

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, October 27, 2020 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Veneziani, School Business Administrator and Board Secretary of the Folsom Board of Education, called the meeting to order at 6:04 pm.

ROLL CALL

The following members were present: Daria DeStefano, Tiffani Dych, Marisa Scibilia, Andrea Way and Glenn Smith; also, in attendance were the Superintendent, Dr. Matthew Mazzoni, the Board Secretary, Christopher Veneziani and the Board Attorney, Kasi M. Gifford. Lisa O'Toole and John Thomas were absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City, the Hammonton Gazette and electronically on the Folsom School District website.

**EXECUTIVE
SESSION**

On a motion made by Daria DeStefano, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, at 6:04 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by Andrea Way, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:34 PM.

VIRTUAL MEETING ACCESS

This meeting of the Folsom Board of Education will be held in person, however, due to the requirements of social distancing and stringent regulations on public gatherings, the Folsom Board of Education will also provide virtual access as well.

Community members will be able to observe the meeting live via Zoom webinar or listen in via telephone. Please note, the public will only be able to participate during public comment through the Zoom webinar. Community members who elect to only call in will have limited participation and will only be able to listen to the meeting.

The public will be admitted into the Zoom webinar when the meeting is ready to begin.

If you want to ask a question during the public portion of the meeting, you will need to “Raise your hand”. Please identify yourself via the “Chat” feature to the host. When it is your turn, the host of the meeting will unmute you. You will need to state your name and address. You will then be prompted to address the Board of Education.

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

COMMUNICATION

FIRST OF TWO, PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

BOARD OF EDUCATION BUSINESS

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

APPROVAL OF MINUTES

1. Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, except Andrea Way ABSTAINED, to approve the regular and executive sessions minutes of September 22, 2020 (Regular Meeting).
(Attachment A)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Tiffani Dych, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**
A budget summary report is submitted for review.
(Attachment B)
3. **Board Secretary/Treasurer's Reports/Certification**
Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **September 30, 2020**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **September 30, 2020** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **September 2020**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **September 2020**.
(Attachment C)
4. **Bills List**
Motion to approve the payroll, agency, and bills list of **\$268,005.93** for **October 2020**.
(Attachment D)

5. **Line item transfers**
Motion to approve the attached transfer of funds within the 2020-2021 operating budget.
(Attachment E)

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

6. Motion to approve a contract with Brett DiNovi & Associates, LLC., to provide behavior and educational consultation services for the 2020-2021 school year. The estimated cost of this contract is \$19,400.
(Attachment F)
7. Motion to approve a contract with On-Tech Consulting, Inc., to provide E-Rate consulting services for the 2020-2021 school year. The cost of this contract is \$1,200.
(Attachment G)
8. Motion to approve a special education tuition contract with the Gloucester County Special Services School District, to provide special education services for 1 student for the 2020-2021 school year at a cost of \$84,900.
(Attachment H)
9. Motion to approve a special education tuition contract with the Pinelands Learning Center, to provide special education services for 1 student for the 2020-2021 school year at a cost of \$49,427.
(Attachment I)
10. Motion to approve a contract with the Atlantic County Special Services School District, to provide itinerant / shared special education services for the 2020-2021 school year at an estimated cost of \$20,000.
(Attachment J)
11. Motion to approve a tuition contract with the Lindenwold Board of Education, to provide educational services for 1 student for the 2020-2021 school year at a cost of \$12,745.
(Attachment K)
12. Motion to approve a joint transportation agreement with the Buena Board of Education, to provide transportation services for 3 students to Folsom School for the 2020-2021 school year. This contract provides \$2,372.40 in revenue to the district.
(Attachment L)
13. Motion to approve a joint transportation agreement with the Hammonton Board of Education, to provide transportation services for 1 student to WES

Elementary School for the 2020-2021 extended school year at a cost of \$219.73.

(Attachment M)

14. Motion to approve a joint transportation agreement with the Greater Egg Harbor Regional High School District, to provide transportation services for the 2020-2021 school year at a cost of \$311,286.70, as listed.

(Attachment N)

Number of Students	Destination	Route	Cost
1	HollyDell School	HDELL	\$70,293.60
1	Mullica Elem Schools	MT-FSD	\$31,311
2	ACSSSD	ACSSSD4	\$36,575.10
1	YALE School, Atlantic	YL-A1	\$14,142.60
5	Camden Co Tech School	CCTS	\$45,806.40
2	Warren E Sooy School	WES	\$31,860
1	Bankbridge Regional School	BBRE2	\$21,240
1	YALE, Camden Co College	YL-CCC	\$24,030
1	YALE School, Southesat	YL-SE	\$16,560
30	ACIT	ACIT-F	\$19,468
Various	Various (Field Trips)	F-1	\$268.25 for the 1 st 4 hours then \$85 per additional hour

STATE SUBMISSIONS

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

15. Motion to approve the Folsom School District 2020-2021 Comprehensive Maintenance Plan and M-1 submission to the State.

(Attachment O)

16. Motion to approve the Folsom School District 2020-2021 Nursing Service Plan, as attached. This plan is available in the Nurse's Office for review.

(Attachment P)

INSURANCE

Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

17. Motion to approve the Resolution and Indemnity & Trust Agreement, as attached, to renew membership in the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) for the three-year membership term commencing on July 1, 2021.

(Attachment Q)

PERSONNEL

Upon the Superintendent’s recommendation, a motion was made by Tiffani Dych, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 18. Motion to approve Karlee Carrigan as a long-term substitute Teacher, replacing Amanda Magenta during her maternity leave of absence beginning October 7, 2020 through November 25, 2020, at BA Step A on the negotiated salary guide, \$51,000.
- 19. Motion to approve posting a One-on-One Instructional Aide – PT position.

POLICIES

Upon the Superintendent’s recommendation, a motion was made by Marisa Scibilia, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 20. The first and final readings of the following revised policy(ies):
 Policy 6171.20 Gifted & Talented Program *(Attachment R)*

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent’s recommendation, a motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 21. **Substitutes**
 Motion to approve the following substitutes, subject to a 90 day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Sub Area	Request for
Iuliucci, Donna	Teacher/Kitchen	approval
Esposito, Christine	Teacher	re-approval
Gazzara, Kelsy	Teacher	approval

GRANTS

Upon the Business Administrator’s recommendation, a motion was made by Marisa Scibilia, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 22. Motion to approve submission of the School Security Grant application for the installation of wireless door locks on various doors throughout the school. These funds have been budgeted, and are available, as a withdraw from the Emergency Reserve account. These funds will be refunded back to the Emergency Reserve account upon reimbursement from the grant, if approved.

23. Motion to approve submission of the Water Infrastructure Grant application for the installation of the water conditioning system and POFA system. Both these systems were installed in 2019 and have been paid for.

FOR YOUR INFORMATION

Director of Curriculum & Instruction Report	<i>(Attachment S)</i>
Buildings and Grounds Supervisor's Report	<i>(Attachment T)</i>
Technology Report	<i>(Attachment U)</i>
School Nurse's Report	<i>(Attachment V)</i>
Fire / Security Drill Report	<i>(Attachment W)</i>
Office Referral Report	<i>(Attachment X)</i>

FINAL PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

EXECUTIVE SESSION

On a motion made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, at 6:50 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by Marisa Scibilia, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to return to open session at 7:09 PM.

ADJOURNMENT

Having no further business to discuss, a motion was made by Tiffani Dych, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to adjourn at 7:09 PM.