

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, JUNE 22, 2021 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:05 pm.

ROLL CALL

The following members were present: Daria DeStefano, Tiffani Dych, Marisa Scibilia, Glenn Smith, and John Thomas; also, in attendance were the Superintendent, Dr. Matthew Mazzoni, the Board Secretary, Christopher Veneziani and the Board Attorney Kasi M. Gifford. Lisa O'Toole and Andrea Way were absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by John Thomas, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, at 6:09 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by John Thomas, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:27 PM.

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

Safe Return Plan with Public Comment

COMMUNICATION

FIRST OF TWO, PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

Michael Curley (37 Brookview Drive, Atco) addressed the Board in reference to wearing masks in school.

Kimberly Yakabi Yob (Folsom Education Association President) Thanked the Board for the continued cooperation during the year.

BOARD OF EDUCATION BUSINESS

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

APPROVAL OF MINUTES

1. Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, except John Thomas ABSTAINED, to approve the regular and executive sessions minutes of May 25, 2021 (Regular Meeting).

(Attachment A)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**
A budget summary report is submitted for review.
(Attachment B)
3. **Line item transfers**
Motion to approve the attached transfer of funds within the 2020-2021 operating budget.
(Attachment C)

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

4. Motion to approve a tuition contract with the Atlantic County Special Services School District to provide extended school year special education services for 1 student for the 2021 extended school year, at a cost of \$2,300.
(Attachment D)
5. Motion to approve a tuition contract with the Hammonton Board of Education to provide extended school year special education services for 1 student for the 2021 extended school year, at a cost of \$601.
(Attachment E)
6. Motion to approve a tuition contract with the Hammonton Board of Education to provide extended school year special education services for 1 student for the 2021 extended school year, at a cost of \$381.
(Attachment F)
7. Motion to approve a tuition contract with the Hammonton Board of Education to provide extended school year special education services for 1 student for the 2021 extended school year, at a cost of \$1,822.
(Attachment G)
8. Motion to approve a tuition contract with the YALE School Atlantic, Inc., to provide special education services for 1 student for the 2021-2022 school year, at a cost of \$62,349.
(Attachment H)
9. Motion to approve a tuition contract with the YALE School Atlantic, Inc., to provide special education services for 1 student for the 2021-2022 school year, at a cost of \$110,649.

(Attachment I)

10. Motion to approve a tuition contract with the YALE School Southeast, Inc., to provide special education services for 1 student for the 2021-2022 school year, at a cost of \$80,936.10.

(Attachment J)

11. Motion to approve the renewal of a transportation contract with Student Transportation of America (STA) to provide transportation services for the district for the 2021-2022 school year. This contract is a renewal of the contract from last year at the state maximum increase of 1.69%. The total cost of this contract is \$224,724.60.

(Attachment K)

12. Pursuant to PL 2015, Chapter 47 the Folsom Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

Vendor

Advocare Advanced Primary Care
ACCASBO Joint Insurance Fund
Atlantic County Institute of Technology
Atlantic County Special Services School District
Buena School District
Business & Communications Strategies, LLC
Camden County Technical Schools
Concord Engineering
Cooper Levenson, P.A.
Cynergy Group
Delta Dental
Eastern Rehabilitation Services
Falasca Mechanical
Gloucester County Special Services School District
Greater Egg Harbor Regional School District
Hammonton School District
Hardenberg Insurance Group
HollyDell
Horizon Blue Cross & Blue Shield
Identimetrics, Inc.
KDI, Inc
McGraww-Hill
Mullica Township School District
Pheonix Advisors
Pineland Learning Center

Service

Medical Services
Insurance Services
Regular & Special Education Services
Special Ed, Special Ed Related & Transportation Services
Transportation Services
Policy Consulting
Regular & Special Education Services
Engineering Services
Legal Services
Insurance Services
Dental Insurance Services
OT / PT Services
HVAC Services
Special Education & Transportation Services
Transportation Services
Regular & Special Education & Transportation Services
Risk Management Services
Special Education Services
Medical, Prescription & Vision Insurance Services
Technology Services
Copier Lease Services
Textbooks & Consumables
Special Education Services
Continuing Disclosure Agent Services
Special Education Services

Pitney Bowes	Mailing/Postage Services
Nightlinger, Colavita, Volpa	Audit Services
Franklin Alarm Company	Fire Protection Services
RFP Solutions	Phone, Clock, Camera & Door System Services
Strauss Esmay	Policy Consultation Services
Student Transportation of America	Transportation Services
TSA Consulting	403(b) Third Party Administrator
Vision Service Plan	Vision Insurance Services
VJD Landscaping and Property Maintenance	Lawn and Snow removal Services
Waterford Township School District	Special Education Services
Y.A.L.E School	Special Education Services

FOOD SERVICE PRICING

Upon the Business Administrator’s recommendation, a motion was made by John Thomas, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

13. Motion to approve the following Food Service pricing for the 2021-2022 school year, as listed. No price changes are recommended. Students will not be charged for breakfast or lunch through the end of June 2022.

