

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, September 24, 2019 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:17 pm.

ROLL CALL

The following members were present: Daria DeStefano, Lisa O'Toole, Marisa Scibilia, Glenn Smith and Andrea Way; also in attendance were the Superintendent, Dr. Matthew Mazzoni, the Board Secretary, Christopher Veneziani and the Board Attorney, Kasi Marie Gifford. Tiffani Dych and John Thomas were absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, at 6:18 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:38 PM.

**PLEDGE TO
THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

Presentation of the NJSLA results

COMMUNICATION

**FIRST OF TWO,
PUBLIC
PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

Joan Somogy addressed the Board of Education on behalf of the FAA to use the gym for baseball and softball from January through April. Mrs. Somogy was asked to submit a Facilities Use Application.

**BOARD OF
EDUCATION
BUSINESS**

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

**APPROVAL OF
MINUTES**

1. Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of August 20, 2019 (Regular Meeting).

(Attachment A)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. Budget Summary Report

A budget summary report is submitted for review.

(Attachment B)

3. Board Secretary/Treasurer's Reports/Certification

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **August 31, 2019**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **August 31, 2019** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **August 2019**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **August 2019**.

(Attachment C)

4. Bills List

Motion to approve the payroll, agency, and bills list of **\$261,298.11** for **September 2019**.

(Attachment D)

5. Line item transfers

Motion to approve the attached transfer of funds within the 2019-2020 operating budget.

(Attachment E)

6. Voided Check(s)

Motion to approve voiding check numbers 027407 – 027453 from the General Operating Account.

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 7.** Motion to approve a tuition contract with the Hammonton Board of Education to provide high school education services for 67 students for the 2019-2020 school year at a cost of \$866,846 minus a prior year credit of \$91,663, totaling \$775,183.

(Attachment F)

- 8. Motion to approve a special education tuition contract with the Hammonton Board of Education to provide high school special education services for the 2019-2020 school year at a cost of \$123,948 plus a prior year charges of \$61,195, totaling \$185,143.

(Attachment G)

- 9. Motion to approve a special education tuition contract with the Atlantic County Special Services School District to provide special education services for 1 student for the 2019-2020 extended school year at a cost of \$2,220.

(Attachment H)

- 10. Motion to approve a special education tuition contract with the YALE School, Inc. to provide special education services for 1 student for the 2019-2020 school year at a cost of \$56,061.

(Attachment I)

- 11. Motion to approve a special education tuition contract with the YALE School, Inc. to provide special education services for 1 student for the 2019-2020 extended school year at a cost of \$9,726.60.

(Attachment J)

- 12. Motion to approve a special education tuition contract with the Atlantic County Special Services School District to provide special education services for 1 student for the 2019-2020 school year at a cost of \$41,580.

(Attachment K)

- 13. Motion to approve a tuition contract with the Hammonton Board of Education to provide 4th grade education services for 1 student for the 2019-2020 school year at a cost of \$10,654.

(Attachment L)

- 14. Motion to approve a therapy services agreement with Eastern Rehabilitation Associates, Inc. to provide physical therapy, occupational therapy and/or speech therapy services, as needed for the 2019-2020 school year. The estimated cost of this contract is \$20,000.

(Attachment M)

FACILITIES

Upon the Business Administrator’s recommendation, a motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 15. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2019-2020 school year.

Date	Time	Facility	Event
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Tuesdays 1/14 – 2/25	3:30 – 4:30 pm	Rm 122	CER – Lego Club
Wednesdays 4/22 – 5/27	3:30 – 4:30 pm	Rm 122	CER – Lego Club
Mondays 9/23 – 11/4	3:30 – 4:30 pm	Rm 122	CER – Lego Club
1 st & 3 rd Wednesdays of the Month September - June	6:00 pm – 7:30 pm	Classroom	Girls Scout - Meetings
Fridays 9/27 – 10/25	3:30 pm – 4:30 pm	Rm 130	CER – Minecraft Academy
10/25	5:30 pm – 9:00 pm	Grounds	H&S Assoc - Trunk or Treat
1 st Thursday of the Month September - June	6:00 pm – 7:30 pm	Rm 117	Girls Scout Troop 30021 - Meetings

PERSONNEL

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

16. Motion to approve the following requests for tuition reimbursement, as listed:

Employee	Course	Semester	Cost
Stephanie LoSasso	Teaching Reading to the Exceptional Child	Fall 2019	\$2,055.00
Stephanie LoSasso	Word Study: Phonics / Spelling / Vocab	Fall 2019	\$2,055.00

(Reimbursement is limited to \$2,200 per tenured teacher. Additional reimbursement may be available at the end of the fiscal year if the total cost of tuition reimbursement has not exceeded \$18,000 for the year.)

