

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, May 23, 2017 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission at Folsom School is to serve the unique academic, physical, social, and emotional needs of all students, in a safe, supportive, and caring environment. Folsom staff members are committed to working with parents and community partners to provide the necessary supports to ensure that all children achieve the New Jersey Core Curriculum Content Standards, thus developing the needed skills to function responsibly in our global society. We strive to foster our students' exploration, creativity, and self-determination to help develop a lifelong love of learning.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:01 pm.

ROLL CALL

The following members were present: Daria DeStefano, Debra Levey, Lisa O'Toole, Marisa Scibilia, Glenn Smith, and Andrea Way; also in attendance were the Superintendent Dr. Evelyn Browne, the Board Secretary Christopher Veneziani and the Board Attorney William Cappuccio. John Thomas was absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by Daria DeStefano, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, at 6:02 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:49 PM.

**PLEDGE TO
THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

COMMUNICATION

Thank you Cards

(Attachment A)

**FIRST OF TWO,
PUBLIC
PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

**BOARD OF
EDUCATION
BUSINESS**

Committee Reports:

Curriculum Committee met to ensure all learners' needs are met.

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

**APPROVAL OF
MINUTES**

1. Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of April 25, 2017 (Regular Meeting).

(Attachment B)

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. Motion to a contract with Phoenix Advisors, LLC to serve as the Continuing Disclosure Agent and Independent Registered Municipal Advisor for the

Folsom Board of Education for the period beginning July 1, 2017 to June 30, 2018. The total cost of this contract is \$850.00.

(Attachment C)

3. Motion to approve a cooperative transportation contract with the Gloucester County Special Services School District to provide transportation services for various routes, as needed, for the 2017-2018 school year.

(Attachment D)

4. Motion to approve a contract with Donna Millard, PT to provide physical therapy services at a cost of \$65 per session for the 2017-2018 school year.

(Attachment E)

FOOD SERVICE PRICING

Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

5. Motion to approve the following Food Service pricing for the 2017-2018 school year, as listed.

Food Service Department

Proposed Pricing for 2017-2018

Category	Current Price / Proposed Price
Student Breakfast	1.75
Student Lunch	2.75 / 2.85
Extra Entrée	1.50
Extra Side Dish	1.00
Water 16.9 Oz.	1.00
Water 8 Oz.	0.50
Juice 10 Oz.	1.00
Juice 4 Oz	0.50
Fruit or Vegetable Cup	0.50
½ Oz Lays Chips Plain, Rice Krispy Treat, Pop Tart, Cookie	0.50
Fruit Snacks	0.75
Doritos & Sun chips 1oz Bags, Churro, Soft Pretzel	1.00
Lactaid Milk	0.75
Reg Milk (White or Flavor)	0.60
Adult Breakfast	2.25

OFFICIAL NEWSPAPER

Upon the Business Administrator's recommendation, a motion was made by Debra Levey, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

6. Motion to approve the designation of the Hammonton Gazette and the Press of Atlantic City as the official newspapers for purposes of legal notices and advertisements.

PERSONNEL

Upon the Superintendent's recommendation, a motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

7. Motion to approve a correction from the April 25, 2017 agenda. Sarah Glass was listed for reappointment as a non-tenured teacher. The correct approval is reappointment of Sarah Glass as a tenured teacher for the 2017-2018 school year at a salary of \$54,828.
8. Motion to approve a correction from the April 25, 2017 agenda. Gary Tomasella was listed for reappointment as a custodian at a salary of \$38,093. The correct salary is \$38,276 for the 2017-2018 school year.
9. Motion to approve posting the positions of non-instructional aide and SACC assistants both internally and externally for the 2017-2018 school year.
10. Motion to approve Gabrielle Hoyer as a 1st Grade Teacher at MA Step C, \$53,607, to begin September 1, 2017.
11. Motion to approve Pamela Fasola as a 1st Grade Teacher at BA Step A, \$48,519, to begin September 1, 2017.
12. Motion to approve the resignation of William McLeod effective June 30, 2017.
(Attachment G)
13. Motion to approve a contract for Christopher Veneziani, School Business Administrator, for \$90,000 for the 2017-2018 school year as submitted and approved by the Atlantic County Executive Superintendent of Schools.
(Attachment H)

SUMMER HOURS

Upon the Superintendent's recommendation, a motion was made by Daria DeStefano, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

14. Motion to approve Summer Curriculum hours, professional development, and Summer training for teachers at the negotiated rate of \$40 per hour up to a maximum of \$10,000.

POLICIES

Upon the Superintendent’s recommendation, a motion was made by Lisa O’Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

15. The first and final reading for the following revised policy(ies):

Policy 3542.46 Meals on Credit / Charged Meals *(Attachment I)*

STUDENT RESIDENCY

Upon the Superintendent’s recommendation, a motion was made by Debra Levey, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

16. Motion to approve JC, a 5th grade student, which has moved to Hammonton, to remain in the Folsom School District, as a non-resident student, to finish out the 2016-2017 school year.

(Attachment J)

HIB

Upon the Superintendent’s recommendation, a motion was made by Andrea Way, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

17. Motion to approve the first reading of the submitted Harassment, Intimidation, and Bullying report for May 2017, as attached. There were 57 incidents, none of which were investigated as a possible HIB.

(Attachment K)

18. Motion to approve the second and final reading of the submitted Harassment, Intimidation, and Bullying report for April 2017, as attached. There were 42 incidents, one of which was investigated as a possible HIB, but was found to not be a HIB.

