

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, APRIL 30, 2024 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Thomas, President of the Folsom Board of Education, called the meeting to order at 6:04 pm.

ROLL CALL

The following members were present: Daria DeStefano, Tiffani Dych, John Thomas, and Lisa O'Toole, Andrea Way, and Karen Pratt; also, in attendance were the Superintendent, Kevin Fricke, the Business Administrator, Sara Simpson, and the Board Attorney Kasi M. Gifford. Marissa Scibilia was absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, at 6:04 PM, the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by Tiffani Dych, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to return to open session at 7:12 PM.

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

Budget Presentation

COMMUNICATION

FIRST OF TWO, PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

BOARD OF EDUCATION BUSINESS

Committee Reports:

Superintendent’s Report:

Business Administrator’s Report:

Old Business/Updates:

New Business:

APPROVAL OF MINUTES

1. Upon the recommendation of the Business Administrator, a motion was made by Andrea Way, second by Tiffani Dych, four MEMBERS PRESENT VOTED YES, two abstained, to approve the regular and executive sessions minutes of the March 19th, 2024 (Regular Meeting).

FINANCE/FACILITIES

Upon the recommendation of the Business Administrator, a motion was made by Lisa O’Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**
A budget summary report is submitted for review.
3. **Board Secretary/Treasurer’s Reports/Certification**

(Attachment B)

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **March 31st, 2024**, no budgetary line-item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **March 31st, 2024** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary’s monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer’s report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **March 2024**, pending audit. The Treasurer’s Report and the Secretary’s report are in agreement for **March 2024**.
(Attachment C)

4. Line-item transfers

Motion to approve the attached transfer of funds within the 2023-2024 operating budget.

(Attachment D)

5. Bills List

Motion to approve the payroll, agency, and bills list of **\$1,509,411.99** for **April 2024**.

(Attachment E)

6. Budget

The Business Administrator recommends adoption of the 2024-2025 school district budget, as submitted and approved by the Executive County Superintendent:

BE IT RESOLVED to adopt the 2024-2025 school district budget for submission to the Atlantic County Office of Education as follows:

General Fund (TOTAL OP BUD)	\$ 9,199,738
Special Revenue Fund (GRANTS)	\$ 664,679
Debt Service (TOTAL REPAY DEBT)	<u>\$ 331,584</u>
Total Budget	\$ 10,196,001

BE IT FURTHER RESOLVED to acknowledge that the 2024-2025 budget as described above will result in the following:

General Fund Tax Levy	\$ 1,927,828
Debt Service Tax Levy	<u>\$ 157,971</u>
Total	\$ 2,085,799

BE IT FURTHER RESOLVED that the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000 in the general fund 2024-2025 budget for travel and travel related expenditures.

WHEREAS the maximum for the current fiscal year is \$50,000 and to date, \$9,988.18 has been spent.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$20,000 in the general fund 2024-2025 budget for professional auditing and accounting services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000 in the general fund 2024-2025 budget for professional architectural services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000 in the general fund 2024-2025 budget for professional engineering services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000 in the general fund 2024-2025 budget for professional legal services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$10,000 in the general fund 2024-2025 budget for public relations.

7. Voided Checks

Motion to approve voiding check number 4591 from Food Service, 031193 from the General Operating, and 4168 from Payroll Agency accounts.

8. Financial Institutions

The Business Administrator recommends the Board approve the following item(s):

Motion to adopt the following resolution:

BE IT RESOLVED that Ocean First Bank be designated as the approved depository for the Folsom School District funds for the 2024-2025 school year and that the financial institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes.

AND BE IT FURTHER RESOLVED that the following warrant signatures be approved:

Main Operating Account (three signatures required):

