

Folsom Board of Education  
1357 Mays Landing Road  
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING  
TUESDAY, May 25, 2021 – 6:00 PM

**MINUTES**

**MISSION  
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO  
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:04 pm.

**ROLL CALL**

The following members were present: Daria DeStefano, Tiffani Dych, Lisa O'Toole (arrived 6:11 pm), Marisa Scibilia, Glenn Smith, and Andrea Way; also, in attendance were the Superintendent, Dr. Matthew Mazzoni, the Board Secretary, Christopher Veneziani and the Board Attorney Kasi M. Gifford. John Thomas was absent.

**OPEN PUBLIC  
MEETINGS ACT  
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE  
SESSION**

On a motion made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, at 6:05 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:27 PM.

**PLEDGE TO  
THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**PRESENTATIONS**

**COMMUNICATION**

**FIRST OF TWO,  
PUBLIC  
PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

Michael Curley, of 37 Brookview Drive, Atco, NJ 08004, read a prepared statement (attached) in reference to the concerns with students wearing masks in school. The Board acknowledged Mr. Curley and explained that masks are required in schools due to an Executive Order by the Governor of New Jersey.

**BOARD OF  
EDUCATION  
BUSINESS**

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

**APPROVAL OF  
MINUTES**

1. Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of April 27, 2021 (Regular Meeting).

*(Attachment A)*

## FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to Board approve the following item(s):

**2. Budget Summary Report**

A budget summary report is submitted for review.

*(Attachment B)*

**3. Board Secretary/Treasurer's Reports/Certification**

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **April 30, 2021**, no budgetary line-item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **April 30, 2021** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **April 2021**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **April 2021**.

*(Attachment C)*

**4. Bills List**

Motion to approve the payroll, agency, and bills list of **\$289,420.08** for **May 2021**.

*(Attachment D)*

**5. Line item transfers**

Motion to approve the attached transfer of funds within the 2020-2021 operating budget.

*(Attachment E)*

## CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by Tiffani Dych, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 6.** Motion to approve an extension of the interlocal services agreement with the Atlantic County Sheriff's Office to provide Class III Officers, at Folsom School, for the 2021-2022 school year. The cost of this contract is \$26 per hour for the Class III Officers.

*(Attachment F)*

7. Motion to approve a tuition contract with the Mullica Township Board of Education to provide special education services for 1 student for the 2021-2022 school year, at a cost of \$35,622.  
*(Attachment G)*
8. Motion to approve a professional services contract with Remington & Vernick Engineers to provide professional architectural and engineering services to the Board pursuant to N.J.S.A. 18A:18A-5(a)1, pending attorney review. The estimated total cost of the contract is \$10,000.  
*(Attachment H)*
9. Motion to approve a professional services contract with Nightlinger, Colavita & Volpa to provide professional accounting/auditing services to the Board, pursuant to N.J.S.A. 18A:18A-5(a)(1), at a cost not to exceed \$11,005 for the 2021-2022 school year.  
*(Attachment I)*
10. Motion to approve a professional services contract with Cooper Levenson P.A. to provide professional legal services to the Board, pursuant to N.J.S.A. 18A:18A-5(a)1, at a cost of \$175 per hour for any attorney and \$95 per hour for any paralegal for the 2021-2022 school year. The estimated total cost of the contract is \$25,000.  
*(Attachment J)*

## GRANTS

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

11. Motion to accept the School Security Grant award in the amount of \$21,004, for the installation of wireless door locks on various doors throughout the school. If the cost of the project exceeds the grant allowance, local funds are available to cover the additional cost.

## PERSONNEL

Upon the Superintendent's recommendation, a motion was made by Marisa Scibilia, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

12. Motion to approve a new job description for the position of Director of Curriculum & Instruction and Special Services.  
*(Attachment K)*
13. Motion to approve the revised Folsom School District Organizational Chart, as attached.  
*(Attachment L)*

14. Motion to approve changing Michele Hetzel’s position from Director of Curriculum & Instruction to Director of Curriculum & Instruction and Special Services beginning in the 2021-2022 school year.
15. Motion to approve the following staff members for the Extended School Year program, at the stated rates as listed:  
  
