

Folsom Board of Education  
1357 Mays Landing Road  
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING  
TUESDAY, December 15, 2020 – 6:00 PM

**MINUTES**

**MISSION  
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO  
ORDER**

Mr. Veneziani, School Business Administrator and Board Secretary of the Folsom Board of Education, called the meeting to order at 6:08 pm.

**ROLL CALL**

The following members were present: Daria DeStefano (arrived 6:22 pm), Tiffani Dych, Lisa O'Toole, Marisa Scibilia, Glenn Smith and John Thomas; also, in attendance were the Superintendent, Dr. Matthew Mazzoni, the Board Secretary, Christopher Veneziani, the Board Attorneys Will Donio (left 6:26) and Kasi M. Gifford . Andrea Way was absent.

**OPEN PUBLIC  
MEETINGS ACT  
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City, the Hammonton Gazette and electronically on the Folsom School District website.

**EXECUTIVE  
SESSION**

On a motion made by John Thomas, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, at 6:05 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by John Thomas, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:28 PM.

## **VIRTUAL MEETING ACCESS**

This meeting of the Folsom Board of Education will be held virtually.

Community members will be able to observe the meeting live via Zoom webinar. Per the usual protocol, there will be a public portion where the community will have the opportunity to participate. Public participation may be live during the webinar via the Zoom app or telephone. In addition, questions or comments may be submitted prior to the meeting via email to [publiccomment@folsomschool.org](mailto:publiccomment@folsomschool.org) or mail to Attn: Public Comment, Folsom Board of Education, 1357 Mays Landing Road, Folsom, NJ 08037. These comments must be received by 3:00 pm one day prior to the meeting. Once received, these comments will be read during the public portion of the meeting.

The public will be admitted into the Zoom webinar when the meeting is ready to begin.

### **Computer/Tablet/Smart Phone Instructions:**

If you want to ask a question or make a public comment during the public portion of the meeting, you will need to “Raise your hand”. Please identify yourself via the “Chat” feature to the host. When it is your turn, the host of the meeting will unmute you. You will need to state your name and address. You will then be prompted to address the Board of Education.

### **Telephone Instructions:**

If you want to ask a question or make a public comment during the public portion of the meeting, you will need to dial \*9 on your telephone’s dial pad. This will notify the host that you would like to speak. When it is your turn, the host of the meeting will unmute you. At this point, you will need to dial \*6 on your telephone’s dial pad to unmute yourself. You will need to state your name and address. You will then be prompted to address the Board of Education.

## **PLEDGE TO THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

## **PRESENTATIONS**

## **COMMUNICATION**

## **FIRST OF TWO, PUBLIC PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.

3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

## **BOARD OF EDUCATION BUSINESS**

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

## **APPROVAL OF MINUTES**

1. Upon the Business Administrator's recommendation, a motion was made by Marisa Scibilia, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of November 24, 2020 (Regular Meeting).

*(Attachment A)*

## **FINANCIAL**

Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Check Void**  
Motion to approve voiding check number 132283 from the Payroll account.

## **CONTRACTS**

Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

3. Motion to approve a tuition contract with the Monroe Township Board of Education, to provide education services for 3 students for the 2020-2021 school year at a cost of \$43,233.

*(Attachment B)*

4. Motion to approve a contract with Greg's Sealcoating, to hot tar and sealcoat the asphalt around the school. Two proposals were received, and Greg's Sealcoating was the lowest, at a cost of \$28,632.

*(Attachment C)*

5. Motion to approve a contract with the Gloucester County Special Services School District to provide professional services on an as needed basis for the 2020-2021 school year, per the attached fee schedule. The cost of this contract is estimated to be less than \$2,000.

*(Attachment D)*

**PERSONNEL**

Upon the Superintendent’s recommendation, a motion was made by Marisa Scibilia, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

6. Motion to approve an extension of Helen Rodenheiser’s maternity leave of absence to May 2, 2021. The leave of absence was originally approved through February 11, 2021.
7. Motion to approve an extension for Louise Nunan as a long-term substitute Teacher, replacing Helen Rodenheiser during her maternity leave of absence, through April 30, 2021, at MA Step A on the negotiated salary guide, \$53,750.

**POLICIES**

Upon the Superintendent’s recommendation, a motion was made by John Thomas, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

8. The second and final reading of the following new policy(ies):

Policy 9321.5 Remote Meetings During a Declared Emergency  
*(Attachment E)*

**FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS**

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

9. **Field Placements**  
Motion to approve the following field placements:

Name	Type of placement	Grade/Teacher	College/University	Dates of placement
Baran, Brynn	Clinical Placement	2 - Luskin	Rowan University	1/25 - 4/29
Ordille, Stephanie	Clinical Placement	4 - Valenti	Rowan University	1/25 - 4/29

**PROGRAM / PLANS**

Upon the Superintendent’s recommendation, a motion was made by Lisa O’Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 10. Motion to approve a childcare program for school aged children of staff. This program would be held in Folsom School for the school aged children of staff members when no other childcare is available for the staff due to closures of the students’ school due to COVID-19. This program will be at no cost to the district or the staff. Staff will supervise the children during their open periods on a volunteer basis.
- 11. Motion to approve the 2021-2022 Preschool Plan Update, as attached. *(Attachment L)*

**PERSONNEL**

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 12. Motion to approve the following list of staff to provide additional support after school, both in person and virtually. These staff will be paid \$45 per hour, per the negotiated contract using Title I grant funds.

Pamela Fasola	Danyeale Passalacqua
Jessica Smith	Amie Mauro
Melissa Valenti	Nikolette Luskin
Karol Russell	Ashley Cavallaro

**FOR YOUR INFORMATION**

- Director of Curriculum & Instruction Report *(Attachment F)*
- Buildings and Grounds Supervisor’s Report *(Attachment G)*
- Technology Report *(Attachment H)*
- School Nurse’s Report *(Attachment I)*
- Fire / Security Drill Report *(Attachment J)*
- Office Referral Report *(Attachment K)*

**FINAL PUBLIC PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
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Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

**ADJOURNMENT**

Having no further business to discuss, a motion was made by John Thomas, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to adjourn at 6:48 PM.