Board President or Board Vice President

Board Secretary

Treasurer of School Monies

- Money Market Account (three signatures required):
 - Board President or Board Vice President
 - Board Secretary
 - Treasurer of School Monies
- Payroll Account (two facsimile signatures required):
 - Board President
 - Treasurer of School Monies
- Payroll Agency Account (two signatures required):
 - Board Secretary
 - Treasurer of School Monies
- Government Trust Fund (two signatures required):
 - Board Secretary
 - Treasurer of School Monies
- Insurance Account (two signatures required):
 - Board Secretary
 - Treasurer of School Monies
- Capital Reserve Fund (two signatures required):
 - Board Secretary
 - Treasurer of School Monies
- Folsom School Activity Fund (two signatures required):
 - Secretary to Chief School Administrator
 - School Secretary
 - Secretary to SBA/BS
 - Board Secretary
- Folsom School Lunch Program (two signatures required):
 - Board Secretary
 - Food Services Manager
 - Food Services Committee Chairperson
- Folsom School CER Fund (two signatures required)
 - Secretary to Chief School Administrator
 - School Secretary
 - Secretary to SBA/BS
 - Board Secretary

9. Requisition of Taxes

Motion to authorize the Business Administrator/Board Secretary to requisition the payment of taxes from the Borough of Folsom as approved for the 2024-2025 school year.

10. Disposal of Fixed Assets

Motion to approve the business administrator’s request for disposal of the following fixed assets.

<i>Description</i>	<i>ID</i>	<i>Reason for Disposal</i>
<i>Room 126 Lab Table Base</i>	<i>295, 296, 297, 298, 299, 300, 301</i>	<i>Broken/Damaged</i>
<i>Wooden Nurses Station</i>	<i>10108</i>	<i>Broken/Damaged</i>
<i>Teachers Desk</i>	<i>10199, 10191</i>	<i>Broken/ Damaged</i>

11. BE IT RESOLVED that the Folsom Board of Education approve the following community partnership grant:

LEAP IMPLEMENTATION GRANT

WHEREAS, the State of New Jersey has appropriated \$7.5 million for Shared Services and School District Consolidation Study and Implementation Grants to

assist local units with the study, development, and implementation of new shared and regional services; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and

WHEREAS, LEAP Implementation Grants exist to support costs associated with shared service implementation to ensure that meaningful, efficiency generating initiatives are not hindered by short term transitional expenses; and

WHEREAS, the County of Atlantic and the Atlantic County Sheriff's Office propose to enter into a shared services agreement, but face certain expenses associated with implementation that present a burden to the local units; and

WHEREAS, the purpose of this shared services agreement is to provide bloodhound tracking, narcotics detection, and explosive detection K-9 services when needed, which will benefit the residents of all participating local units; and

WHEREAS, the County of Atlantic and the Atlantic County Sheriff's Office has agreed to be the lead agency in this program and will submit the application to DLGS on behalf of all participating units; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the FOLSOM BOARD OF EDUCATION, that the FOLSOM BOARD OF EDUCATION does hereby join with County of Atlantic and the Atlantic County Sheriff's Office in applying for a LEAP Implementation Grant in the amount of \$112,500 to support implementation of this shared service.

(Attachment F)

12. Motion to approve Lincoln Investment Planning, Inc., AXA Advisors, LLC., Vanguard Investments, National Life Group and Siracusa Benefits Program as the official Tax Shelter Annuity Companies under IRS Code 403(b) and 457(b) and TSA Consultant as the 403(b) & 457(b) Plan Administrator for the period beginning July 1, 2024 to June 30, 2025.
13. Motion to appoint Phoenix Advisors, LLC as the Continuing Disclosure and Independent Registered Municipal Advisor for the Folsom Board of Education for the period beginning July 1, 2024 to June 30, 2025.
14. Motion to appoint Strauss Esmay Associates, LLP as Folsom School District's Policy Consultant for the period beginning July 1, 2024 to June 30, 2025.
15. Motion to appoint Beverly Mateo as Treasurer of School Monies for the period beginning July 1, 2024 to June 30, 2025.
16. Motion to appoint by Resolution, Hardenbergh Insurance Group as the Risk Management Consultant for the district for the period beginning July 1, 2024 to June 30, 2025, as an Extraordinary Unspecifiable Service as permitted by law, pursuant to N.J.S.A. 18A:18A-5(a)10 and N.J.S.A. 40A:11-5(1)(m).

RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT

WHEREAS, the Folsom Board of Education hereinafter referred to as DISTRICT, is a member of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund, a self-insurance pooling fund; and

WHEREAS, the Bylaws of said Fund require that each DISTRICT appoint a Risk Management Consultant, hereinafter referred to as RMC, to perform various professional services as detailed in the Bylaws; and

WHEREAS, the Bylaws indicate a fee as indicated in the attached Risk Management Consultant Agreement which expenditure represents reasonable compensation for the services required and was included in the cost considered by the DISTRICT; and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et. seq.) defines Insurance as an Extraordinary Unspecifiable Service requiring that the awarding of contracts without competitive bidding must be approved by resolution of this DISTRICT;

NOW THEREFORE, be it resolved that the DISTRICT does hereby appoint Hardenbergh Insurance Group as its RMC and;

BE IT FURTHER RESOLVED that the DISTRICT’s Business Official/Board Secretary is hereby authorized and directed to execute the Risk Management Consultant Agreement annexed hereto.

(Attachment G)

CONTRACTS

Upon the recommendation of the Business Administrator, a motion was made by Tiffani Dych, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 17. Motion to approve a joint transportation agreement with the Greater Egg Harbor Regional High School District, to provide transportation services for one special education student for the 2023-2024 at a cost of \$5,960.92, as listed.

Date	Destination	Route	Cost
3/7/24-6/30/24	Archway Schools	ARCH	\$5,960.92

(Attachment H)

- 18. Motion to approve a special education tuition contract with the Buena Regional Board of Education to provide special education services for 1 student for the 2023-2024 school year at a cost of \$17,693.00.

(Attachment I)

CURRICULUM & LEARNING

Upon the recommendation of the Superintendent, a motion was made by Lisa O’Toole, second by Karen Pratt, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 19. Motion to approve the Summer Learning Program to operate from July 1, 2024 through July 25th, 2024, Mondays – Thursdays from 9 am – 12 pm, plus an additional 30 minutes, per day, for teacher planning time. The estimated cost of this program will be \$25,000.

20. Motion to approve the Extended School Year Program to operate from July 1, 2024 through July 25, 2024, Mondays – Thursdays from 9 am – 12 pm, plus an additional 30 minutes, per day, for teacher planning time. The estimated cost of this program will be \$7,000.
21. Motion to approve the adoption of Charlotte Danielson’s Framework for Teaching - 2011 Edition as the evaluation tool for teachers and other certificated staff members in grades 1 through 8 for the 2024-2025 school year.
22. Motion to approve the adoption of the Danielson Framework for Teaching Evaluation Instrument 2013 Edition as the evaluation tool for teachers and other certificated staff members in grades PreK and Kindergarten for the 2024-2025 school year.

HUMAN RESOURCES

Upon the recommendation of the Superintendent, a motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

Appointments

23. Motion to appoint Sara Simpson as the School Safety Specialist for the period beginning May 1, 2024 to June 30, 2024.
24. Motion to appoint Sara Simpson as Secretary to the Board of Education for the period beginning July 1, 2024 to June 30, 2025.
25. Motion to appoint Sara Simpson as the Public Agency Compliance Officer for the period beginning July 1, 2024 to June 30, 2025.
26. Motion to appoint Sara Simpson as the Custodian of Public Records under the Open Public Records Act for the period beginning July 1, 2024 to June 30, 2025.
27. Motion to appoint Sara Simpson as the Right to Know Officer for the period beginning July 1, 2024 to June 30, 2025.
28. Motion to appoint Sara Simpson as the School Safety Specialist for the period beginning July 1, 2024 to June 30, 2025.
29. Motion to approve, by resolution, Sara Simpson, to serve as the Temporary Purchasing Agent beginning July 1, 2024 through December 31, 2024;

The Board of Education, pursuant to N.J.S.A. 5:32-4.4, designates Sara Simpson, School Business Administrator / Board Secretary, as the Temporary Purchasing Agent for the Board of Education, as approved by the NJ Division of Local Government Services, and authorizes her to award contracts, in full accordance with the law, for purchases that do not exceed in the aggregate in a contract year the total sum of \$44,000.00 (bid threshold) without public advertising for bids and the

threshold for quotations is \$6,600. Furthermore, Sara Simpson is authorized to solicit competitive quotations pursuant to N.J.S.A. 18A:18A-37 (a) and to award contracts pursuant to N.J.S.A. 18A:18A-37(c). Upon completion of Mrs. Simpson's residency with NJASBO, she will apply for her QPA license.

