

Folsom Board of Education  
1357 Mays Landing Road  
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING  
TUESDAY, September 22, 2020 – 6:00 PM

**MINUTES**

**MISSION  
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO  
ORDER**

Mr. Veneziani, School Business Administrator and Board Secretary of the Folsom Board of Education, called the meeting to order at 6:09 pm.

**ROLL CALL**

The following members were present: Daria DeStefano, Tiffani Dych, Lisa O'Toole, Marisa Scibilia and Glenn Smith; also, in attendance were the Superintendent, Dr. Matthew Mazzoni, the Board Secretary, Christopher Veneziani and the Board Attorney, Kasi M. Gifford. John Thomas and Andrea Way were absent.

**OPEN PUBLIC  
MEETINGS ACT  
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE  
SESSION**

On a motion made by Marisa Scibilia, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, at 6:14 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:33 PM.

## **VIRTUAL MEETING ACCESS**

This meeting of the Folsom Board of Education will be held in person, however, due to the requirements of social distancing and stringent regulations on public gatherings, the Folsom Board of Education will also provide virtual access as well, until further notice.

Community members will be able to observe the meeting live via Zoom webinar or listen in via telephone. Please note, the public will only be able to participate during public comment through the Zoom webinar. Community members who elect to only call in will have limited participation and will only be able to listen to the meeting.

The public will be admitted into the Zoom webinar when the meeting is ready to begin.

If you want to ask a question during the public portion of the meeting, you will need to "Raise your hand". Please identify yourself via the "Chat" feature to the host. When it is your turn, the host of the meeting will unmute you. You will need to state your name and address. You will then be prompted to address the Board of Education.

## **PLEDGE TO THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

## **PRESENTATIONS**

## **COMMUNICATION**

## **FIRST OF TWO, PUBLIC PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

## **BOARD OF EDUCATION BUSINESS**

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

## **APPROVAL OF MINUTES**

1. Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of August 25, 2020 (Regular Meeting).  
*(Attachment A)*

## **FINANCIAL**

Upon the Business Administrator's recommendation, a motion was made by Tiffani Dych, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**  
A budget summary report is submitted for review.  
*(Attachment B)*
3. **Board Secretary/Treasurer's Reports/Certification**  
Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **August 31, 2020**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.  
  
The **August 31, 2020** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.  
  
The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **August 2020**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **August 2020**.  
*(Attachment C)*
4. **Line item transfers**  
Motion to approve the attached transfer of funds within the 2020-2021 operating budget.  
*(Attachment D)*
5. **Revised Budget Summary Report 2019-2020**  
A budget summary report is submitted for review.

(Attachment E)

6. **Revised Board Secretary Report 2019-2020**  
A Board Secretary Report is submitted for review.

(Attachment F)

7. **Revised Line item transfers 2019-2020**  
Motion to approve the attached transfer of funds within the 2019-2020 operating budget.

(Attachment G)

## CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

8. Motion to approve a special education tuition contract with the YALE School Southeast Inc., to provide special education services for 1 student for the 2020-2021 school year at a cost of \$81,648.00.

(Attachment H)

9. Motion to approve a special education tuition contract with the Mullica Township Board of Education, to provide special education services for 1 student for the 2020-2021 school year at a cost of \$54,243.00.

(Attachment I)

10. Motion to approve a tuition contract with the Winslow Board of Education, to provide education services for 1 student for the 2020-2021 school year, under the McKinney-Vento Act. This will provide \$12,118 of revenue to the district.

(Attachment J)

11. Motion to approve a tuition contract with the Camden County Technical Schools Board of Education, to provide high school education services for 5 students for the 2020-2021 school year at a cost of \$42,110.

(Attachment K)

## DISPOSAL OF SURPLUS

Upon the Business Administrator's recommendation, a motion was made by Marisa Scibilia, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

12. Motion to approve the following resolution for the disposal of surplus property:

WHEREAS, the Folsom Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Folsom Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the FOLSOM BOARD OF EDUCATION in the BORO OF FOLSOM, County of ATLANTIC, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the cooperative purchasing contract 041316-GDI through Sourcewell. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Business Office of the Folsom Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

**Lot A: Various Nursing Devices**

**Lot B: Various Projector Brackets**

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Folsom Board of Education reserves the right to accept or reject any bid submitted.

