

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, April 25, 2017 – 6:00 PM

AGENDA

**MISSION
STATEMENT**

Our mission at Folsom School is to serve the unique academic, physical, social, and emotional needs of all students, in a safe, supportive, and caring environment. Folsom staff members are committed to working with parents and community partners to provide the necessary supports to ensure that all children achieve the New Jersey Core Curriculum Content Standards, thus developing the needed skills to function responsibly in our global society. We strive to foster our students' exploration, creativity, and self-determination to help develop a lifelong love of learning.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:04 pm.

ROLL CALL

The following members were present: Daria DeStefano, Debra Levey, Lisa O'Toole, Marisa Scibilia, Glenn Smith, John Thomas and Andrea Way (arrived 6:15 pm); also in attendance were the Superintendent Dr. Evelyn Browne, the Board Secretary Christopher Veneziani and the Board Attorney William Cappuccio.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by Debra Levey, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, at 6:04 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by Marisa Scibilia, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:42 PM.

**PLEDGE TO
THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

Public Hearing on the Budget

COMMUNICATION

**FIRST OF TWO,
PUBLIC
PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

**BOARD OF
EDUCATION
BUSINESS**

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

**APPROVAL OF
MINUTES**

1. Upon the Business Administrator's recommendation, a motion was made by Marisa Scibilia, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, except Debra Levey and Lisa O'Toole ADSTAINED, to approve the regular and executive sessions minutes of March 15, 2017 (Regular Meeting).

(Attachment A)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**

A budget summary report is submitted for review.

(Attachment B)

3. Board Secretary/Treasurer’s Reports/Certification

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **March 31, 2017**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **March 31, 2017** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary’s monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer’s report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **March 2017**, pending audit. The Treasurer’s Report and the Secretary’s report are in agreement for **March 2017**.

(Attachment C)

4. Bills List

Motion to approve payroll, agency, and the bills list of **\$568,509.46** for **April 2017** and check # 25134 for \$589.14 printed in March after the meeting.

(Attachment D)

5. Line item transfers

Motion to approve the attached transfer of funds within the 2016-2017 operating budget.

(Attachment E)

BUDGET

6. Upon the Business Administrator’s recommendation, a motion was made by Daria DeStefano, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, adoption of the 2017-18 school district budget, as submitted and approved by the Executive County Superintendent:

BE IT RESOLVED to adopt the 2017-2018 school district budget as submitted and approved by the Atlantic County Office of Education as follows:

General Fund	\$ 8,179,302
Special Revenue Fund	\$ 248,516
Debt Service	<u>\$ 229,350</u>
Total Budget	\$ 8,657,168

BE IT FURTHER RESOLVED to acknowledge that the 2017-2018 budget, as described above will result in the following:

General Fund Tax Levy	\$ 1,649,073
Debt Service Tax Levy	<u>\$ 219,055</u>
Total	\$ 1,868,128

BE IT FURTHER RESOLVED that no tax levy cap adjustments will be applied to the 2017-2018 school budget.

BE IT FURTHER RESOLVED that the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000.00 in the general fund 2017-2018 budget for travel and travel related expenditures.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$20,000.00 in the general fund 2017-2018 budget for professional auditing and accounting services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$40,000.00 in the general fund 2017-2018 budget for professional architectural services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$40,000.00 in the general fund 2017-2018 budget for professional engineering services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000.00 in the general fund 2017-2018 budget for professional legal services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$10,000.00 in the general fund 2017-2018 budget for public relations.

REQUISITION OF TAXES

- 7. Upon the Business Administrator’s recommendation, a motion was made by Debra Levey, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the Business Administrator/Board Secretary to requisition the payment of taxes from the Borough of Folsom as approved for the 2017-2018 school year.

FINANCIAL INSTITUTION

Upon the Business Administrator’s recommendation, a motion was made by Lisa O’Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 8. Motion to adopt the following resolution:

BE IT RESOLVED that Capital Bank be designated as the approved depository for the Folsom School District funds and that the financial institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes.

