

Folsom Board of Education  
1357 Mays Landing Road  
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING  
TUESDAY, July 28, 2020 – 6:00 PM

**MINUTES**

**MISSION  
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO  
ORDER**

Mr. Veneziani, School Business Administrator and Board Secretary of the Folsom Board of Education, called the meeting to order at 6:04 pm.

**ROLL CALL**

The following members were present: Daria DeStefano, Tiffani Dych, Lisa O'Toole, Marisa Scibilia, Glenn Smith, John Thomas and Andrea Way; also, in attendance were the Superintendent, Dr. Matthew Mazzoni, the Board Secretary, Christopher Veneziani and the Board Attorney, Kasi M. Gifford.

**OPEN PUBLIC  
MEETINGS ACT  
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE  
SESSION**

On a motion made by John Thomas, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, at 6:05 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by John Thomas, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:23 PM.

## **VIRTUAL MEETING ACCESS**

This meeting of the Folsom Board of Education will be held in person, however, due to the requirements of social distancing and stringent regulations on public gatherings, the Folsom Board of Education will also provide virtual access as well, until further notice.

Community members will be able to observe the meeting live via Zoom webinar or listen in via telephone. Please note, the public will only be able to participate during public comment through the Zoom webinar. Community members who elect to only call in will have limited participation and will only be able to listen to the meeting.

The public will be admitted into the Zoom webinar when the meeting is ready to begin.

If you want to ask a question during the public portion of the meeting, you will need to “Raise your hand”. Please identify yourself via the “Chat” feature to the host. When it is your turn, the host of the meeting will unmute you. You will need to state your name and address. You will then be prompted to address the Board of Education.

## **PLEDGE TO THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

## **PRESENTATIONS**

Folsom School’s Restart & Recovery Plan

## **COMMUNICATION**

Thank you – Mindy Alliano *(Attachment A)*  
Student Safety Data System Report for the 2019-2020 school year  
*(Attachment B)*

## **FIRST OF TWO, PUBLIC PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

## **BOARD OF EDUCATION BUSINESS**

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

## **APPROVAL OF MINUTES**

1. Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of June 23, 2020 (Regular Meeting).

*(Attachment C)*

## **FINANCIAL**

Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**  
A budget summary report is submitted for review.  
June 2020 (2019-2020 fiscal year) *(Attachment D)*  
July 2020 (2020-2021 fiscal year) *(Attachment E)*

3. **Board Secretary/Treasurer's Reports/Certification**  
Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **June 30, 2020**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **June 30, 2020** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **June 2020**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **June 2020**.

*(Attachment F)*

4. **Bills List**  
Motion to approve the payroll, agency, and bills list of **\$205,425.16** for **July 2020**.

*(Attachment G)*

- 5. Line item transfers**  
Motion to approve the attached transfer of funds within the 2019-2020 operating budget.

*(Attachment H)*

- 6.** Motion to approve the attached transfer of funds within the 2020-2021 operating budget.

*(Attachment I)*

## **CONTRACTS**

Upon the Business Administrator's recommendation, a motion was made by Tiffani Dych, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 7.** Motion to approve a special education tuition contract with YALE School, Inc. to provide special education services for 1 student for the 2020-2021 school year at a cost of \$67,032.

*(Attachment J)*

- 8.** Motion to approve a special education tuition contract with the Atlantic County Special Services School District to provide special education services for 1 student for the 2020-2021 extended school year at a cost of \$1,760.

*(Attachment K)*

- 9.** Motion to approve a tuition contract with the Atlantic County Vocational School Board of Education to provide high school education services for 31 students and special education high school education services for 2 students for the 2020-2021 school year at a cost of \$204,100 plus a prior year tuition adjustment in the amount of \$2,989 for a total of \$207,089.

*(Attachment L)*

- 10.** Motion to approve a special education tuition contract with the Hammonton Board of Education to provide special education services for 1 student for the 2020-2021 school year at a cost of \$39,169.56.

*(Attachment M)*

- 11.** Motion to approve a special education tuition contract with the Hammonton Board of Education to provide special education services for 1 student for the 2020-2021 school year at a cost of \$16,175.

*(Attachment N)*

- 12.** Motion to approve a special education tuition contract with the Hammonton Board of Education to provide special education services for 1 student for the 2020-2021 extended school year at a cost of \$655.

*(Attachment O)*

13. Motion to approve a tuition contract with the Hammonton Board of Education to provide education services for 1 student for the 2020-2021 school year at a cost of \$11,129.

(Attachment P)

**PERSONNEL**

Upon the Superintendent’s recommendation, a motion was made by Andrea Way, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

14. Motion to approve the following staff members for the Extended School Year program, at the state rates as listed:

Amanda Cirillo (\$45 per hour)  
Jennifer Bailey (\$16.14 per hour)

15. Motion to approve Kimberly Nemerov as the 7<sup>th</sup> grade Special Education teacher for the 2020-2021 school year at BA Step B on the negotiated salary guide, \$52,661.