**PERSONNEL**

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 13. Motion to approve Louise Nunan as a long-term substitute Teacher, replacing Helen Rodenheiser during her maternity leave of absence beginning October 3, 2020 through February 21, 2021, at MA Step A on the negotiated salary guide, \$53,750.
- 14. Motion to approve the following requests for tuition reimbursement, as listed:

Employee	Course	Semester	Cost
Stephanie LoSasso	Reading Research Seminar II	Fall 2020	\$2,055.00

*(Reimbursement is limited to \$2,200 per tenured teacher. Additional reimbursement may be available at the end of the fiscal year if the total cost of tuition reimbursement has not exceeded \$18,000 for the year.)*

**DISTRICT GOALS / SUBMISSION / PLAN**

Upon the Superintendent’s recommendation, a motion was made by Tiffani Dych, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 15. Motion to approve the 2020-2021 District Goals as listed below:
  - 1. Safely re-open school to provide high-quality instructional program using a hybrid schedule for learning.
  - 2. Continued growth in student academic achievement and social emotional well-being.

3. Ensure a school environment that is welcoming and inviting, accessible, safe and secure.
4. Maximize communication by providing meaningful feedback and input opportunities in order to strengthen family, school and community partnerships.

*(Attachment L)*

- 16.** Motion to approve submission of the 2019-2020 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, as attached.

*(Attachment M)*

- 17.** Motion to approve the District Professional Development Plan for the 2020-2021 school year, as attached.

*(Attachment N)*

**POLICIES**

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 18.** The second and final readings of the following new policy(ies):

Policy 2111.63 District All-Virtual Policy *(Attachment O)*

Policy 2111.65 Contact Tracing and Screening - Pandemic *(Attachment P)*

**FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS**

Upon the Superintendent’s recommendation, a motion was made by Marisa Scibilia, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 19. Travel**  
Motion to approve the following professional development and travel/expense reimbursement:

<b>Name</b>	<b>Workshop/Training</b>	<b>Date</b>	<b>Estimated Mileage</b>	<b>Other Costs</b>
C. Veneziani	Atlantic County Roundtable	9/25, 10/23, 11/19, 12/4, 1/29, 2/26, 3/12, 4/30, 5/21, 10/10	Various	\$0.00
C. Veneziani	ACCASBO JIF Meetings	9/16, 11/18, 1/20, 3/17, 5/19	Egg Harbor Twp	\$0.00
C. Veneziani	SPELL JIF Meetings	10/2, 2/5, 4/23, 5/27	Marlton	\$0.00

- 20. ~~REMOVED~~**

**21. Field Placements**

Motion to approve the following field placements:

Name	Type of placement	Grade/Teacher	College/University	Dates of placement
Amanda Serek	Clinical Placement	1 - Fasola	Stockton	1/4 - 5/7
Hichner, Charles	Clinical Placement	MS - Yakabi Yob	Rowan University	9/1 - 12/9
Hichner, Charles	Clinical Placement	MS - Yakabi Yob	Rowan University	1/19 - 5/7
Burton, Tony	Graduate Placement	Dr. Mazzoni	Stockton University	Summer 2020 til completion

**FINANCIAL**

Upon the Business Administrator’s recommendation, a motion was made by Tiffani Dych, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

**22. Bills List**

Motion to approve the payroll, agency, and bills list of **\$262,020.89** for **September 2020.**

*(Attachment T)*

**PERSONNEL**

Upon the Superintendent’s recommendation, a motion was made by Marisa Scibilia, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

**23.** Motion to approve an intermittent leave of absence for Darcie Benard, through 12/31/2020.

**FOR YOUR INFORMATION**

- Director of Curriculum & Instruction Report *(Attachment Q)*
- Fire / Security Drill Report *(Attachment R)*
- Office Referral Report *(Attachment S)*
- Buildings and Grounds Supervisor’s Report *(Attachment U)*
- Technology Report *(Attachment V)*

**FINAL PUBLIC PARTICIPATION**

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## **ADJOURNMENT**

Having no further business to discuss, a motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to adjourn at 6:50 PM.