AND BE IT FURTHER RESOLVED that the following warrant signatures be approved:

Main Operating Account (three signatures required):

- Board President or Board Vice President
- Board Secretary
- Treasurer of School Monies

Payroll Account (two facsimile signatures required):

- Board President
- Treasurer of School Monies

Payroll Agency Account (two signatures required):

- Board Secretary
- Treasurer of School Monies

Government Trust Fund (two signatures required):

- Board Secretary
- Treasurer of School Monies

Capital Reserve Fund (two signatures required):

- Board Secretary
- Treasurer of School Monies

Folsom School Activity Fund (two signatures required):

- Secretary to Chief School Administrator
- School Secretary
- Board Secretary
- Secretary to SBA/BS

Folsom School Lunch Program (two signatures required):

- Board Secretary
- Food Services Committee Chairperson
- Food Services Manager

Folsom School CER Fund (two signatures required)

- Secretary to Chief School Administrator
- School Secretary
- Board Secretary
- Secretary to SBA/BS

CONSTRUCTION

Upon the Business Administrator’s recommendation, a motion was made by Andrea Way, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 9. Motion to approve by Resolution the award of the Pole Barn Project as follows:

WHEREAS, on April 21, 2017 the Folsom Board of Education conducted a public bid opening for the award of the Pole Barn Project which yielded the following bids for consideration:

Contractor	Total Bid
W. J. Gross Inc	\$209,000
Kline Construction Inc	\$257,400
Joseph Poretta Builders	\$323,500
Ocean Construction LLC	\$345,000

and;

WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

NOW, THEREFORE BE IT RESOLVED, that the Folsom Board of Education awards the contract for the Pole Barn Project to W. J. Gross Inc. in the total contract lump sum of \$209,000.

CAPITAL RESERVE TRANSFER

Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 10.** Motion to approve the following resolution for the transfer of funds from the Capital Reserve Account to the Capital Projects Fund Construction Services Account in the General Fund:

WHEREAS, NJSA 6A:23A-14.1(d) permits a Board of Education to withdraw such funds from the capital reserve account and appropriate into the required capital account lines at budget time or any time during the year; and

WHEREAS, the aforementioned statute authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district's Capital Reserve Account any time during the year by resolution, and

WHEREAS, the Folsom Board of Education is desirous to withdraw funds from the Capital Reserve Account and appropriate said funds into the required capital account line in the amount of \$47,800, and

WHEREAS, according to 6A:23A-14.1(h)3 the Folsom Board of Education transfer of funds to the line items in the capital outlay major account/fund to fund the total costs of an other capital project, which would otherwise be eligible for State support, as determined in accordance with N.J.A.C. 6A:26-3.

WHEREAS, according to 6A:23A-14.1(h)5.v, the Folsom Board of Education shall, for any approved amounts that remain unexpended or unencumbered at the end of the school year, return such funds to the capital reserve account;

NOW THEREFORE BE IT RESOLVED by the Folsom Board of Education that it hereby authorizes the district's School Business Administrator to make the necessary transfer consistent with all applicable laws and regulations.

11. Motion to approve, by Resolution, a request to transfer up to \$500,000.00 from current year surplus to the Capital Reserve account.

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Folsom Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Folsom Board of Education has determined that up to \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Folsom Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by Debra Levey, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

12. Motion to approve a transportation contract with Student Transportation of America (STA) to provide transportation services for the district for the 2017-2018 school year. This contract is a renewal of the contract from last year at the state maximum increase of 0.30%. The total cost of this contract is \$254,233.80.

(Attachment F)

13. Motion to approve a tuition contract with the Hammonton Board of Education to provide special education services for 1 student for the 2016-2017 school year. The total cost of this contract is \$16,740.40.

(Attachment G)

14. Motion to approve a tuition contract with the Buena Regional Board of Education to provide special education services for 1 student for the 2016-2017 school year. The total cost of this contract is \$7,000.

(Attachment H)

15. Motion to approve a joint transportation contract with the Winslow Board of Education to provide transportation services for various sporting events and field trips 2016-2017 school year. The cost of this contract is \$50 per hour.

(Attachment I)

16. Motion to approve a contract with Business & Communications Strategies, LLC to provide policy consultation services at a cost of \$500 for the 2017-2018 school year.