30. Motion to appoint Michele Hetzel as the district's Affirmative Action Officer for the period beginning July 1, 2024 to June 30, 2025.
31. Motion to appoint Michele Hetzel as the district's NCLB Coordinator for the period beginning July 1, 2024 to June 30, 2025.
32. Motion to appoint Kevin Fricke as the district's Section 504 compliance officer for the period beginning July 1, 2024 to June 30, 2025.
33. Motion to appoint Kevin Fricke as the district's representative from the Board for the SACC Program, in compliance with the Department of Children and Families Office of Licensing, for the period beginning July 1, 2024 to June 30, 2025.
34. Motion to appoint Carlie Grouser as the Educational Stability Liaison for the period beginning July 1, 2024 to June 30, 2025.
35. Motion to appoint Angela Sharp as the McKinney-Vento Homeless Liaison for the period beginning July 1, 2024 to June 30, 2025.
36. Motion to appoint Ronald Losse as the Integrated Pest Management Coordinator for the period beginning July 1, 2024 to June 30, 2025.
37. Motion to appoint Ronald Losse as the AHERA Coordinator for the period beginning July 1, 2024 to June 30, 2025.
38. Motion to appoint Ronald Losse as the Indoor Air Quality Officer for the period beginning July 1, 2024 to June 30, 2025.
39. Motion to appoint the following employees to the Threat Assessment Team for the period beginning July 1, 2024 to June 30, 2025.

Kevin Fricke, Superintendent
Sara Simpson, School Safety Specialist
Michele Hetzel, Director of Curriculum, Instruction and Special Services
Sarah Cocco, School Psychologist
Carlie Grouser, School Social Worker
Ryan Schaefer, School Counselor
40. **Personnel**
Motion to approve employment of the following tenured certificated staff for the 2024-2025 school year, as listed:

Last Name	First Name	Position	Salary		
Banks	Susan	Teacher	\$	84,705.00	Salary
Barone	Michelle	Teacher	\$	68,729.00	Salary
Carter	Pamela	Teacher	\$	66,130.00	Salary
Casadia	Ramnit	Teacher	\$	68,729.00	Salary
Cavallaro	Ashley	Teacher	\$	68,629.00	Salary
Cirillo	Amanda	Teacher	\$	73,579.00	Salary
Cocco	Sarah	CST	\$	68,130.00	Salary
Danesi	Susan	Teacher	\$	84,705.00	Salary
Deitz	Kristen	Teacher	\$	70,029.00	Salary
Derosa	Debora	Teacher	\$	72,979.00	Salary
Dirkes	Tracy	Teacher	\$	80,679.00	Salary
Edwards	Jeremy	Teacher	\$	79,629.00	Salary
Falco	Robin	Teacher	\$	79,179.00	Salary
Glass	Sarah	Teacher	\$	70,029.00	Salary
Grouser	Carlie	Teacher	\$	64,830.00	Salary
Hathaway	Tiffany	Teacher	\$	87,482.00	Salary
Hoyer	Gabrielle	Teacher	\$	68,729.00	Salary
Losasso	Stephanie	Teacher	\$	68,729.00	Salary
Luskin	Nikollette	Teacher	\$	62,080.00	Salary
Passalaqua	Danyeale	Teacher	\$	80,679.00	Salary
Resch	Katie	Teacher	\$	73,379.00	Salary
Roth	Christopher	Teacher	\$	86,205.00	Salary
Ruberton	Kimberly	Teacher	\$	68,629.00	Salary
Russell	Karol	Teacher	\$	83,455.00	Salary
Santilli	Kristin	Teacher	\$	83,455.00	Salary
Scaltrito	Andrea	Teacher	\$	88,982.00	Salary
Schmidt	Lauren	Teacher	\$	70,229.00	Salary
Smith	Jessica	Teacher	\$	65,979.00	Salary
Valenti	Melissa	Teacher	\$	68,629.00	Salary
Wendt	Kathleen	Teacher	\$	89,232.00	Salary
Williams	Jasmine	Teacher	\$	64,680.00	Salary
Wozniak	Shannon	Teacher	\$	70,029.00	Salary
Yakabi Yob	Kimberly	Teacher	\$	71,379.00	Salary

41. Motion to approve employment of the following non-tenured certificated staff for the 2024-2025 school year, as listed:

Staff Member	Position	Rate		
Bernhardt	Christina	CST	\$	78,129.00 Salary
Carrigan	Karlee	Teacher	\$	60,879.00 Salary
Fichetola	Michael	Teacher	\$	64,680.00 Salary
Francesco	Kimberly	Teacher	\$	62,080.00 Salary
Haubrich	Joseph	Teacher	\$	59,829.00 Salary
Noll	Ashley	Teacher	\$	67,430.00 Salary

Schaefer	Ryan	Teacher	\$	66,130.00	Salary
Walker	Hannah	Teacher	\$	62,229.00	Salary
Weldon	Rebecca	Teacher	\$	70,029.00	Salary

42.