Amanda Cirillo (\$45 per hour)  
Jennifer Bailey (\$16.70 per hour)
16. Motion to approve Jesseca Smith, Teacher, to take a ½ day unpaid on May 18, 2021.
17. Motion to accept the resignation of Saletha Howell, as an Instructional Aide, effective June 30, 2021, after 7 years with the district.  
*(Attachment M)*
18. Motion to approve Darcy Benard, as an Instructional Aide (Kindergarten) - PT, at a salary of \$20,060 (\$15.49 per hour), for the 2021-2022 school year.
19. Motion to approve Stephanie Hager, as an Instructional Aide (Kindergarten) - PT, at a salary of \$22,383 (\$17.29 per hour), for the 2021-2022 school year.
20. Motion to approve posting the position of SACC Assistant for the 2021-2022 school year at a rate of \$13.00 per hour.
21. Motion to approve posting the position of One-to-One aide and/or Group Aide for the 2021-2022 school year.
22. Motion to approve a contract for Christopher Veneziani, School Business Administrator, at a salary of \$117,000 plus a \$3,000 stipend for serving as the School Safety Specialist for the district, for the 2021-2022 school year as submitted and approved by the Atlantic County Executive Superintendent of Schools.  
*(Attachment N)*
23. Motion to approve Michele Hetzel to be the SACC Coordinator for the 2021-2022 school year at a stipend of \$8,600, paid over 12 months.
24. Motion to approve the substitute rates for the 2021-2022 school year as listed below;

Teacher	\$100 per diem
Certificated Teacher	\$110 per diem
Instructional Aide	\$95 per diem
Nurse	\$200 per diem
Custodian	\$13 per hour
Playground Aide	\$13 per hour
Cafeteria Worker	\$13 per hour

**HIB**

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 25. Motion to affirm the determination of the submitted Harassment, Intimidation, and Bullying report for April 2021, as discussed in executive session.

**SUMMER PROGRAMS**

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 26. Motion to approve the Summer Learning Program to operate from July 6, 2021 through July 29, 2021, Mondays – Thursdays from 9 am – 1 pm. The estimated cost of this program will be \$25,000 and will be fully funded through the ESSER II Learning Acceleration Grant.
- 27. Motion to approve the Extended School Year program to operate from July 6, 2021 through August 5, 2021, Mondays – Thursdays from 9 am – 1 pm. The estimated cost of this program will be \$5,500 and will be fully funded through the IDEA Preschool Grant and the ESSER II Learning Acceleration Grant.
- 28. Motion to approve curriculum writing over the summer at a rate of \$40 per hours, based on the negotiated collective bargaining agreement, based on the following.

Content Area	Teacher Names	Number of hours each	Grade level(s)
Visual and Performing Arts	Katie Resch Lauren Schmidt	8 x 2 = 16 total hours	K-8
Science	Pam Fasola(1) Nikolette Luskin(2) Kimberly Nemerov(2) Shannon Healey(3) Ramnit Casadia(3) Jasmine Williams (4) Andrea Scaltrito(4) Danyeale Passalaqua (5) Amanda Magenta(5) Jeremy Edwards(6-8) Kim Ruberton Chris Roth(6-8) Kristen Deitz Sue Danesi	3 3 1 3 1 3 1 3 1 3 4 3 4 1 Total= 34	K-8

World Language	Susan Banks	8 hours total	K-8
Career Readiness, Life Literacies, and Key Skills	The Director of Curriculum will update these.	0	K-8
Totals		58 (\$2,320.00)	

**POLICIES**

Upon the Superintendent’s recommendation, a motion was made by Lisa O’Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

29. The first of two readings of the following new policy(ies):

Policy 7117 Lactation Room *(Attachment O)*

**FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS**

Upon the Superintendent’s recommendation, a motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

30. **Field Trips**  
Motion to approve the following field trips:

Date of trip	Destination	Grade/Teacher	Bus Cost	Staff Attending
6/3/2021	Great Adventure	8th Grade / Sue Danesi	\$281.66	6

31. **Substitutes**  
Motion to approve the following substitutes, subject to a 90-day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Sub Area	Request for
Dempsey, Amanda	Teacher	approval
Rescigno, Rae	substitute support staff/IA	approval
Serek, Amanda	Teacher	approval
Maffei, Tracie	substitute support staff/IA	approval
Hitchner, Charlie	Teacher	approval

**FOR YOUR INFORMATION**

Director of Curriculum & Instruction *(Attachment P)*  
 Buildings and Grounds Supervisor’s Report *(Attachment Q)*  
 Technology Report *(Attachment R)*  
 School Nurse’s Report *(Attachment S)*

Fire / Security Drill Report  
Office Referral Report

*(Attachment T)*  
*(Attachment U)*

## **FINAL PUBLIC PARTICIPATION**

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## **ADJOURNMENT**

Having no further business to discuss, a motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to adjourn at 6:50 PM.