(Attachment J)

PRIVATE PLACEMENT MEALS

Upon the Business Administrator’s recommendation, a motion was made by Debra Levey, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

17. Motion, to approve the following resolution for the 2017-2018 school year.

WHEREAS, the Folsom Board of Education contracts with approved private schools for students with disabilities; and

NOW THEREFORE BE IT RESOLVED, the Folsom Board of Education does not require said schools to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture’s Child Nutrition Program regulations.

FACILITIES

Upon the Business Administrator’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

18. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2016-2017 school year.

Date	Time	Facility	Event
5/8, 5/15, 5/22	3:30 pm - 4:15 pm	Classroom	CER Program – Minds in Motion
7/10 – 7/27	8:45 am – 1:45 pm	Gym Fields	Folsom Drug Alliance – Summer Camp

OFFICIAL NEWSPAPER

19. A motion was made by John Thomas, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the designation of the Hammonton Gazette as the official newspaper for purposes of legal notices and advertisements.

APPOINTMENTS

Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

20. Motion to appoint Christopher R. Veneziani as Secretary to the Board for the period beginning July 1, 2017 to June 30, 2018.
21. Motion to appoint Christopher R. Veneziani as the Public Agency Compliance Officer for the period beginning July 1, 2017 to June 30, 2018.
22. Motion to appoint Christopher R. Veneziani as the Custodian of Public Records under the Open Public Records Act for the period beginning July 1, 2017 to June 30, 2018.
23. Motion to appoint Christopher R. Veneziani as the Right to Know Officer for the period beginning July 1, 2017 to June 30, 2018.
24. Motion to appoint Christopher R. Veneziani as the Qualified Purchasing Agent, authorized to purchase all goods and services pursuant to Board of Education Policy 3320, maintaining the current bid and quote thresholds of \$40,000 and \$6,000 respectively, for the period beginning July 1, 2017 to June 30, 2018.
25. Motion to appoint Beverly Mateo as Treasurer of School Monies for the period beginning July 1, 2017 to June 30, 2018.
26. Motion to appoint Michele Hetzel as the district's Affirmative Action Officer for the period beginning July 1, 2017 to June 30, 2018.
27. Motion to appoint Dr. Evelyn Browne as the district's NCLB Coordinator for the period beginning July 1, 2017 to June 30, 2018.
28. Motion to appoint Dr. Evelyn Browne as the district's Section 504 compliance officer for the period beginning July 1, 2017 to June 30, 2018.
29. Motion to appoint Angela Devenny as the Educational Stability Liaison for the period beginning July 1, 2017 to June 30, 2018.
30. Motion to appoint Angela Sharp as the McKinney-Vento Homeless Liaison for the period beginning July 1, 2017 to June 30, 2018.
31. Motion to appoint Ronald Losse as the Integrated Pest Management Coordinator for the period beginning July 1, 2017 to June 30, 2018.
32. Motion to appoint Ronald Losse as the AHERA Coordinator for the period beginning July 1, 2017 to June 30, 2018.
33. Motion to appoint Ronald Losse as the Indoor Air Quality Officer for the period beginning July 1, 2017 to June 30, 2018.

34. Motion to approve Lincoln Investment Planning, Inc., AXA Advisors, LLC., and Siracusa Benefits Program as the official Tax Shelter Annuity Companies under IRS Code 403(b) and 457(b) and TSA Consultant as the 403(b) & 457(b) Plan Administrator for the period beginning July 1, 2017 to June 30, 2018.
35. Motion to appoint Greg B. Peterson, Business & Communications Strategies, LLC as Folsom School District's Policy Consultant for the period beginning July 1, 2017 to June 30, 2018.
36. Motion to appoint by Resolution, D'Agostino Agency as the Risk Management Consultant for the district for the period beginning July 1, 2017 to June 30, 2018, as an Extraordinary Unspecifiable Service.

RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT

WHEREAS, the Folsom Board of Education hereinafter referred to as DISTRICT, is a member of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund, a self-insurance pooling fund; and

WHEREAS, the Bylaws of said Fund require that each DISTRICT appoint a Risk Management Consultant, hereinafter referred to as RMC, to perform various professional services as detailed in the Bylaws; and

WHEREAS, the Bylaws indicate a fee as indicated in the attached Risk Management Consultant Agreement which expenditure represents reasonable compensation for the services required and was included in the cost considered by the DISTRICT; and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et. seq.) defines Insurance as an Extraordinary Unspecifiable Service requiring that the awarding of contracts without competitive bidding must be approved by resolution of this DISTRICT;

NOW THEREFORE, be it resolved that the DISTRICT does hereby appoint D'Agostino Agency (John D'Agostino Jr.) as its RMC and;

BE IT FURTHER RESOLVED that the DISTRICT's Business Official/Board Secretary is hereby authorized and directed to execute the Risk Management Consultant Agreement annexed hereto.

(Attachment K)

37. Motion to appoint Brown & Brown Benefit Advisors as the Benefit Advisor for the district for the period beginning July 1, 2017 to June 30, 2018, as an Extraordinary Unspecifiable Service.

38. Motion to appoint William S. Cappuccio, as the Board Attorney for the Folsom School District for the period beginning July 1, 2017 to June 30, 2018.
39. Motion to appoint Garrison Architects as the Architect of Record to provide architectural services for the period beginning July 1, 2017 to June 30, 2018.

STATE CONTRACTS

40. Upon the Business Administrator’s recommendation, a motion was made by Daria DeStefano, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to approve a resolution authorizing contracts with certain approved State Contract Vendors for Boards of Education pursuant to N.J.S.A. 18A:18A-10A.

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS Folsom School has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Folsom Board of Education desires to authorize its purchasing agent for the **2017-2018** school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE, BE IT RESOLVED, that the Folsom Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

Vendor

- APPLE COMPUTER INC
- CDW GOVERNMENT, LLC
- CISCO SYSTEMS INC
- DELL MARKETING LP
- GOV CONNECTION
- HERITAGE BUSINESS SYSTEMS
- HEWLETT PACKARD COMPANY
- HOME DEPOT
- KYOCERA MITA AMERICA
- LOWES HOME CENTER, INC.
- RFP SOLUTIONS
- SCHOOL SPECIALTY
- SOUTH JERSEY PAPER
- W B MASON CO INC
- W W GRAINGER INC
- WARD NATURAL SCIENCES

PERSONNEL

Upon the Superintendent's recommendation, a motion was made by Andrea Way, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

41. Motion to approve continued full time employment of the following tenured certificated staff for the 2017-2018 school year, as listed:

Staff Member		Position	Rate	
Mindy	Alliano	Teacher	\$62,657	salary
Susan	Banks	Teacher	\$63,673	salary
Ashley	Cavallaro	Teacher	\$53,286	salary
Amanda	Cirillo	Teacher	\$57,093	salary
Sharon	Denafo	Teacher	\$65,673	salary
Debora	Derosa	Teacher	\$57,243	salary
Andrea	Derringer	Teacher	\$65,407	salary
Nicole	Desordi	Teacher	\$74,403	salary
Angela	Devenny	Teacher	\$83,182	salary
Tracy	Dirkes	Teacher	\$59,628	salary
Susan	Edmondson	Teacher	\$63,673	salary
Jeremy	Edwards	Teacher	\$58,331	salary
Esther	Egizi	Teacher	\$81,782	salary
Amanda	Huenke	Teacher	\$54,828	salary
Danyeale	Passalaqua	Teacher	\$59,628	salary
Jennifer	Pavlovitch	Teacher	\$55,743	salary
Katie	Resch	Teacher	\$58,036	salary
Helen	Rodenheiser	Teacher	\$55,843	salary
Christopher	Roth	Teacher	\$63,673	salary
Kimberly	Ruberton	Teacher	\$53,286	salary
Karol	Russell	Teacher	\$60,923	salary
Kristin	Santilli	Teacher	\$60,923	salary
Lauren	Schmidt	Teacher	\$54,493	salary
Lisa	Smith	Teacher	\$55,843	salary
Kathleen	Storey	Teacher	\$83,432	salary
Melissa	Valenti	Teacher	\$54,493	salary
Kathleen	Wendt	Teacher	\$67,220	salary
Jasmine	Williams	Teacher	\$49,684	salary
Kimberly	Yakabi Yob	Teacher	\$56,036	salary

