christina	2418 Lahn Lane, Mays Landing, NJ 08330	Teacher	re-approval
Fucetola, Katherine	159 Braddock Avenue, Hammonton, NJ 08037	Teacher	re-approval
Gallatta, Connie	942 S. Second Road, Hammonton, NJ 08037	Teacher	re-approval
Gay, (Sikking) Candice	39 Northwood Drive, Vineland, NJ 08360	Teacher	re-approval
Harris, Deborah	101 Wrigley Court, Atco, NJ 08004	Teacher	re-approval
LaRosa, Lee	438 Bella Vita Court, Hammonton, NJ 08037	Teacher	re-approval
Mathis, Heidi	131 Berti Road, Williamstown, NJ 08094	Teacher	re-approval
Ordille, Carmella	785 12th Street, Hammonton, NJ 08037	Teacher	re-approval
Peters, Alison	400 Forest Grove Road, Vineland, NJ 08360	Teacher	re-approval
Phero, Marie	8 Braddock Avenue, Hammonton, NJ 08037	Teacher	re-approval
Praul, Judy	1301 Mays Landing Rd., Folsom, NJ 08037	Teacher	re-approval
Re, Cheryl	624 N. Egg Harbor Road, Hammonton, NJ 08037	Teacher	re-approval
Reynolds, John	2121 14th Street, Folsom, NJ 08037	Teacher	re-approval
Ruberton, J. Richard	551 Greenwood Drive, Hammonton, NJ 08027	Teacher	re-approval
Scheer, Megan	543 Walnut St., Hammonton, NJ 08037	Teacher	re-approval
Schneider, John	40 Washburne Avenue, Berlin, NJ 08009	Teacher	re-approval
Boyer, Diane	350 East Lane, Hammonton, NJ 08037	Teacher/Nurse	re-approval
Effinger, Carol	1410 Backline Road, Folsom, NJ 08037	Teacher/Office	re-approval
Paretti, Paula	312 White Horse Pike, Hammonton, NJ 08037	Teacher/Office	re-approval
Esposito, Christine	9 E. Park Ave., Williamstown, NJ 08094	Teacher/Playground Aid	re-approval
DeCicco, Amber	7 Collings Drive, Williamstown, NJ 08094	substitute support staff/IA	approval

25.

Field Placements

Motion to approve the following field placements:

Name	Type of placement	Grade/Teacher	College/University	Dates of placement
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Summer McFerrin	Student Teacher	K - Rodenheiser	Stockton	9/3 - 12/11
Paige DeMarco	Student Teacher	3 - Healey	Rowan University	9/3 - 12/18
Marc Dalton	Student Teacher	PE - DeSordi	Rowan University	10/28 - 12/6
Marc Dalton	Student Teacher	PE - DeSordi	Rowan University	1/21 - 3/6
Sarah Guerrier	Student Teacher	2 - Pavlovitch	Rowan University	9/3 - 12/18
Brandon Wyld	Student Teacher	4 - Valenti	Rowan University	9/3 - 12/11
Nicolette Biddle	Clinical Experience	Music - Mrs. Schmidt	Rowan University	20 hours over 8 wks
Kayode Gloster	Clinical Experience	Music - Mrs. Schmidt	Rowan University	20 hours over 8 wks
Tyler Graves	Clinical Experience	Music - Mrs. Schmidt	Rowan University	20 hours over 8 wks
Arianna Santora	Intermediate Fieldwork	1 - Dirkes	Stockton	9/3 - 12/10

MAINTENANCE RESERVE WITHDRAW

Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

27. Motion to approve the following resolution for the withdraw of funds from the Maintenance Reserve Account to the General Fund:

WHEREAS, NJSA 6A:23A-14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget times or any time during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4.

WHEREAS, the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district's Maintenance Reserve Account any time during the year by resolution, and

WHEREAS, the Folsom Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into the required maintenance account line in the general fund for **Asphalt Seal Coating Project (\$16,850.00)**.

WHEREAS, according to 6A:23A-14.2E, the Folsom Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year-end.

NOW THEREFORE BE IT RESOLVED by the Folsom Board of Education that it hereby authorizes the district's School Business Administrator to make the necessary transfer consistent with all applicable laws and regulations.

**FOR YOUR
INFORMATION**

Director of Curriculum & Instruction	<i>(Attachment P)</i>
Buildings and Grounds Supervisor's Report	<i>(Attachment Q)</i>
Technology Report	<i>(Attachment R)</i>

**FINAL PUBLIC
PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

ADJOURNMENT

Having no further business to discuss, a motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to adjourn at 6:38 PM.