

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, April 26, 2022 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:00 pm.

ROLL CALL

The following members were present: Daria DeStefano, Tiffani Dych, Lisa O'Toole, Marisa Scibilia, Glenn Smith, and Andrea Way; also, in attendance were the Superintendent, Dr. Matthew Mazzoni, the Board Secretary, Christopher Veneziani and the Board Attorney Kati Trout. John Thomas was absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, at 6:01 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by Marisa Scibilia, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:49 PM.

**PLEDGE TO
THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

Public Hearing on the Budget

COMMUNICATION

**FIRST OF TWO,
PUBLIC
PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

**BOARD OF
EDUCATION
BUSINESS**

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

APPROVAL OF

MINUTES

1. Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, except Andrea Way ABSTAINED, to approve the regular and executive sessions minutes of March 22, 2022 (Regular Meeting).

(Attachment A)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. Budget Summary Report

A budget summary report is submitted for review.

(Attachment B)

3. Board Secretary/Treasurer's Reports/Certification

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **March 31, 2022**, no budgetary line-item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **March 31, 2022** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **March 2022**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **March 2022**.

(Attachment C)

4. Bills List

Motion to approve the payroll, agency, and bills list of **\$542,203.54** for **April 2022**.

(Attachment D)

5. Line item transfers

Motion to approve the attached transfer of funds within the 2021-2022 operating budget.

(Attachment E)

6. Voided Check(s)

Motion to approve voiding check number 011181 from the Payroll Agency Account, check number 029315 from the General Operating Account, and check number 2913 from the School Activity Account.

BUDGET

7. Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to adopt the 2022-2023 school district budget, as submitted and approved by the Executive County Superintendent:

BE IT RESOLVED to adopt the 2022-2023 school district budget as submitted and approved by the Atlantic County Office of Education as follows:

General Fund	\$ 8,364,695
Special Revenue Fund	\$ 1,255,504
Debt Service	<u>\$ 224,300</u>
Total Budget	\$ 9,844,499

BE IT FURTHER RESOLVED to acknowledge that the 2022-2023 budget as described above will result in the following:

General Fund Tax Levy	\$ 1,852,969
Debt Service Tax Levy	<u>\$ 224,300</u>
Total	\$ 2,077,269

BE IT FURTHER RESOLVED that the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000 in the general fund 2022-2023 budget for travel and travel related expenditures.

WHEREAS the maximum for the current fiscal year is \$50,000 and to date, \$6,279.16 has been spent.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$20,000 in the general fund 2022-2023 budget for professional auditing and accounting services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000 in the general fund 2022-2023 budget for professional architectural services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000 in the general fund 2022-2023 budget for professional engineering services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000 in the general fund 2022-2023 budget for professional legal services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$10,000 in the general fund 2022-2023 budget for public relations.

REQUISITION OF TAXES

8. Upon the Business Administrator’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to authorize the Business Administrator/Board Secretary to requisition the payment of taxes from the Borough of Folsom as approved for the 2022-2023 school year.

FINANCIAL INSTITUTION

Upon the Business Administrator’s recommendation, a motion was made by Andrea Way, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

9. Motion to adopt the following resolution:

BE IT RESOLVED that Ocean First Bank be designated as the approved depository for the Folsom School District funds for the 2022-2023 school year and that the financial institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes.

AND BE IT FURTHER RESOLVED that the following warrant signatures be approved:

Main Operating Account (three signatures required):

- Board President or Board Vice President
- Board Secretary
- Treasurer of School Monies

Money Market Account (three signatures required):

- Board President or Board Vice President
- Board Secretary
- Treasurer of School Monies

Payroll Account (two facsimile signatures required):

- Board President
- Treasurer of School Monies

Payroll Agency Account (two signatures required):

- Board Secretary
- Treasurer of School Monies

Government Trust Fund (two signatures required):

- Board Secretary
- Treasurer of School Monies

Capital Reserve Fund (two signatures required):

