

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, JULY 27, 2021 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:00 pm.

ROLL CALL

The following members were present: Daria DeStefano, Lisa O'Toole, Marisa Scibilia, Glenn Smith, John Thomas, and Andrea Way; also, in attendance were the Superintendent, Dr. Matthew Mazzoni, the Board Secretary, Christopher Veneziani and the Board Attorney Kasi M. Gifford. Tiffani Dych was absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by John Thomas, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, at 6:01 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by Marisa Scibilia, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:29 PM.

**PLEDGE TO
THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

Safe Return Plan with Public Comment

COMMUNICATION

**FIRST OF TWO,
PUBLIC
PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

**BOARD OF
EDUCATION
BUSINESS**

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

**APPROVAL OF
MINUTES**

1. Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, except Lisa O'Toole and Andrea Way ABSTAINED, to approve the regular and executive sessions minutes of June 22, 2021 (Regular Meeting).

(Attachment A)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. Budget Summary Report

A budget summary report is submitted for review.

June 2021 (2020-2021 fiscal year) *(Attachment B)*

July 2021 (2021-2022 fiscal year) *(Attachment C)*

3. Board Secretary/Treasurer's Reports/Certification

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **June 30, 2021**, no budgetary line-item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **June 30, 2021** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **June 2021**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **June 2021**.

(Attachment D)

4. Bills List

Motion to approve the payroll, agency, and bills list of **\$186,710.76** for **July 2021**.

(Attachment E)

5. Line item transfers

Motion to approve the attached transfer of funds within the 2020-2021 operating budget.

(Attachment F)

Motion to approve the attached transfer of funds within the 2021-2022 operating budget.

(Attachment G)

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

6. Motion to approve a tuition contract with the Atlantic County Vocational School District to provide high school education services for 35 students for

the 2021-2022 school year, at a cost of \$167,325 plus a prior year adjustment of \$39,586 for a total of \$206,911.

(Attachment H)

7. Motion to approve a tuition contract with HollyDELL School, an approved private school for students with disabilities to provide special education services for 1 student for the 2021-2022 school year, at a cost of \$97,198.80.
(Attachment I)

8. Motion to approve an agreement for professional services with the Gloucester County Special Services School district to provide related services, as needed, for the 2021-2022 school year.
(Attachment J)

9. Motion to approve a tuition contract with the YALE School, Inc., to provide special education services for 1 student for the 2021-2022 school year, at a cost of \$70,051.80.
(Attachment K)

DISPOSAL OF SURPLUS

Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

10. Motion to approve the following resolution for the disposal of surplus property:

WHEREAS, the Folsom Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Folsom Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the FOLSOM BOARD OF EDUCATION in the BORO OF FOLSOM, County of ATLANTIC, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the cooperative purchasing contract 041316-GDI through Sourcewell. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Business Office of the Folsom Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

Lot A: 60 LEGO Mindstorm kits

(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Folsom Board of Education reserves the right to accept or reject any bid submitted.

PERSONNEL

Upon the Superintendent’s recommendation, a motion was made by John Thomas, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 11. Motion to approve a revised contract for Olivia Van Houten, Group Aide – PT. The salary is changing from \$14,744 (\$14.49 per hour) to \$16,280 (\$16.00 per hour) for the 2021-2022 school year.
- 12. Motion to approve hiring Kim Healy as a Group Aide – PT, up to 35 hours per week, at a salary of \$16,280 (\$16.00 per hour) for the 2021-2022 school year.

DUAL USE

Upon the Superintendent’s recommendation, a motion was made by Andrea Way, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 13. Motion to approve the applications for Dual Use of Education Space for rooms 104 & 109 to be used for small group instruction for the 2021-2022 school year.

FACILITY USE

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve items 14-18:

- 14. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2021-2022 school year.

Date	Time	Facility	Event
Wednesdays Sept 2021 – June 2022	6:30 pm – 8:30 pm	3 classrooms & Gym (occasionally)	Folsom Cub Scout Pack 98

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

- 15. **Field Trips**
Motion to approve the following field trips:

Date of trip	Destination	Grade/Teacher	Bus Cost	Staff Attending
9/22/2021	Wetlands Institute	7th / Roth	\$554.17	5
11/1 - 11/3	YMCA of the Pines (Medford)	6th	TBD	11/1 - 11/3
10/20 10/22	YMCA of the Pines (Medford)	7th	TBD	10/20 10/22

16.

Travel

Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
C. Veneziani	ACCASBO JIF Meetings	9/15/21, 11/17/21, 1/19/22, 3/16/22, 5/18/22	Egg Harbor Twp	\$0.00
C. Veneziani	SPELL JIF Meetings	10/1/21, 2/11/22, 4/29/22, 5/26/22	Marlton	\$0.00
C. Veneziani	NJASBO Mentor Re-Certification	8/24/2021	Piscataway	\$0.00
C. Veneziani	JIF Retreat	9/22/21 - 9/24/21	Cape May	\$0.00
C. Veneziani	JIF Retreat Committee Meeting	7/15/2021	Cape May	\$0.00
C. Veneziani	ACCASBO JIF Meeting	7/15/2021	Egg Harbor Twp	\$0.00
C. Veneziani	ACASBO Executive Committee Meeting	7/21/2021	Mays Landing	\$0.00

17.