Motion to approve employment of the following school personnel for the 2024-2025 school year, as listed:

Aides

Staff Member		Position	Rate	
Stephanie	Hager	Instructional Aide	\$25,159.00	Salary
Kira	Stout	Instructional Aide	\$25,159.00	Salary

Food Service Staff

Staff Member		Position	Rate	
Deborah	DeCicco	Food Service Manager / Cook	\$43,373.00	Salary
Dena	DiMatteo	Food Service Worker (0.5 FTE)	\$15.74	Hourly
Matthew	Ruberton	Food Service Worker (0.5 FTE)	\$15.74	Hourly
Lauren	Santora	Food Service Worker (0.6 FTE)	\$15.91	Hourly

Maintenance Staff

Staff Member		Position	Rate	
Ronald	Losse	Building & Grounds Supervisor	\$84,631.00	Salary
Gary	Tomasella	Custodian	\$49,050.00	Salary
Anthony	Parzanese Jr.	Custodian	\$37,317.00	Salary
Matthew	Ruberton	Custodian (0.5 FTE)	\$19.43	Per hour
Timothy	Baginsky	Custodian (0.5 FTE)	\$17.26	Per hour

Office Staff

Staff Member		Position	Rate	
Denise	Amorelli	Student Support Services Secretary	\$41,083.00	Salary
Jennifer	McConaghy	School Secretary	\$37,976.00	Salary
Lori	Abruzzese	Assistant to the School Business Admin	\$50,535.00	Salary
Angela	Sharp	Secretary to the Chief School Admin	\$50,535.00	Salary

Other Staff

Staff Member		Position	Rate	
Shigo	Kimberly	Board Certified Behavior Analyst	\$67,430.00	Salary
Michele	Hetzel	Director of Curr., Instr. & Spec Serv	\$126,472.00	Salary
Patrick	Ward	Technology Coordinator	\$91,683.00	Salary

43.

Motion to approve the sick leave of absence for disability associated with childbirth for Emily Bailey, School Nurse. The leave will begin on June 3, 2024, through June 30, 2024, utilizing paid and unpaid time based on available accrued sick/personal days off.

(Attachment J)

44. Motion to accept the resignation of Darcie Bernard, Instructional Aide, effective June 30th, 2024. (Attachment K)
45. Motion to accept the resignation of Emily Bailey, School Nurse, effective June 30th, 2024. (Attachment L)
46. Motion to approve the posting of a School Nurse position for the 2024-2025 school year.
47. Motion to approve the posting of a Special Education Teacher position for the 2024-2025 school year.
48. Motion to approve the posting of an Instructional Aide position for the 2024-2025 school year.
49. Motion to approve the SACC Coordinator's recommendation for an administrative stipend(s), up to \$1,000.00 in total per year, funded through the SACC program, for administrative tasks as they pertain to the daily schedules and clerical duties performed for the SACC Program.
50. Motion to approve the I&RS Coordinator's recommendation that the I&RS Case Managers receive a \$250 stipend, each, based on their administrative (preparing, organizing, and distributing information) duties as they pertain to the set up and monitoring of student action plans performed for the Intervention and Referral Program.

Summer Hours

The Superintendent recommends that the Board approve the following item(s):

51. Motion to approve the Child Study team to work up to 10 additional days each during the summer to complete required evaluations at their perspective salaries per diem.
52. Motion to approve Denise Amorelli, Student Support Services Secretary, to work up to 15 additional days during the summer to update curriculum guides and I&RS/CST files at her perspective salary per diem.
53. Motion to approve Jennifer McConaghy, School Secretary, to work up to 10 additional days during the summer to update the website and complete other office work at her perspective salary per diem.
54. Motion to approve Debbie DeCicco, Food Service Manager, to work up to 10 days per diem and Dena DiMatteo, Matthew Ruberton and Lauren Santora, Food Service Workers, to work up to 5 days at their perspective hourly rates, over the summer for training and other kitchen work.