- Board Secretary
- Treasurer of School Monies

Folsom School Activity Fund (two signatures required):

- Secretary to Chief School Administrator
- School Secretary
- Board Secretary
- Secretary to SBA/BS

Folsom School Lunch Program (two signatures required):

- Board Secretary
- Food Services Committee Chairperson
- Food Services Manager

Folsom School CER Fund (two signatures required)

- Secretary to Chief School Administrator
- School Secretary
- Board Secretary
- Secretary to SBA/BS

STATE CONTRACTS

- 10. Upon the Business Administrator’s recommendation, a motion was made by Lisa O’Toole, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve a resolution authorizing contracts with certain approved State Contract Vendors for Boards of Education pursuant to N.J.S.A. 18A:18A-10A.

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS Folsom School has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Folsom Board of Education desires to authorize its purchasing agent for the 2022-2023 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE, BE IT RESOLVED, that the Folsom Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

- Vendor**
- APPLE COMPUTER INC
- CDW GOVERNMENT, LLC
- CISCO SYSTEMS INC
- DELL MARKETING LP
- GOV CONNECTION
- HEWLETT PACKARD COMPANY
- HOME DEPOT
- KDI OFFICE TECHNOLOGY
- LOWES HOME CENTER, INC.
- RFP SOLUTIONS
- SCHOOL SPECIALTY
- SOUTH JERSEY PAPER
- W B MASON CO INC
- W W GRAINGER INC
- WARD NATURAL SCIENCES

CONTRACTS

Upon the Business Administrator’s recommendation, a motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 11. Motion to approve a contract with Horizon Blue Cross and Blue Shield to provide health and prescription insurance, as an Extraordinary Unspecifiable Service as permitted by law, pursuant to N.J.S.A. 18A:18A-5(a)10 and N.J.S.A. 40A:11-5(1)(m). The total estimated cost of the contract is \$971,164.

12. Motion to approve a contract with The Difference Card to provide health and prescription insurance, as an Extraordinary Unspecifiable Service as permitted by law, pursuant to N.J.S.A. 18A:18A-5(a)10 and N.J.S.A. 40A:11-5(1)(m). The total estimated cost of the contract is \$87,265.

DISPOSAL OF SURPLUS

Upon the Business Administrator’s recommendation, a motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

13. Motion to approve the following resolution for the disposal of surplus property:

WHEREAS, the Folsom Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Folsom Board of Education is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the FOLSOM BOARD OF EDUCATION in the BORO OF FOLSOM, County of ATLANTIC, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the cooperative purchasing contract 041316-GDI through Sourcewell. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Business Office of the Folsom Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

Lot A: art drying rack

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Folsom Board of Education reserves the right to accept or reject any bid submitted.

PERSONNEL

Upon the Superintendent’s recommendation, a motion was made by Tiffani Dych, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

14. Motion to approve employment of the following tenured certificated staff for the 2022-2023 school year, as listed:

Staff Member	Position	Rate
Susan Banks	Teacher	\$73,738 salary
Michelle Barone	Teacher	\$61,138 salary
Tony Burton	Teacher	\$61,138 salary
Ramnit Casadia	Teacher	\$62,438 salary