(Attachment L)

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

19. **Travel**
Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated	Other Costs
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			Mileage	
E. Browne, A. Sharp	REALTIME Workshops	5/31	Toms River, NJ	-
E. Browne	School Security Round Table	5/25	Galloway, NJ	-
L. Abruzzese	Transportation Meeting	5/3	Mays Landing, NJ	-
L. Abruzzese	NJASBO	5/9	Mt. Laurel, NJ	-
S. DeNafo, S. Doherty, M. Hetzel, S. Banks	PBSIS Annual Leadership Forum	6/1	Mercer, NJ	\$ 58.00
C. Veneziani	School Law Forum for BA's	8/7	Galloway, NJ	\$ 130.00
H. Rodenheiser	Gold Kindergarten Wksp	6/6 & 6/7	Clementon, NJ	-

20.

Substitutes

Motion to approve the following substitutes:

Name	Address	Sub Area	Request for
Patricia Schneider	40 Washburne Avenue, Berlin, NJ 08009	Playground Aid/Kitchen	approval

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

21.

Budget Summary Report

A budget summary report is submitted for review.

(Attachment R)

22.

Board Secretary/Treasurer's Reports/Certification

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **April 30, 2017**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **April 30, 2017** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **April 2017**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **April 2017**.

(Attachment S)

23. **Bills List**
Motion to approve payroll, agency, and the bills list of **\$336,242.41** for **May 2017** and check # 25250 for \$555.00 printed in April after the meeting.
(Attachment T)

24. **Line item transfers**
Motion to approve the attached transfer of funds within the 2016-2017 operating budget.
(Attachment U)

PERSONNEL

Upon the Superintendent's recommendation, a motion was made by Lisa O'Toole, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

25. Motion to approve Nikolette Volpe as a long term substitute (2nd Grade Special Education Teacher) at BA Step A, \$48,519, to begin September 1, 2017.

26. Motion to approve Tyler Hetzel as a custodial helper, over the summer, at a rate of \$10 per hour.

SUMMER HOURS

Upon the Superintendent's recommendation, a motion was made by Daria DeStefano, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

27. Motion to approve a Summer Instructional Program for students. The only cost of this program will be to pay teachers, at the negotiated rate of \$45 per hour. The estimated costs are approximately \$5,400.
(Attachment V)

ELS PLAN

Upon the Superintendent's recommendation, a motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

28. Motion to approve the English Language Service Three- Year Plan (2017-2020), as attached.
(Attachment W)

PERSONNEL

29. Upon the Superintendent's recommendation, a motion was made by Lisa O'Toole, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve posting the new position of Dean of Students.

30. Upon the Superintendent's recommendation, a motion was made by Lisa O'Toole, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve posting the new job description of Dean of Students, as attached.
(Attachment X)

**FOR YOUR
INFORMATION**

Buildings and Grounds Supervisor Report	<i>(Attachment M)</i>
Technology Report	<i>(Attachment N)</i>
School Nurse's Report	<i>(Attachment O)</i>
Fire / Security Drill Report	<i>(Attachment P)</i>
Office Referral Report	<i>(Attachment Q)</i>

**FINAL PUBLIC
PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

**EXECUTIVE
SESSION**

On a motion made by Lisa O'Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, at 7:20 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to return to open session at 8:04 PM.

PERSONNEL

- 31.** Upon the Superintendent's recommendation, a motion was made by Andrea Way, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to require an employee to complete a functional capacity exam, with reasons submitted in writing to the employee and counsel.

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by Marisa Scibilia, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 32.** Motion to approve, by Resolution, the following termination and settlement agreement with Solar City.

(Attachment F)

*RESOLUTION OF THE FOLSOM BOARD OF EDUCATION
AUTHORIZING THE EXECUTION OF A TERMINATION
AND SETTLEMENT AGREEMENT WITH SOLAR CITY
CORPORATION IN CONNECTION WITH THE SOLAR*

*POWER PURCHASE AGREEMENT BY AND BETWEEN THE
BOARD AND SOLAR CITY,
DATED NOVEMBER 9, 2015*

WHEREAS, following a competitive contracting procurement process, the Folsom Board of Education (the "BOE"), selected Solar City Corporation ("Solar City") as the successful respondent and awarded a Power Purchase Agreement ("PPA") to Solar City; and

WHEREAS, the BOE and Solar City entered a PPA dated November 9, 2015, and certain ancillary agreements, pursuant to which Solar City agreed to install the solar project on the BOE's property located at 1357 Mays Landing Road, Folsom, New Jersey (collectively as amended, the "Agreements"); and

WHEREAS, the BOE and Solar City have agreed to terminate the Agreements and release any and all claims the parties may have relating to or arising under the Agreements; and

WHEREAS, the BOE and Solar City wish to memorialize the terms and conditions of their agreement in the form of a written document (the "Settlement Agreement") a copy of which is attached hereto and made a part hereof as Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED by the Folsom Board of Education, as follows:

- 1. The aforesaid recitals are incorporated herein as if set forth at length.*
- 2. The Business Administrator is hereby authorized and directed, on behalf of the Board, subject to the advice and counsel of the Board's special energy counsel and energy consultant, to execute the Settlement Agreement with Solar City in a form substantially similar to the form of settlement agreement attached hereto and made a part hereof as Exhibit A as well as such other ancillary documents determined to be necessary to effectuate the intent of this resolution.*

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADJOURNMENT

Having no further business to discuss, a motion was made by Daria DeStefano, seconded by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to adjourn at 8:07 PM.