Food Service Department

Proposed Pricing for 2021-2022

Category	Current Price / Proposed Price
Student Breakfast	1.90
Student Lunch	3.05
Extra Entrée	1.50
Extra Side Dish	1.00
Water 16.9 Oz.	1.00
Water 8 Oz.	0.50
Juice 4 Oz	0.50
Fruit or Vegetable Cup	0.50
½ Oz Lays Chips Plain, Rice Krispy Treat, Pop Tart, Cookie	0.50
Fruit Snacks	0.75
Doritos & Sun chips 1oz Bags, Churro, Soft Pretzel	1.00
Ice Cream	1.00
Lactaid Milk	0.75
Reg Milk (White or Flavor)	0.60
Adult Breakfast	2.50

DISPOSAL OF SURPLUS

Upon the Business Administrator's recommendation, a motion was made by Tiffani Dych, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

14. Motion to approve the following resolution for the disposal of surplus property:

WHEREAS, the Folsom Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Folsom Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the FOLSOM BOARD OF EDUCATION in the BORO OF FOLSOM, County of ATLANTIC, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the cooperative purchasing contract 041316-GDI through Sourcewell. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Business Office of the Folsom Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

Lot A: 1 Strauch Bros. Upright piano

Lot B: 1 Premier Resonator Drum set

(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Folsom Board of Education reserves the right to accept or reject any bid submitted.

15. Motion to approve the disposal of 28 Algebra 1 Common Core (Pearson) textbooks with a copyright of 2015. These textbooks are not aligned to the current standards/scope and sequence. New classroom materials were implemented this past school year. These textbooks will be submitted to the State of NJ DOE textbook sharing database.

GRANTS

Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

16. Motion to approve the IDEA application for Fiscal Year 2022 and acceptance of the grant award upon the subsequent approval of the Fiscal Year 2022 Application as follows:

IDEA Basic – Special Education Tuition	\$ 96,179
IDEA Preschool	
ESY Salaries	\$ 4,205
Instructional Supplies	\$ 500
Total IDEA Preschool Allocation	\$ 4,705
Total IDEA Grant	\$100,884

17. Motion to approve the ESEA application for Fiscal Year 2022 and acceptance of the grant award upon the subsequent approval of the Fiscal Year 2022 Application as follows:

Title I Allocation	\$60,855
Title IIA Allocation	\$5,911
Title IV Allocation	\$10,000
Total ESEA Grant	\$76,766

18. Motion to approve the application and acceptance of the Rural Education Achievement Program (REAP) Grant for Fiscal Year 2022. The amount of this grant is \$34,218.

19. Motion to approve the Safe Return Plan for submission as part of the American Rescue Plan grant.

PERSONNEL

Upon the Superintendent’s recommendation, a motion was made by John Thomas, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

20. Motion to approve posting the position of Cafeteria Worker for the 2021-2022 school year, replacing Janet Weldon due to her retirement.

21. Motion to approve the following staff members for the Summer Learning Program, at a rate of \$45 per the negotiated contract as listed:

Jessica Smith	Kristin Santilli
Chris Roth	Sarah Doherty
Lisa Smith	Pamela Fasola
Nikolette Luskin	Kimberly Nemerov
Kristin Deitz	Stephanie LoSasso

22. Motion to approve the following staff members for 45-minute detentions, at a rate of \$25 and 3-hour detentions, at a rate of \$75, per the negotiated contract, for the 2021-2022 school year, as listed:

Ramnit Casadia	Kristin Deitz
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Tracey Dirkes
 Gabrielle Hoyer
 Danyele Passalaqua
 Karol Russell

Sarah Gallagher
 Amanda Magenta
 Helen Rodenheiser
 Melissa Valenti

23. Motion to approve the following staff members for Academic Support, at a rate of \$45 per the negotiated contract, for the 2021-2022 school year, as listed:

Ramnit Casadia
 Shannon Healey
 Karol Russell
 Melissa Valenti

Kristin Deitz
 Amanda Magenta
 Jesseca Smith

24. Motion to approve the following staff members for Home Instruction, at a rate of \$45 per the negotiated contract, for the 2021-2022 school year, as listed:

Ramnit Casadia

Melisa Valenti

25. Motion to approve the following personnel for SACC Assistants for the 2021-2022 school year at a rate of \$13.00 per hour:

Joni Aquino
 Joann Kindle
 Dominic Vincinguerra

Denna DiMatteo
 Linda Procaccini
 Michelle Warrington

26. Motion to approve the following Schedule B stipend positions for the 2021-2022 school year, per the negotiated contract, as listed:

2021-2022 school year

Extracurricular Activities	Stipend	Teacher
Art Club	1,296.00	Katie Resch
Choir Advisor	1,296.00	Lauren Schmidt
Band Administrator	1,238.00	Lauren Schmidt
Student Council	942.00	Kathleen Wendt
Safety Patrol	825.00	Jesseca Smith
Safety Patrol	825.00	Kathy Wendt
Talent Show Advisor	586.00	Amanda Cirillo
Talent Show Assistant	385.00	Jennifer Bailey
Yearbook Advisor	1,414.00	Jasmine Williams
Yearbook Assistant	677.00	Amie Mauro
Falcon Club	480.00	Sarah Gallagher
Drama Club Advisor	440.00	Amanda Cirillo
Play Director	1,430.00	Amanda Cirillo
Assistant Play Directors	660.00	Helen Rodenheiser
Assistant Play Directors	660.00	Carlie Grouser
Assistant Play Directors	660.00	Jennifer Bailey

Tech Club	1,296.00	Debora DeRosa
FTN	500.00	Debora DeRosa
American Sign Language	561.00	Kimberly Ruberton
8th Grade Advisor	586.00	Susan Edmondson
8th Grade Advisor	586.00	Tiffany Hathaway
Bilingual Translator	300.00	Susan Banks
Head Teacher	500.00	Kathleen Storey
Sport	Stipend	Teacher
Boys Basketball		
Boys Basketball Head Coach	1,884.00	TBD
Boys Basketball Assistant Coach	942.00	TBD
Girls Basketball		
Girls Basketball Head Coach	1,884.00	Danyeale Passalaqua
Girls Basketball Assistant Coach	942.00	TBD
Cross Country		
Cross Country Head Coach	942.00	Jesseca Smith
Cross Country Assistant Coach	480.00	Helen Rodenheiser
Volleyball		
Volleyball Head Coach	942.00	TBD
Volleyball Assistant Coach	480.00	TBD
Softball		
Softball Head Coach	449.00	Danyeale Passalaqua
Softball Assistant Coach	224.00	TBD
Cheerleading		
Cheerleading Head Coach	1,414.00	Nikolette Luskin
Cheerleading Assistant Coach	673.00	Kimberly Nemerov
Other		
Spirit Coordinator	1,059.00	Jesseca Smith
Athletic Director	1,884.00	Tony Burton

HIB

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 27. Motion to affirm the determination of the submitted Harassment, Intimidation, and Bullying report for May 2021, as discussed in executive session.

POLICIES

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

28. The second and final reading of the following new policy(ies):

Policy 7117 Lactation Room *(Attachment L)*

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Tiffani Dych, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

29. **Board Secretary/Treasurer's Reports/Certification**

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **May 31, 2021**, no budgetary line-item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **May 31, 2021** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **May 2021**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **May 2021**.

(Attachment R)

30. **Bills List**

Motion to approve the payroll, agency, and bills list of **\$496,131.92** for **June 2021**.

(Attachment S)

OTHER BUSINESS

Upon the Superintendent's recommendation, a motion was made by Marisa Scibilia, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

31. Motion to approve supporting the Borough of Folsom's grant application for the NJDOT Transportation Alternative Set Aside Program, pending attorney review. The grant project includes a multi-use path that runs along Mays Landing Road and the easternmost driveway (Exit driveway) to the school connecting to the access path leading to the Folsom Borough Municipal Building.

FOR YOUR INFORMATION

Director of Curriculum & Instruction
Technology Report

(Attachment M)

(Attachment N)

School Nurse's Report	<i>(Attachment O)</i>
Fire / Security Drill Report	<i>(Attachment P)</i>
Office Referral Report	<i>(Attachment Q)</i>
Buildings and Grounds Supervisor's Report	<i>(Attachment T)</i>

FINAL PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

ADJOURNMENT

Having no further business to discuss, a motion was made by John Thomas, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to adjourn at 6:44 PM.