55. Motion to approve the following staff members for the Extended School Year program for the 2024-2025 program, at the stated rates as listed:

Amanda Cirillo (\$45 per hour)
Kira Stout (\$19.43 per hour)

56. Motion to approve the following staff members for the Summer Learning Program for the 2024-2025, at the state rates as listed:

Deborah DeRosa (\$45 per hour) Shannon Wozniak (\$45 per hour)
Jeremy Edwards (\$45 per hour) Joseph Haubrich (\$45 per hour)
Kimberly Ruberton (\$45 per hour) Tiffany Hathaway (\$45 per hour)
Kimberly Francesco (\$45 per hour) Sarah Glass (\$45 per hour)
Jesseca Smith (\$45 per hour) Jasmine Williams (\$45 per hour)
Josephine Nowlan (\$19.43 per hour) Donna Miles- Substitute (\$16.00 per hour)
Paula Paretti- Substitute (\$16.00 per hour)

57. Motion to approve curriculum writing over the summer at a rate of \$40 per hour, based on the negotiated collective bargaining agreement, based on the following.

Content Area	Teacher Names	Number of hours each	Grade level(s)
Visual and Performing Arts	Katie Resch Lauren Schmidt	4 each	K-8
Digital Arts	Deb DeRosa	4 hours	K-8
Physical Education and Health	Michael Fichetola	20 hours	K-8
World Language	Susan Banks	4 hours	K-8
Social Studies	Kim Yakabi Yob/Matthew Sawyer K-2 Teacher 3-5 Teacher	28 total	K-8
Behavioral Adaptations	The Director of Curriculum and BCBA	8 hours	PK-8
ELA K-2 Writing 3-8 Curriculum Unit Updates	K-2 Teachers 3-8 Teachers	28 total	K-8
Update Kindergarten Curriculum	K-Teacher	4	K

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the recommendation of the Superintendent, a motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

58.

Field Trips

Motion to approve the following field trips:

Date of trip	Grade/Teacher	Bus Cost	Staff Attending
5/2/2024	Fichetola / Baseball	\$498.75	2
4/25/2024	Fichetola / Softball & Baseball	\$498.75	4
5/9/2024	Fichetola / Softball & Baseball	\$498.75	4
6/6/2024	Passalaqua / 5th Grade	\$398.24	3

59.

Travel

Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date(s)	Estimated Mileage/Location	Other Costs
K. Fricke	NJASA/NJAPSA Spring Leadership Conf	5/15, 5/16, 5/17	Atlantic City	-
C. Roth	Teen Arts Festival	5/8	Hammonton	-
S. LoSasso	Southern Regional Early Childhood Collaborative Meeting	4/23	Clementon	-
L. Abruzzese, S.Simpson	Atlantic County Transportation Meeting	4/22	Egg Harbor Twp	-
S. Simpson	STA Transportation Meeting	4/24	Williamstown	\$ -
S. Simpson	NJASBO Annual Conference	6/5-6/7	Atlantic City	\$ 675.00
S. Simpson	SBA Certification Courses	5/11	Robbinsville	\$75.00
S. Simpson	Jif Meeting	5/15	Egg Harbor Twp	\$ -

60.

Substitutes

Motion to approve the following substitutes, subject to a 90-day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Sub Area	Request for
Blose, James	Teacher	approval
Bailey, Carter	Support Staff	approval

Pagano, Valerie	Nurse	approval
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FOR YOUR INFORMATION

- Director of Curriculum, Instr, & Special Services Report *(Attachment M)*
- Technology Report *(Attachment N)*
- Supervisor of Buildings & Grounds Report *(Attachment O)*
- School Nurse’s Report *(Attachment P)*
- Fire / Security / Bus Evacuation Drill Report *(Attachment Q)*
- Office Referral Report *(Attachment R)*

FINAL PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

ADJOURNMENT

Having no further business to discuss, a motion was made by Andrea Way, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to adjourn at 7:37 PM.