Ashley	Cavallaro	Teacher	\$60,988	salary
Amanda	Cirillo	Teacher	\$64,938	salary
Sarah	Cocco	CST	\$60,738	salary
Susan	Danesi	Teacher	\$73,738	salary
Kristen	Deitz	Teacher	\$62,438	salary
Debora	Derosa	Teacher	\$65,038	salary
Tracy	Dirkes	Teacher	\$68,788	salary
Sarah	Doherty	Teacher	\$62,438	salary
Jeremy	Edwards	Teacher	\$66,788	salary
Robin	Falco	Teacher	\$68,788	salary
Pamela	Fasola	Teacher	\$58,738	salary
Sarah	Glass	Teacher	\$62,438	salary
Tiffany	Hathaway	Teacher	\$81,483	salary
Shannon	Healey	Teacher	\$61,038	salary
Gabrielle	Hoyer	Teacher	\$61,138	salary
Stephanie	Losasso	Teacher	\$61,038	salary
Amanda	Magenta	Teacher	\$60,738	salary
Danyeale	Passalaqua	Teacher	\$68,788	salary
Amanda	Petersen	CST	\$62,438	salary
Katie	Resch	Teacher	\$65,738	salary
Helen	Rodenheiser	Teacher	\$63,738	salary
Christopher	Roth	Teacher	\$73,738	salary
Kimberly	Ruberton	Teacher	\$60,988	salary
Karol	Russell	Teacher	\$72,488	salary
Kristin	Santilli	Teacher	\$72,488	salary
Andrea	Scaltrito	Teacher	\$77,588	salary
Lauren	Schmidt	Teacher	\$62,288	salary
Jesseca	Smith	Teacher	\$58,388	salary
Lisa	Smith	Nurse	\$63,638	salary
Melissa	Valenti	Teacher	\$60,988	salary
Kathleen	Wendt	Teacher	\$79,988	salary
Jasmine	Williams	Teacher	\$57,188	salary
Kimberly	Yakabi Yob	Teacher	\$63,738	salary

15. Motion to approve employment of the following non-tenured certificated staff for the 2022-2023 school year, as listed:

Staff Member	Position	Rate
Karlee Carrigan	Teacher	\$53,588 salary
Michael Fichetola	Teacher	\$58,388 salary
Carlie Grouser	CST	\$57,538 salary
Amie Kaldas	Teacher	\$53,588 salary
Nikolette Luskin	Teacher	\$55,988 salary
Kimberly Nemerov	Teacher	\$54,788 salary

16.

Motion to approve employment of the following school personnel for the 2022-2023 school year, as listed:

Aides

Staff Member		Position	Rate	
Alexandria	Baginski	Special Education Aide (0.7 FTE)	\$17,464	salary
Jennifer	Bailey	Special Education Aide	\$21,626	salary
Darcie	Benard	Instructional Aide	\$20,720	salary
Jessica	Bertolino	Special Education Aide (0.7 FTE)	\$17,464	salary
Stephanie	Hager	Instructional Aide	\$22,383	salary
Matthew	Johnson	Special Education Aide (0.7 FTE)	\$17,464	salary
Alison	Peters	Special Education Aide (0.7 FTE)	\$17,464	salary
Olivia	Van Houten	Special Education Aide (0.7 FTE)	\$17,464	salary
Cynthia	Ransom	Playground Aide (0.3 FTE)	\$14.00	hourly
Brian	Vaccaro	Playground Aide (0.3 FTE)	\$14.00	hourly
Dominick	Vinciguerra	Playground Aide (0.3 FTE)	\$14.00	hourly
Michelle	Warrington	Playground Aide (0.3 FTE)	\$14.00	hourly

Food Service Staff

Staff Member		Position	Rate	
Deborah	DeCicco	Food Service Manager / Cook	\$38,652	salary
Dena	DiMatteo	Food Service Worker (0.5 FTE)	\$14.00	hourly
Matthew	Ruberton	Food Service Worker (0.5 FTE)	\$14.00	hourly
Lauren	Santora	Food Service Worker (0.6 FTE)	\$14.18	hourly

Maintenance Staff

Staff Member		Position	Rate	
Ronald	Losse	Building & Grounds Supervisor	\$75,418	salary
Gary	Tomasella	Custodian	\$43,710	salary
Anthony	Parzanese Jr.	Custodian	\$33,255	salary
Heshimu	Peterson	Custodian (0.9 FTE)	\$18.00	per hour

Office Staff

Staff Member		Position	Rate	
Denise	Amorelli	Student Support Services Secretary	\$36,611	salary
Jennifer	McConaghy	School Secretary	\$35,195	salary
Lori	Abruzzese	Assistant to the School Business Admin	\$42,253	salary
Angela	Sharp	Secretary to the Chief School Admin	\$42,253	salary