16. Motion to approve the Schedule B stipends, as listed below, per the negotiated collective bargaining agreement.

Sport	Stipend Amount		Extracurricular Activities	Stipend Amount	
<b>Boys Basketball</b>			Art Club	\$1,296	K. Resch
Head Coach	\$1,884		Choir Advisor	\$1,296	L. Schmidt
Assistant Coach	\$942		Band Administrator	\$1,238	L. Schmidt
<b>Girls Basketball</b>			Student Council	\$942	K. Wendt
Head Coach	\$1,884	J. Smith	Safety Patrol	\$1,650	K. Yakabi Yob
Assistant Coach	\$942	D. Passalacqua	Talent Show Advisor	\$586	A. Cirillo
<b>Cross Country</b>			Talent Show Assistant	\$385	J. Bailey
Head Coach	\$942	K. Ruberton	Yearbook Advisor	\$1,414	J. Williams
Assistant Coach	\$480	J. Smith	Yearbook Assistant	\$677	A. Mauro
<b>Volleyball</b>			Leo Club	\$480	S. Gallagher
Head Coach	\$942	T. Burton	Drama Club Advisor	\$440	A. Cirillo
Assistant Coach	\$480		Play Director	\$1,430	A. Cirillo
<b>Softball</b>			Assistant Play Directors (3)	\$660 each	H. Rodenheiser, C. Grouser & J. Bailey
Head Coach	\$449	D. Passalacqua	Tech Club	\$1,296	D. DeRosa

Assistant Coach	\$224		FTN	\$500	
<b>Cheerleading</b>			American Sign Language	\$561	K. Ruberton
Head Coach	\$1,414	N. Volpe	8 <sup>th</sup> Grade Advisor	\$586	S. Edmundson & T. Hathaway
Assistant Coach	\$673	J. Williams	Stokes Advisor	\$275	
<b>Other</b>			Bilingual Translator	\$300	S. Banks
Spirit Coordinator	\$1,059	J. Smith	Head Teacher	\$500	K. Storey
Athletic Director	\$1,884	N. Desordi			

17. Motion to approve the following staff for detentions, Homework Hangout and Home Instruction, as listed below, per the negotiated collective bargaining agreement.

**45-minute detentions**

K. Yakabi Yob	A. Magenta	M. Valenti	S. LoSasso
S. Gallagher	K. Storey	D. Passalacqua	S. Doherty
K. Deitz	R. Casadia		

**3-hour detention**

K. Yakabi Yob	A. Magenta	M. Valenti	S. LoSasso
S. Gallagher	D. Passalacqua	K. Storey	K. Deitz
R. Casadia	D. DeRosa		

**Homework Hangout**

K. Russell	C. Roth	K. Deitz	D. DeRosa
J. Williams			

**Home Instruction Teacher**

K. Deitz	R. Casadia	D. DeRosa
----------	------------	-----------

**CALENDAR & RESTART PLAN**

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

18. Motion to approve the Folsom School District Restart and Recovery Plan for the 2020-2021 school year, as presented and attached. (Attachment Q)

19. Motion to approve the Folsom School District revised calendar for the 2020-2021 school year, as attached. (Attachment R)

**FACILITY USE**

Upon the Superintendent’s recommendation, a motion was made by John Thomas, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

20. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2020-2021 school year.

Date	Time	Facility	Event
10/30/20	6:00 pm – 8:00 pm	Fields / Grounds (outside only)	Folsom Home & School Association – Trunk or Treat
7/29/2020	5:00 pm – 8:00 pm	Fields / Grounds (outside only)	Folsom Cub Scout Pack 98 – End of Year Meeting
Various Wednesdays 9/16/20 – 6/16/21	7:00 pm – 8:00 pm	Fields / Grounds (outside only)	Folsom Athletic Association - Meetings
Various Wednesdays 10/14/20 – 5/21/21	6:00 pm – 7:00 pm	Fields / Grounds (outside only)	Folsom Home & School Association - Meetings

**POLICIES**

Upon the Superintendent’s recommendation, a motion was made by Andrea Way, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

21. The first of two readings of the following new policy(ies):

Policy 2111.6 Re-Opening School Following a Pandemic (Attachment S)  
 Policy 6171.35 Education Stability / Transportation (Attachment T)

**FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS**

Upon the Superintendent’s recommendation, a motion was made by Tiffani Dych, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

22. **Substitutes**

Motion to approve the following substitutes, subject to a 90-day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Sub Area	Request for
Waterfield, Nicole	cafeteria	approval