17. Motion to approve the adoption of the Danielson Framework for Teaching Evaluation Instrument 2013 Edition as the evaluation tool for teachers and other certificated staff members in grades PreK and Kindergarten for the 2019-2020 school year.

18. Motion to approve a dissertation study by Christina DiDonato Dillon from Rowan University, as attached.

(Attachment N)

19. Motion to approve moving Shannon Healey from Teacher BA, Step E on the negotiated salary guide to Teacher BA+15, Step E at a rate of \$57,018, effective October 1, 2019.

20. Motion to accept the resignation of Mary Ann Green, Cafeteria/Playground Aide – PT, effective 9/1/2019.
(Attachment O)
21. Motion to Michelle Warrington, as Cafeteria/Playground Aide – PT (up to 2.5 hours per day – 10 months) at a rate of \$11.00 per hour beginning September 25, 2019.
22. Motion to approve Ramona DiMaria and Helen Rodenheiser as home instructors for the month of September for a total of 10 hours at \$45 per hour per the negotiated contract.
23. Motion to approve Kathleen Henderson as long-term substitute teacher covering Jesseca Smith’s maternity leave from September 3, 2019 through September 30, 2019, at a prorated salary of \$50,500, Teacher BA, Step A on the negotiated contract.

DISTRICT GOALS / SUBMISSION

Upon the Superintendent’s recommendation, a motion was made by Lisa O’Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

24. Motion to approve the 2019-2020 District Goals as listed below:
1. Continued growth in student academic achievement and social emotional well-being
 2. Ensure a school environment that is welcoming and inviting, accessible, safe and secure
 3. Maximize communication by providing meaningful feedback and input opportunities in order to strengthen family, school, and community partnerships
 4. Successfully complete the New Jersey Qualify Single Accountability Continuum (QSAC) review process
(Attachment P)
25. Motion to approve submission of the 2018-2019 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, as attached.
(Attachment Q)

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent’s recommendation, a motion was made by Andrea Way, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

26. **Field Trips**

Motion to approve the following field trips:

Date of trip	Destination	Grade/Teacher	Bus Cost	Staff Attending
10/1/2019	Dufflieds Farm	Prek K / Cirillo	\$273.00	3
5/27/2020	Story Book Land	Prek K / Cirillo	\$273.00	3

27. Travel

Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
M. Hetzel	Coordinator of School Improvement Meetings	9/13, 10/4, 11/21, 12/6, 1/9, 2/21, 03/13, 04/09, 05/14	Pomona, NJ	-
R. Losse	B&G Mtgs	9/25, 10/30, 11/20, 12/18, 1/29, 2/26, 3/18, 4/29, 5/27, 6/24	Various	-
R. Losse	B&G Expo	3/23, 3/24, 3/25	Atlantic City	-
A. Sharp, P. Ward, M. Hetzel	NJSmart	9/27	Mays Landing	
A. Sharp	McKinney-Vento Homeless 101	10/8	Sewell	
A. Petersen	Special Education Meetings	10/23, 11/25, 12/12, 1/22, 2/26, 3/25, 4/22, 5/27	Galloway	-
P. Ward	NJ Cybersecurity	9/16	Westhampton	-
P. Ward	Atlantic County Technology Coordinators Meeting	9/24	Pomona	-
D. DeCicco	NJ SNA Executive Board Mtg	10/3		
D. DeCicco	Co-op meeting	10/8	Swedesboro	-
M. Valenti	Interactive ELA lessons	12/13	Pomona	ETTC hours
C. Veneziani, M. Mazzoni	NJSBA Workshop 2019	10/21 - 10/24	Atlantic City	\$ 750.00

28. Substitutes

Motion to approve the following substitutes, subject to a 90 day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Address	Sub Area	Request for
Costa, Dayne	4538 Indian Cabin Terrace, Sweetwater, NJ	Teacher	approval
Henderson, Kathleen	24 Luray Lane, Marlton, NJ 08053	Teacher	approval

FOR YOUR INFORMATION

Director of Curriculum & Instruction	<i>(Attachment R)</i>
Buildings and Grounds Supervisor's Report	<i>(Attachment S)</i>
Technology Report	<i>(Attachment T)</i>
Fire / Security Drill Report	<i>(Attachment U)</i>
Office Referral Report	<i>(Attachment V)</i>

FINAL PUBLIC PARTICIPATION

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ADJOURNMENT

Having no further business to discuss, a motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to adjourn at 7:12 PM.