Other Staff

Staff Member		Position	Rate	
Michele	Hetzel	Director of Curr., Instr. & Spec Serv	\$101,827	salary
Patrick	Ward	Technology Coordinator	\$81,703	salary

17. Motion to approve the adoption of Charlotte Danielson's Framework for Teaching - 2011 Edition as the evaluation tool for teachers and other certificated staff members in grades 1 through 8 for the 2022-2023 school year.
18. Motion to approve the adoption of the Danielson Framework for Teaching Evaluation Instrument 2013 Edition as the evaluation tool for teachers and other certificated staff members in grades PreK and Kindergarten for the 2022-2023 school year.
19. Motion to approve the adoption of the New Jersey Principal Evaluation for Professional Learning (NJPEPL) Observation Instrument as the evaluation tool for the Director of Curriculum and Instruction, for the 2022-2023 school year.
20. Motion to approve Kimberly Nemerov as the Assistant Softball Coach with a stipend of \$224 per the negotiated contract.
21. Motion to approve Kimberly Yakabi Yob to take two days (6/1/2022 & 6/2/22) unpaid.
22. Motion to approve Alexandria Baginski to take one day (4/1/2022) unpaid.
23. Motion to approve Ashley Noll, as a teacher, replacing Kathleen Storey, based on the current salary guide Step 6 MA, \$61,138 for the 2022-2023 school year. The new salary will be determined once the negotiated contract is settled.
24. Motion to approve an extension of Ramnit Casadia's maternity leave to June 30, 2022. Her leave was originally approved at the Board meeting on November 23, 2021, to end on May 31, 2022. This extension will be unpaid.
25. Motion to approve an extension of the contract for Brynn Baran, the long-term substitute teacher covering Ramnit Casadia's maternity leave, to June 30, 2022.
26. Motion to approve Amanda Magenta to mentor Emili Adams, at a rate of \$550.
27. Motion to accept the resignation of Mia Belsky, Preschool Instructional Aide, effective June 30, 2022.
(Attachment F)
28. Motion to approve posting the position of Preschool Instructional Aide for the 2022-2023 school year.

APPOINTMENTS

Upon the Superintendent's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

29. Motion to appoint Christopher R. Veneziani as Secretary to the Board of Education for the period beginning July 1, 2022 to June 30, 2023.

30. Motion to appoint Christopher R. Veneziani as the Public Agency Compliance Officer for the period beginning July 1, 2022 to June 30, 2023.
31. Motion to appoint Christopher R. Veneziani as the Custodian of Public Records under the Open Public Records Act for the period beginning July 1, 2022 to June 30, 2023.
32. Motion to appoint Christopher R. Veneziani as the Right to Know Officer for the period beginning July 1, 2022 to June 30, 2023.
33. Motion to appoint Christopher R. Veneziani as the Qualified Purchasing Agent, pursuant to N.J.S.A. 18A:18A-3(a), and authorizes him to award contracts for all goods and services pursuant to Board of Education Policy 3320, maintaining the current bid and quote thresholds of \$44,000 and \$6,600 respectively, for the period beginning July 1, 2022 to June 30, 2023.
34. Motion to appoint Christopher R. Veneziani as the School Safety Specialist for the period beginning July 1, 2022 to June 30, 2023.
35. Motion to appoint Beverly Mateo as Treasurer of School Monies for the period beginning July 1, 2022 to June 30, 2023.
36. Motion to appoint Michele Hetzel as the district's Affirmative Action Officer for the period beginning July 1, 2022 to June 30, 2023.
37. Motion to appoint Michele Hetzel as the district's NCLB Coordinator for the period beginning July 1, 2022 to June 30, 2023.
38. Motion to appoint Dr. Matthew Mazzone as the district's Section 504 compliance officer for the period beginning July 1, 2022 to June 30, 2023.
39. Motion to appoint Dr. Matthew Mazzone as the district's representative from the Board for the SACC Program, in compliance with the Department of Children and Families Office of Licensing, for the period beginning July 1, 2022 to June 30, 2023.
40. Motion to appoint Sarah Doherty as the Educational Stability Liaison for the period beginning July 1, 2022 to June 30, 2023.
41. Motion to appoint Angela Sharp as the McKinney-Vento Homeless Liaison for the period beginning July 1, 2022 to June 30, 2023.
42. Motion to appoint Ronald Losse as the Integrated Pest Management Coordinator for the period beginning July 1, 2022 to June 30, 2023.
43. Motion to appoint Ronald Losse as the AHERA Coordinator for the period beginning July 1, 2022 to June 30, 2023.

