

REORGANIZATION MEETING OF THE BOARD OF EDUCATION
TUESDAY, January 5, 2021 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Veneziani, School Business Administrator and Board Secretary of the Folsom Board of Education, called the meeting to order at 6:07 pm.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

ELECTION RESULTS

The following are the results of the annual school board election held November 3, 2020.

Three Year Term	
Lisa O'Toole	760 votes
Glenn Smith	703 votes

<u>Members of Board of Education</u>	<u>Term Expires</u>
Daria DeStefano	2021
John Thomas	2021
Tiffani Dych	2021
Marisa Scibilia	2022

Andrea Way	2022
Lisa O'Toole	2023
Glenn Smith	2023

OATH OF OFFICE

Ms. Kasi M. Gifford, Board Attorney for the Folsom Board of Education, will now give the Oath of Office for the newly elected members. *(Attachment A)*

ROLL CALL

The following members were present: Daria DeStefano, Tiffani Dych, Lisa O'Toole, Marisa Scibilia, Glenn Smith, John Thomas and Andrea Way; also, in attendance were the Superintendent, Dr. Matthew Mazzoni, the Board Secretary, Christopher Veneziani, and Board Attorney Kasi M. Gifford.

EXECUTIVE SESSION

On a motion made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, at 6:12 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by John Thomas, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:28 PM.

VIRTUAL MEETING ACCESS

This meeting of the Folsom Board of Education will be held virtually.

Community members will be able to observe the meeting live via Zoom webinar. Per the usual protocol, there will be a public portion where the community will have the opportunity to participate. Public participation may be live during the webinar via the Zoom app or telephone. In addition, questions or comments may be submitted prior to the meeting via email to publiccomment@folsomschool.org or mail to Attn: Public Comment, Folsom Board of Education, 1357 Mays Landing Road, Folsom, NJ 08037. These comments must be received by 3:00 pm one day prior to the meeting. Once received, these comments will be read during the public portion of the meeting.

The public will be admitted into the Zoom webinar when the meeting is ready to begin.

Computer/Tablet/Smart Phone Instructions:

If you want to ask a question or make a public comment during the public portion of the meeting, you will need to “Raise your hand”. Please identify yourself via the “Chat” feature to the host. When it is your turn, the host of the meeting will unmute you. You will need to state your name and address. You will then be prompted to address the Board of Education.

Telephone Instructions:

If you want to ask a question or make a public comment during the public portion of the meeting, you will need to dial *9 on your telephone's dial pad. This will notify the host that you would like to speak. When it is your turn, the host of the meeting will unmute you. At this point, you will need to dial *6 on your telephone's dial pad to unmute yourself. You will need to state your name and address. You will then be prompted to address the Board of Education.

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

COMMUNICATION

FIRST OF TWO, PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

ELECTION OF OFFICERS OF THE BOARD

1. The Business administrator now asks for Nominations for the President of the Board of Education.

A motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to nominate Glenn Smith for the President of the Board of Education. No other nominations were made.

2. The Business administrator now asks for Nominations for the Vice President of the Board of Education.

A motion was made by Daria DeStefano, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to nominate Lisa O'Toole for the Vice President of the Board of Education. No other nominations were made.

AADOPTION OF THE CODE OF ETHICS

3. A motion was made by Lisa O'Toole, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to discuss and adopt the Code of Ethics for School Board Members in accordance with N.J.S.A. 18A:12-24.1.

(Attachment B)

COMMITTEE APPOINTMENTS

- 4. The Board President is to review the committee list and make appointments for the period January 1, 2021 – December 31, 2021.

(Attachment C)

BOARD OF EDUCATION BUSINESS

A motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 5. **Official Newspaper**

Motion to approve the designation of the Press of Atlantic City and Hammonton Gazette as the official newspapers for purposes of legal notices and advertisements.

- 6. **Meeting Schedule**

Motion to establish the regular monthly meetings to be held on the 4th Tuesday of each month at 6 PM, as listed below with exceptions as noted with an “*”. The 2022 Reorganization Meeting will be on Tuesday, January 4, 2022. All meetings will be held in the Library of Folsom School at 1357 Mays Landing Road, Folsom, NJ.

