

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, August 25, 2020 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Veneziani, School Business Administrator and Board Secretary of the Folsom Board of Education, called the meeting to order at 6:09 pm.

ROLL CALL

The following members were present: Tiffani Dych, Lisa O'Toole, Marisa Scibilia, Glenn Smith, and Andrea Way; also, in attendance were the Superintendent, Dr. Matthew Mazzoni, the Board Secretary, Christopher Veneziani and the Board Attorney, Kasi M. Gifford. Daria DeStefano and John Thomas were absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by Andrea Way, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, at 6:10 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:32 PM.

VIRTUAL MEETING ACCESS

This meeting of the Folsom Board of Education will be held in person, however, due to the requirements of social distancing and stringent regulations on public gatherings, the Folsom Board of Education will also provide virtual access as well, until further notice.

Community members will be able to observe the meeting live via Zoom webinar or listen in via telephone. Please note, the public will only be able to participate during public comment through the Zoom webinar. Community members who elect to only call in will have limited participation and will only be able to listen to the meeting.

The public will be admitted into the Zoom webinar when the meeting is ready to begin.

If you want to ask a question during the public portion of the meeting, you will need to “Raise your hand”. Please identify yourself via the “Chat” feature to the host. When it is your turn, the host of the meeting will unmute you. You will need to state your name and address. You will then be prompted to address the Board of Education.

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

COMMUNICATION

FIRST OF TWO, PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

Kim Yakabi Yob (Middle School Teacher/Co-President of the FEA) – Addressed the Board to thank the Administration and Staff for the work done to reopen the school building.

**BOARD OF
EDUCATION
BUSINESS**

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

**APPROVAL OF
MINUTES**

1. Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of July 28, 2020 (Regular Meeting).

(Attachment A)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**
A budget summary report is submitted for review.

(Attachment B)

3. **Board Secretary/Treasurer's Reports/Certification**
Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **July 31, 2020**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **July 31, 2020** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **July 2020**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **July 2020**.

(Attachment C)

4. **Bills List**
 Motion to approve the payroll, agency, and bills list of **\$162,007.02** for **August 2020**.
 (Attachment D)

5. **Line item transfers**
 Motion to approve the attached transfer of funds within the 2020-2021 operating budget.
 (Attachment E)

PERSONNEL

Upon the Superintendent’s recommendation, a motion was made by Lisa O’Toole, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

6. Motion to approve a maternity leave of absence for Helen Rodenheiser, Kindergarten Teacher. The leave is anticipated to begin on October 3, 2020 through February 21, 2020. This leave will be both paid and unpaid.
 (Attachment F)

7. Motion to approve posting a long-term substitute teaching position, replacing Helen Rodenheiser, from October 3, 2020 through February 21, 2020.

8. Motion to approve the following requests for tuition reimbursement, as listed:

Employee	Course	Semester	Cost
Shannon Healey	Data Analysis	Summer 2020	\$1,926.00

(Reimbursement is limited to \$2,200 per tenured teacher. Additional reimbursement may be available at the end of the fiscal year if the total cost of tuition reimbursement has not exceeded \$18,000 for the year.)

9. Motion to approve the following request for payment of tuition reimbursement, as listed:

Employee	Course	Semester	Cost
Shannon Healey	Data Analysis	Summer 2020	\$1,926.00

(Reimbursement is limited to \$2,200 per tenured teacher. Additional reimbursement may be available at the end of the fiscal year if the total cost of tuition reimbursement has not exceeded \$18,000 for the year.)

10. Motion to approve Stephanie LoSasso to conduct a research study at Folsom School for her M.A. in Reading Education: Reading Specialist program at Rowan University.
 (Attachment G)

11. Motion to approve Jackie Haskin as a temporary custodian beginning August 17, 2020 to assist with summer cleaning for up to 40 hours per week at \$12.00 per hour until September 1, 2020.

PLANS

Upon the Superintendent’s recommendation, a motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

12. Motion to approve the District Mentoring Plan for the 2020-2021 school year, as attached. (Attachment H)

FACILITY USE

Upon the Superintendent’s recommendation, a motion was made by Marisa Scibilia, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

13. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2020-2021 school year.

Date	Time	Facility	Event
Wednesdays 9/1/20 – 6/30/21	6:30 pm – 8:30 pm	Fields / Grounds	Folsom Cub Scout Pack 98

POLICIES

Upon the Superintendent’s recommendation, a motion was made by Tiffani Dych, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

14. The first of two readings of the following new policy(ies):
 Policy 2111.63 District All-Virtual Policy (Attachment I)
 Policy 2111.65 Contact Tracing and Screening - Pandemic (Attachment J)
15. The second and final readings of the following new policy(ies):
 Policy 2111.6 Re-Opening School Following a Pandemic (Attachment K)
 Policy 6171.35 Education Stability / Transportation (Attachment L)

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent’s recommendation, a motion was made by Lisa O’Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

16. **Substitutes**
 Motion to approve the following substitutes, subject to a 90 day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Sub Area	Request for
Ransom, Diane	Nurse	approval

Amorelli, Marie	Teacher	approval
Carrigan, Karlee	Teacher	approval
Vento, Joelle	Teacher	approval

17. Field Placements

Motion to approve the following field placements:

Name	Type of placement	Grade/Teacher	College/University	Dates of placement
Burden, Rebecca	Clinical Placement	3 - Healey	Rowan University	9/1 - 12/17
Butterline, Alexis	Clinical Placement	K - Falco	Rowan University	9/1 - 12/17
Vento, Joelle	Clinical Placement	Pre K - Cirillo	Rowan University	9/1 - 12/17
Osif, Sunshine	Clinical Placement	Music - Schmidt	Rowan University	10/28 - 12/09
Osif, Sunshine	Clinical Placement	Music - Schmidt	Rowan University	1/19 - 03/12
Matlack, Michelle	Clinical Placement	Nurse	Rowan University	9/1 - 12/18

CONTRACTS

Upon the Business Administrator’s recommendation, a motion was made by Lisa O’Toole, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 18.** Motion to approve a special education tuition contract with the Atlantic County Special Services School District to provide special education services for 1 student for the 2020-2021 school year at a cost of \$41,580.00.
(Attachment P)

PERSONNEL

Upon the Superintendent’s recommendation, a motion was made by Andrea Way, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 19.** Motion to accept the resignation of Jennifer Pavlovitch, 2nd grade teacher, effective August 25, 2020.
(Attachment Q)
- 20.** Motion to approve posting the position of 2nd grade teacher, replacing Jennifer Pavlovitch, with the ability to hire a candidate pending Board approval at the next meeting.
- 21.** Motion to accept the resignation of Patricia DiMaria, One-to-One Instructional Aide, effective August 25, 2020.
(Attachment R)
- 22.** Motion to approve posting the position of One-to-One Instructional Aide, replacing Patricia DiMaria.

FIELD PLACEMENTS

Upon the Superintendent's recommendation, a motion was made by Tiffani Dych, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

23. Field Placements

Motion to approve the following field placements:

Name	Type of placement	Grade/Teacher	College/University	Dates of placement
Alexandria Barth	Clinical Placement	1 - Dirkes	Stockton	9/1 - 12/21
Amanda Serek	Clinical Placement	1 - Fasola	Stockton	9/1 - 12/21

FOR YOUR INFORMATION

Director of Curriculum & Instruction Report *(Attachment M)*
 Buildings and Grounds Supervisor's Report *(Attachment N)*
 Technology Report *(Attachment O)*

FINAL PUBLIC PARTICIPATION

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3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

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ADJOURNMENT

Having no further business to discuss, a motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to adjourn at 6:50 PM.