44. Motion to appoint Ronald Losse as the Indoor Air Quality Officer for the period beginning July 1, 2022 to June 30, 2023.
45. Motion to approve Lincoln Investment Planning, Inc., AXA Advisors, LLC., Vanguard Investments, National Life Group and Siracusa Benefits Program as the official Tax Shelter Annuity Companies under IRS Code 403(b) and 457(b) and TSA Consultant as the 403(b) & 457(b) Plan Administrator for the period beginning July 1, 2022 to June 30, 2023.
46. Motion to appoint Phoenix Advisors, LLC as the Continuing Disclosure and Independent Registered Municipal Advisor for the Folsom Board of Education for the period beginning July 1, 2022 to June 30, 2023.
47. Motion to appoint Cynergy Group as the Broker of Record for the district for medical, prescription, dental and vision insurances for the period beginning July 1, 2022 to June 30, 2023, as an Extraordinary Unspecifiable Service as permitted by law, pursuant to N.J.S.A. 18A:18A-5(a)10 and N.J.S.A. 40A:11-5(1)(m).
48. Motion to appoint Strauss Esmay Associates, LLP as Folsom School District's Policy Consultant for the period beginning July 1, 2022 to June 30, 2023.
49. Motion to appoint by Resolution, Hardenbergh Insurance Group as the Risk Management Consultant for the district for the period beginning July 1, 2022 to June 30, 2023, as an Extraordinary Unspecifiable Service as permitted by law, pursuant to N.J.S.A. 18A:18A-5(a)10 and N.J.S.A. 40A:11-5(1)(m).

RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT

WHEREAS, the Folsom Board of Education hereinafter referred to as DISTRICT, is a member of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund, a self-insurance pooling fund; and

WHEREAS, the Bylaws of said Fund require that each DISTRICT appoint a Risk Management Consultant, hereinafter referred to as RMC, to perform various professional services as detailed in the Bylaws; and

WHEREAS, the Bylaws indicate a fee as indicated in the attached Risk Management Consultant Agreement which expenditure represents reasonable compensation for the services required and was included in the cost considered by the DISTRICT; and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et. seq.) defines Insurance as an Extraordinary Unspecifiable Service requiring that the awarding of contracts without competitive bidding must be approved by resolution of this DISTRICT;

NOW THEREFORE, be it resolved that the DISTRICT does hereby appoint Hardenbergh Insurance Group as its RMC and;

BE IT FURTHER RESOLVED that the DISTRICT's Business Official/Board Secretary is hereby authorized and directed to execute the Risk Management Consultant Agreement annexed hereto.

(Attachment G)

SUMMER HOURS

Upon the Superintendent's recommendation, a motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

50. Motion to approve the Child Study team to work up to 10 additional days each during the summer to complete required evaluations at their perspective salaries per diem.
51. Motion to approve Denise Amorelli, Student Support Services Secretary, to work up to 15 additional days during the summer to update curriculum guides and I&RS/CST files at her perspective salary per diem.
52. Motion to approve Jennifer McConaghy, School Secretary to work up to 10 additional days during the summer to update the website and complete other office work at her perspective salary per diem.
53. Motion to approve Debbie DeCicco, Food Service Manager, to work up to 10 days per diem and Dena DiMatteo, Matthew Ruberton and Lauren Santora, Food Service Workers, to work up to 5 days at their perspective hourly rates, over the summer for training and other kitchen work.
54. Motion to approve Matthew Ruberton to work as a custodian, up to 40 hours per week at a rate of \$16.00 per hour, for the summer, to assist with summer cleaning.