- | | |
|---|-----------------------------|
| Tuesday, January 26, 2021 | Tuesday, July 27, 2021 |
| *Tuesday, February 16, 2021 | Tuesday, August 24, 2021 |
| *Tuesday, March 16, 2021 | Tuesday, September 28, 2021 |
| Tuesday, April 27, 2021 | Tuesday, October 26, 2021 |
| Tuesday, May 25, 2021 | Tuesday, November 23, 2021 |
| Tuesday, June 22, 2021 | *Tuesday, December 21, 2021 |
| Reorganization Meeting – Tuesday, January 4, 2022 | |

- *Annual Budget anticipated due date of Friday, March 19, 2021
Public Hearing on the Budget April 27, 2021

A copy of the meeting schedule as well as any changes to designated meetings will be sent to the following:

- Official Newspapers
- Board Members
- Board Solicitor
- Treasurer of School Monies
- Borough of Folsom Municipal Clerk
- Folsom Home and School Association
- Folsom Education Association
- School Office (for posting)
- Website Coordinator

- 7. **Policy Manual**

Motion that all current written policies, by-laws and rules/regulations in the official Policy Manual of the Folsom School District be readopted for the period January 1, 2021 to December 31, 2021 unless modified by the Board of

Education in accordance with those applicable policies, by-laws and/or rules/regulations.

8. **Curriculum**
Motion that all current written curriculum, courses, textbooks, workbooks, and ancillary materials of the District, be adopted for the period January 1, 2021 to December 31, 2021, unless modified upon recommendation of the Superintendent.
 9. **Handbook**
Motion that all present handbooks be continued in effect until modified upon the recommendation of the Superintendent.
 10. **Bills**
Motion to approve the payment of bills between board meetings on a limited basis. All payments must be approved by the Superintendent and Business Administrator. All checks issued must include all required signatures, and the payment must be included in the bills list at the board meeting immediately following any such transactions.
 11. **Transfer Authority**
Motion to approve the authority of the Superintendent, or designee, to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting, as provided by N.J.S.A. 18A:22-8.1 amended.
 12. **Official Bargaining Unit**
Motion to approve recognizing the Folsom Education Association as the bargaining unit for certified and support staff at Folsom School.
- Recognized Organizations**
13. Motion to approve recognizing the Folsom Education Foundation as the official education foundation for Folsom School.
 14. Motion to approve recognizing the Folsom Home and School Association as the official parent organization for students attending Folsom School.

SEMI WAIVER

Upon the recommendation of the Business Administrator, a motion was made by Daria DeStefano, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

15. Motion to approve, by resolution, the request of a waiver from mandatory participation in the SEMI (Medicaid initiative) program, based on the low number of eligible students.

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for the 2021-22 school year, and

WHEREAS, the Folsom Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

NOW THEREFORE BE IT RESOLVED that the Folsom Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Atlantic County an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2021-22 school year.

FINANCIAL

Upon the recommendation of the Business Administrator, a motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

16. Budget Summary Report

A budget summary report is submitted for review.

(Attachment D)

17. Board Secretary/Treasurer's Reports/Certification

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **November 30, 2020**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **November 30, 2020** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **November 2020**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **November 2020**.

(Attachment E)

18. Bills List

Motion to approve the payroll, agency, and bills list of **\$773,133.65** for **December 2020**.

(Attachment F)

19. Line item transfers

Motion to approve the attached transfer of funds within the 2020-2021 operating budget.

(Attachment G)

PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

20. Motion to approve a leave of absence for Katie Resch, Art Teacher, from January 4, 2021 through January 15, 2021, due to COVID-19 related school closures causing childcare issues. This leave will be partially paid using personal time and partially unpaid.
21. Motion to approve posting the position of Special Education Teacher for the 2020-2021 school year.

FINAL PUBLIC PARTICIPATION

1. Sign in at the room entrance.
4. Wait to be recognized before making your comment.
5. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

EXECUTIVE SESSION

On a motion made by Daria DeStefano, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, at 6:41 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by Lisa O'Toole, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:49 PM.

ADJOURNMENT

Having no further business to discuss, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to adjourn at 6:49 PM.