42. Motion to approve continued full time employment of the following non-tenured certificated staff for the 2017-2018 school year, as listed:

Staff Member		Position	Rate	
Tony	Burton	Teacher	\$53,607	salary

Ramnit	Casadia	Teacher	\$54,828	salary
Kristen	Deitz	Teacher	\$54,828	salary
Ramona	Dimaria	Teacher	\$58,387	salary
Sarah	Doherty	Teacher	\$54,828	salary
Robin	Falco	Teacher	\$59,628	salary
Sarah	Glass	Teacher	\$54,828	salary
Tiffany	Hathaway	Teacher	\$69,244	salary
Shannon	Healey	Teacher	\$52,078	salary
Stephen	Klemash	Teacher	\$52,434	salary
Olivia	Kuschan	Teacher	\$49,684	salary
Stephanie	Losasso	Teacher	\$53,428	salary
Jesseca	Smith	Teacher	\$50,857	salary
Michelle	Storey	Teacher	\$52,207	salary

43. Motion to approve continued employment of the following school personnel for the 2017-2018 school year, as listed:

Aides

Staff Member		Position	Rate	
Mia	Romano	Instructional Aide	\$20,286	annually
Deborah	Errera	Instructional Aide	\$22,113	annually
Saletha	Howell	Instructional Aide	\$21,574	annually
Dena	Dimatteo	Playground Aide (0.3 FTE)	\$10.35	hourly
Maryann	Green	Playground Aide (0.3 FTE)	\$10.69	hourly
Dominick	Vinciguerra	Playground Aide (0.3 FTE)	\$11.00	hourly

Food Service Staff

Staff Member		Position	Rate	
Deborah	Decicco	Food Service Manager / Cook	\$33,847	annually
Kimberly	Heffner	Food Service Worker (0.3 FTE)	\$10.69	hourly
Lauren	Santora	Food Service Worker (0.6 FTE)	\$12.42	hourly
Janet	Weldon	Food Service Worker (0.7 FTE)	\$12.42	hourly

Maintenance Staff

Staff Member		Position	Rate	
Ronald	Losse	Building & Grounds Supervisor	\$66,042	salary
Gary	Tomasella	Custodian	\$38,093	salary
Anthony	Parzanese Jr.	Custodian (0.5 FTE)	\$12.89	per hour
Anthony	Parzanese Sr.	Custodian (0.5 FTE)	\$11.58	per hour

Office Staff

Staff Member		Position	Rate	
Denise	Amorelli	Student Support Services Secretary	\$32,059	salary
Jennifer	McConaghy	School Secretary	\$30,819	salary

Lori	Abruzzese	Assistant to the School Business Admin	\$35,222	salary
Angela	Sharp	Secretary to the Chief School Admin	\$37,000	salary

Other Staff

Staff Member		Position	Rate	
Michele	Hetzel	Director of Curriculum & Instruction	\$90,257	salary
Patrick	Ward	Technology Coordinator	\$71,545	salary

44. Motion to approve the following Request for Approval to take courses for Tuition Reimbursement as listed:

Employee	Course	Semester	Cost
Helen Rodenheiser	Seminar in Reading	Summer 2017	\$1,950.00

(Reimbursement is limited to \$1,750 per teacher. Additional reimbursement may be available at the end of the fiscal year if the total cost of tuition reimbursement has not exceeded \$13,000 for the year.)

45. Motion to approve posting the position of custodian both internally and externally.

46. Motion to approve Nicole Desordi for a medical leave of absence from May 10, 2017 through June 30, 2017.

(Attachment L)

SCHOOL CALENDAR

Upon the Superintendent’s recommendation, a motion was made by Marisa Scibilia, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

47. Motion to approve the revised 2016-2017 School Calendar, as attached.

(Attachment M)

48. Motion to approve the 2017-2018 School Calendar, as attached.

(Attachment N)

SUMMER HOURS

Upon the Superintendent’s recommendation, a motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

49. Motion to approve the Child Study team to work up to 15 additional days each during the summer to complete required evaluations at their respective salaries per diem.