POLICIES

Upon the Superintendent's recommendation, a motion was made by Marisa Scibilia, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

55. The first and final reading(s) of the following revised policy(ies):
Policy 1110 Organizational Chart *(Attachment H)*
56. The first of two reading(s) of the following new policy(ies):
Policy 1646 Sick Bank *(Attachment I)*

GRANTS

Upon the Superintendent’s recommendation, a motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

57. Motion to approve submission and acceptance of the ARP ESSER grant application in the following amounts.

ESSER	\$ 528,615
Accelerated Learning Coaching	\$ 50,000
Evidence-Based Summer Learning	\$ 40,000
Evidence-Based Beyond the School Day	\$ 40,000
NJTSS Mental Health Support	\$ 45,000
 Total ARP ESSER Grant	 \$ 703,615

58. Motion to join the regional consortium and approve the ARP HCY II application for Fiscal Year 2022 and acceptance of the grant award upon the subsequent approval of the Fiscal Year 2022 Application as follows:

ARP HCY II – Transportation Costs	\$ 2,905
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PROGRAM

Upon the Superintendent’s recommendation, a motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

59. Motion to approve the revised School Age Child Care (SACC) Program, as attached.

(Attachment J)

FACILITY USE

Upon the Superintendent’s recommendation, a motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

60. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2021-2022 school year.

Date	Time	Facility	Event
5/18, 5/19, 5/25, 5/26	3:15 pm – 4:15 pm	Classroom	CER - Ignite HER Imagination w/ STEM Education
6/20 – 6/23	9:00 am – 2:00 pm	Gym	CER – Drama Camp
6/6/22	7:00 pm – 8:30 pm	Gym or Library	Collings Lakes Civic Association – Public Meeting

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent's recommendation, a motion was made by Andrea Way, second by Daria DeStefano, to approve the following item(s):

61. Field Trips

Motion to approve the following field trips:

Date of trip	Destination	Grade/Teacher	Bus Cost	Staff Attending
5/11/2022	Cedar Run Wildlife Refuge	5th Grade / Passalaqua	\$375.67	3
5/23/2022	Johnsons Corner Farm	K / Rodenheiser / Falco	\$286.42	5
5/25/2022	Pilgrim Academy	Softball / Burton	\$504.00	2
6/1/2022	Atlantic Christian School	Softball / Burton	\$504.00	2
6/3/2022	Jordan Road School Somers Point	Softball / Burton	\$504.00	2

62. Travel

Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
L. Abruzzese	Admin. Asst. Program	5/19	Mt. Laurel	\$100.00
R. Losse	Bioshine & General Chemical Seminar & Expo	5/19	Mt. Laurel	\$0.00

63. Substitutes

Motion to approve the following substitutes, subject to a 90-day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Sub Area	Request for
Noll, Ashley	Teacher	approval
Amorelli, Eric	Teacher/Support Staff	approval
Alotto, Rachel	Substitute Nurse	approval
Johnson, Elizabeth	Substitute Teacher	approval

FOR YOUR INFORMATION

Director of Curriculum & Instruction	<i>(Attachment K)</i>
Technology Report	<i>(Attachment L)</i>
Building & Grounds Supervisor Report	<i>(Attachment M)</i>
School Nurse Report	<i>(Attachment N)</i>
Fire / Security Drill Report	<i>(Attachment O)</i>
Office Referral Report	<i>(Attachment P)</i>

FINAL PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

ADJOURNMENT

Having no further business to discuss, a motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to adjourn at 7:08 PM.