Substitutes

Motion to approve the following substitutes, subject to a 90 day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Sub Area	Request for
Monzo, Donna	Nurse	re-approval
Ponter, Joshua	Nurse	re-approval
Ransom, Diane	Nurse	re-approval
Rudd, Kathleen	Nurse	re-approval
Alber, Nancy	substitute support staff	re-approval
Haskin, Jaqueline	substitute support staff	re-approval
Leyden, Elaine	substitute support staff	re-approval
Procaccini, Linda	substitute support staff	re-approval
Maffei, Tracie	substitute support staff/IA	re-approval
Rescigno, Rae	substitute support staff/IA	re-approval
Amorelli, Marie	Teacher	re-approval
Costa, Dayne	Teacher	re-approval
Costa, Pam	Teacher	re-approval
Effinger, Carol	Teacher	re-approval
Esposito, Christine	Teacher	re-approval
Gallatta, Connie	Teacher	re-approval
Hitchner, Charlie	Teacher	re-approval
Mathis, Heidi	Teacher	re-approval
Ordille, Carmella	Teacher	re-approval

Paretti, Paula	Teacher	re-approval
Rosen, Kayla	Teacher	re-approval
Ruberton, J. Richard	Teacher	re-approval
Iuliucci, Donna	Teacher/Kitchen	re-approval
Hansen, Susan	Teacher	approval

18. Field Placements

Motion to approve the following field placements:

Name	Type of placement	Grade/Teacher	College/University	Dates of placement
Baran, Brynn	Clinical Placement	2 - Luskin	Rowan	9/1/2021-12/16/2021
Ordille, Stephanie	Clinical Placement	4 - Valenti	Rowan	9/1/2021-12/16/2021

CONTRACTS

Upon the Business Administrator’s recommendation, a motion was made by John Thomas, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 19.** Motion to approve a proposal from Remington & Vernick Engineers for \$7,900, to perform an assessment of the existing HVAC equipment and make recommendations for replacement. This contract will be grant funded using the ESSER II funds.

(Attachment P)

- 20.** Motion to approve a proposal from AtlantiCare for \$26,664, to provide a School Health Specialist for the 2021-2022 school year. This contract will be grant funded using the ESSER II funds.

(Attachment Q)

- 21.** Motion to approve a joint transportation agreement with the Greater Egg Harbor Regional High School District to provide transportation services for the 2021 Extended School Year programs as listed below. The total cost of this contract is \$36,862.

Number of Students	Destination	Route	Cost
1	YALE School, Atlantic	YLA-EY	\$3,810
2	Warren E Sooy School	WES-EY	\$4,807
1	YALE, Camden Co College	YLCCC-EY	\$2,235
1	Atlantic County Special Services School District	ACS13-EY	\$2,190
1	Bankbridge Regional School	BBRE2-EY	\$4,270
1	HollyDell School	HDELL-EY	\$19,550

(Attachment R)

FACILITY USE

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, except Andrea Way ABSTAINED, to approve the following item(s):

- 22. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2021-2022 school year.

Date	Time	Facility	Event
8/30/21 – 11/7/2021	3:30 pm – 6:00 pm	Gym	Saint Joseph’s Academy – Volleyball Practice/Games
11/22/2021 – 3/18/2022	When available	Gym	Saint Joseph’s Academy – Basketball Practice/Games

GRANTS

Upon the Business Administrator’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 23. Motion to approve the revised Safe Return Plan for submission as part of the American Rescue Plan grant.

PERSONNEL

Upon the Superintendent’s recommendation, a motion was made by Andrea Way, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 24. Motion to approve a revised contract for Darcie Benard, Instructional Aide – PT. The salary is changing from \$20,060 (\$15.49 per hour) to \$20,720 (\$16.00 per hour) for the 2021-2022 school year.
- 25. Motion to approve Janet DiGerolamo as a SACC Assistant for the 2021-2022 school year at a rate of \$13.00 per hour.
- 26. Motion to approve Dionne Parzanese as a substitute SACC Assistant for the 2021-2022 school year at a rate of \$13.00 per hour.

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 27. **Travel**
Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
C. Veneziani	SPELL JIF - AGRIP Conference	10/3/21 - 10/5/21	Minneapolis, MN	\$0.00

FOR YOUR INFORMATION

Director of Curriculum & Instruction	<i>(Attachment L)</i>
Building & Grounds Supervisor Report	<i>(Attachment M)</i>
Technology Report	<i>(Attachment N)</i>
Fire / Security Drill Report	<i>(Attachment O)</i>

FINAL PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

ADJOURNMENT

Having no further business to discuss, a motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to adjourn at 6:40 PM.