Monzo, Donna	Nurse	approval
Ponter, Joshua	Nurse	approval
Rudd, Kathleen	Nurse	approval
Alber, Nancy	substitute support staff	approval
Indio, Victoria	substitute support staff	approval
Leyden, Elaine	substitute support staff	approval
Parzanese, Dionne	substitute support staff	approval
Procaccini, Linda	substitute support staff	approval
Coulter, Tiffany	substitute support staff/IA	approval
Esposito, Christine	substitute support staff/IA	approval
Shevloff, Carrie	substitute support staff/IA	approval
Vaccaro, Brian	substitute support staff/IA	approval
Collins, Sharon	Teacher	approval
Costa, Dayne	Teacher	approval
Costa, Pam	Teacher	approval
DeMarco, Paige	Teacher	approval
Effinger, Carol	Teacher	approval
Fucetola, Katherine	Teacher	approval
Gallatta, Connie	Teacher	approval
Johnson, Matthew	Teacher	approval
Mathis, Heidi	Teacher	approval
Maxwell, George	Teacher	approval
McFarren, Summer	Teacher	approval
Nelson, Elizabeth	Teacher	approval
Ordille, Carmella	Teacher	approval
Paretti, Paula	Teacher	approval
Peters, Alison	Teacher	approval
Praul, Judy	Teacher	approval
Reynolds, John	Teacher	approval
Rosen, Kayla	Teacher	approval
Ruberton, J. Richard	Teacher	approval
Scheer, Megan	Teacher	approval
Schneider, John	Teacher	approval
Boyer, Diane	Teacher/Nurse	approval

23.

**Field Placements**

Motion to approve the following field placements:

Name	Type of placement	Grade/Teacher	College/University	Dates of placement
Burden, Rebecca	Clinical Placement	3 - Healey	Rowan University	9/1 - 12/17
Butterline, Alexis	Clinical Placement	K - Falco	Rowan University	9/1 - 12/17
Vento, Joelle	Clinical Placement	Pre K - Cirillo	Rowan University	9/1 - 12/17



Calascione, Jenna	Clinical Placement	6/8 - Science/Roth & Edwards	Stockton	9/1 - 12/11
Osif, Sunshine	Clinical Placement	Music - Schmidt	Rowan University	10/28 - 12/09
Osif, Sunshine	Clinical Placement	Music - Schmidt	Rowan University	1/19 - 03/12
Matlack, Michelle	Clinical Placement	Nurse	Rowan University	9/1 - 12/18

**CONTRACTS**

Upon the Business Administrator’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 24. Motion to a special education tuition contract with the Gloucester Count Special Services School District to provide extended school year special education services for 1 student for the 2020-2021 school year at a cost of \$3,613.50.

*(Attachment X)*

- 25. Motion to approve a revised transportation contract with the Greater Egg Harbor Regional School District to provide transportation services for 1 student (Route 803) for the 2019-2020 school year. This contract was previously approved at a cost of \$1,722.60 but is being revised down to \$358.80.

**BUDGET**

Upon the Business Administrator’s recommendation, a motion was made by John Thomas, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 26. Motion to approve the revised Budget for the 2020-2021 school year, reflecting the State of New Jersey’s reduction in aid to the Folsom School District in the amount of \$2,182. Account number 11-000-270-515 (Transportation Jointures Special Education) was reduced from \$340,000 to \$337,818.

**PERSONNEL**

Upon the Superintendent’s recommendation, a motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 27. Motion to approve the following staff members for the Summer Learning Program, at a rate of \$45 per the negotiated contract as listed:

Sarah Doherty (up to 42 hours)  
Stephanie LoSasso (up to 42 hours)  
Kimberly Ruberton (up to 8 hours)

- 28. Motion to approve Allison Carini as a long-term substitute Speech Teacher, replacing Michelle Barone during her maternity leave of absence beginning

September 1, 2020 through November 22, 2020, at BA Step A on the negotiated salary guide, \$51,000.

29. Motion to approve Allison Carini to work up to 16 days during the summer for Summer speech services and evaluations at her per diem rate of \$255.00 per day.

## **POLICIES**

Upon the Superintendent's recommendation, a motion was made by Lisa O'Toole, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

30. The first of two readings of the following new policy(ies):

Policy 2111.63 District All-Virtual Policy *(Attachment Y)*  
Policy 2111.65 Contact Tracing and Screening - Pandemic *(Attachment Z)*

## **FOR YOUR INFORMATION**

Director of Curriculum & Instruction *(Attachment U)*  
Buildings and Grounds Supervisor's Report *(Attachment V)*  
Technology Report *(Attachment W)*

## **FINAL PUBLIC PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

## **ADJOURNMENT**

Having no further business to discuss, a motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to adjourn at 8:06 PM.