50. Motion to approve Jennifer McConaghy, School Secretary to work up to 10 additional days during the summer to update the website and complete other office work at her respective salary per diem.

51. Motion to approve Debbie DeCicco, Food Service Manager, to work up to 10 days per diem, Janet Weldon and Lauren Santora, Food Service Workers, to work up to 5 days at their hourly rate, and the remaining Cafeteria staff to work up to 3 days at their hourly rate, over the summer for training and other kitchen work.

POLICIES

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

52. The first and final reading for the following revised policy(ies):

Policy 3240 Tuition (Attachment O)
Policy 6173 Home Instruction (Attachment P)

STUDENT RESIDENCY

Upon the Superintendent’s recommendation, a motion was made by Debra Levey, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

53. Motion to approve IP, a second grade student, which has moved to Hammonton, to remain in the Folsom School District, as a non-resident student, to finish out the 2016-2017 school year.

(Attachment Q)

HIB

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

54. Motion to approve the first reading of the submitted Harassment, Intimidation, and Bullying report for April 2017, as attached. There were 42 incidents, one of which was investigated as a possible HIB, but was found to not be a HIB.

(Attachment R)

55. Motion to approve the second and final reading of the submitted Harassment, Intimidation, and Bullying report for March 2017, as attached. There were 22 incidents, one of which was investigated as a possible HIB, but was found to not be a HIB.

(Attachment S)

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

56. **Field Trips**

Motion to approve the following fields trips:

Date of trip	Destination	Grade/Teacher	Bus Cost	Staff Attending
6/6/2017	Ronald McDonald House	Hetzel	\$112.50	3
4/27/2017	Flyers Skate Zone	Ruberton/Wendt	\$325.00	4

57. Travel

Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
A. Derringer	Student Workshop	5/11	Voorhees, NJ	\$ 245.00
J. Pavlovitch	Math Workshop	4/19	Cherry Hill, NJ	\$245.00
	2nd grade workshop	5/19	Cherry Hill, NJ	\$245.00
K. Santilli	STEAM Tank Regional Competition	5/5	Blackwood, NJ	
K. Storey, M. Storey	Facets of Dyslexia Conference	4/29	Voorhees, NJ	\$ 190.00
A. Sharp, A. Devenny	McKinney-Vento Workshop	5/23	Sewell, NJ	-
K. Yakabi-Yob	PBSIS Annual Leadership Forum	6/1	Mercer, NJ	-
E. Browne	Education Ambassador Program	5/9	New York, NY	-

58. Substitutes

Motion to approve the following substitutes:

Name	Address	Sub Area	Request for
Meghan McMahon	13 Holly Avenue, Bridgeton, NJ 08302	Teacher	approval
Salvatore Petetti	552 Fairview Avenue, Hammonton, NJ 08037	Teacher	approval

PERSONNEL

Upon the Superintendent's recommendation, a motion was made by John Thomas, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 59.** Motion to approve Amanda Huenke and Ramnit Casadia to provide two hours per week each of homebound instruction to a special education student through the end of the 2016-2017 school year, at a rate of \$45 per hour per the negotiated contract.

60. Motion to approve moving Helen Rodenheiser from BA to BA + 15, on the salary guide, for completion of 15 graduate credits, effective with the May 15th payroll.

FOR YOUR INFORMATION

Buildings and Grounds Supervisor Report	<i>(Attachment T)</i>
Technology Report	<i>(Attachment U)</i>
School Nurse's Report	<i>(Attachment V)</i>
Fire / Security Drill Report	<i>(Attachment W)</i>
Office Referral Report	<i>(Attachment X)</i>

FINAL PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

Bryce Case, 1314 13th Street, addressed the board with questions related to the Talented and Gifted Program.

EXECUTIVE SESSION

On a motion made by Daria DeStefano, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, at 7:32 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to return to open session at 8:24 PM.

ADJOURNMENT

Having no further business to discuss, a motion was made by Andrea Way, seconded by John Thomas, ALL MEMBERS PRESENT VOTED YES, to adjourn at 8:25 PM.