

Folsom Board of Education  
1357 Mays Landing Road  
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING  
TUESDAY, August 23, 2016 – 6:00 PM

**MINUTES**

**MISSION  
STATEMENT**

Our mission at Folsom School is to serve the unique academic, physical, social, and emotional needs of all students, in a safe, supportive, and caring environment. Folsom staff members are committed to working with parents and community partners to provide the necessary supports to ensure that all children achieve the New Jersey Core Curriculum Content Standards, thus developing the needed skills to function responsibly in our global society. We strive to foster our students' exploration, creativity, and self-determination to help develop a lifelong love of learning.

**CALL TO  
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:03 pm.

**ADJOURNMENT** Adjourned at 6:03 pm due to lack of quorum.

**CALL TO  
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:30 pm.

**ROLL CALL**

The following members were present: Lisa O'Toole, Marisa Scibilia, Glenn Smith, and Andrea Way (via phone); also in attendance were the Superintendent Dr. Evelyn Browne, the Board Secretary Christopher Veneziani and the Board Attorney William Cappuccio. Thomas Beamer, Debra Levey, and Daria DeStefano were absent.

**OPEN PUBLIC  
MEETINGS ACT  
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, and the Hammonton Gazette.

**PLEDGE TO  
THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

## **PRESENTATIONS**

None

## **COMMUNICATION**

Thank you from Folsom Drug Alliance

*(Attachment A)*

## **FIRST OF TWO, PUBLIC PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

## **BOARD OF EDUCATION BUSINESS**

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

## **APPROVAL OF MINUTES**

1. Upon the Business Administrator's recommendation, a motion was made by Marisa Scibilia, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, except Lisa O'Toole ABSTAINED, to approve the regular and executive sessions minutes of July 26, 2016 (Regular Meeting).  
*(Attachment B)*

## **FINANCIAL**

Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**  
A budget summary report is submitted for review.  
*(Attachment C)*
3. **Board Secretary/Treasurer's Reports/Certification**

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **July 31, 2016**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **July 31, 2016** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **July 2016**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **July 2016**.

*(Attachment D)*

- 4. Bills List**  
Motion to approve payroll, agency, and the bills list of **\$255,555.61** for **August 2016**.

*(Attachment E)*

- 5. Line item transfers**  
Motion to approve the attached transfer of funds within the 2016-2017 operating budget.

*(Attachment F)*

- 6. Voided Check**  
Motion to approve voiding check number(s) 024554 from the Main Operating Account.

## **CONTRACTS**

Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 7.** Motion to approve a tuition contract with Gloucester County Special Services School District, to provide special education services for 1 student for the 2016-2017 extended school year beginning July 11, 2016 through August 11, 2016. The cost of this contract is \$7,360.00.

*(Attachment G)*

- 8.** Motion to approve a transportation jointure with Hammonton Board of Education, to transport 2 students from Hammonton High School's PRIDE program, from May 6, 2016 through June 20, 2016. The cost of this contract is \$2,090.28.

*(Attachment H)*

9. Motion to approve a transportation jointure with Greater Egg Harbor Regional School District, to provide transportation as listed below for the 2016-2017 extended school year. The cost of this contract is \$19,126.56.

Start	End	Route	Destination	Number of Students	Cost
7/1/2016	8/19/2016	ARCH-EY	Archway Schools, Lower Campus	1	\$5,530.00
6/27/2016	7/22/2016	MT-EY	Mullica Township Elementary Schools	1	\$2,508.00
7/5/2016	8/4/2016	HHS-EY	Hammonton High School	1	\$2,622.00
7/5/2016	8/15/2016	YLE-EY	YALE School East	2	\$3,068.56
7/11/2016	8/11/2016	BB-EY	Bankbridge Elementary & Regional Schools	1	\$1,990.00
7/11/2016	8/11/2016	BBSL-EY	Bankbridge Elementary Preschool @ Shady Lane	1	\$3,408.00

(Attachment I)

## FACILITIES

Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

10. Motion to approve the following Application(s) for Use of School Facilities as listed below, for the 2016-2017 school year.

Date	Time	Facility	Event
1/25/17	10:00 am – 2:30 pm	Gym	Folsom Home & School Brain Show

## CONSTRUCTION

Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

11. Motion to approve the following Resolution for an amendment to the Solar PPA Contract:

**RESOLUTION OF THE FOLSOM BOARD OF EDUCATION AUTHROIZING THE EXECUTION OF AMENDMENT NO.1 TO THE SOLAR POWER PURCHASE AGREEMENT BETWEEN THE BOARD OF EDUCATION AND SOLAR CITY CORPORATION IN CONNECTION WITH THE FOLSOM BOARD OF EDUCATION'S RENEWABLE ENERGY PROGRAM**

**WHEREAS**, Folsom Board of Education ("BOE"), administered a procurement process pursuant to the competitive contracting provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-4.1(k) *et. seq.*, by issuing, on June 29, 2015, a Request for Proposals ("RFP"), as amended, for a Power Purchase Agreement ("PPA") for the purchase by the BOE of electricity generated by a photovoltaic solar energy system ("System") to be financed, designed, permitted, acquired, constructed, installed, operated and maintained by the successful respondent to the RFP, at its sole cost and expense ("Successful Respondent"); and

**WHEREAS**, the BOE ultimately selected Solar City Corporation ("Solar City") as the Successful Respondent; and

**WHEREAS**, the BOE and Solar City entered into a Power Purchase Agreement, dated November 9, 2015 ("Original PPA"); and

**WHEREAS**, the BOE and Solar City have determined it is necessary to enter into an amendment to the Original PPA ("Amendment No. 1") to address several issues including, but not limited to, (1) the relocation of the System completely into the drainage basin; (2) address a PPA rate change associated with increased construction generated by the relocation of the System; and (3) provide Solar City with an extension of their schedule for the Outside Commercial Operation Date; and

**WHEREAS**, the parties have developed a term sheet that outlines what will be addressed in Amendment No. 1, a copy of the term sheet is attached hereto and made a part hereof of **Exhibit A**; and

**NOW, THEREFORE, BE IT RESOLVED** by the Folsom Board of Education, as follows:

1. The aforementioned recitals are incorporated herein as if set forth at length.
2. The Business Administrator is hereby authorized and directed, on behalf of the Board, subject to the advice and counsel of the Board's Special Energy Counsel and Energy Consultant, to develop and execute Amendment No. 1, containing terms and conditions substantially similar to the terms and conditions attached hereto and made a part hereof as **Exhibit A**, as well as execute any other ancillary documents necessary to effectuate the intent of this resolution.

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately.

#### **Exhibit A**

##### **Terms and Conditions for Amendment No. 1**

- 1) Consistent with requirements in the RFP, the top of the array will be no more than 4'-3" above the ground, at the highest point of grade below the array.
- 2) The interconnection run from the array to the building will not require cutting of the recently paved parking area.
- 3) The array will be installed entirely within the basin area, as per the recent layout submitted by Solar City in July 2016. An image of that layout should be included to avoid doubt.
- 4) This is expected to be a "flat design" in which the tops of all panels are at a common, flat, level reference plane.
- 5) The bottoms of the panels will stay at least 6" out of the outflow reference plane in the basin at the closest point.
- 6) The PPA rate will change to \$0.065/kwhr in the first year, with no change in any other commercial terms. This represents a 0.1 cents/kwhr change to the existing contract. This change in price reflects all impacts from the modified array location.
- 7) Solar City will install the vegetative screening being requested by the PLC, IF REQUIRED, at no additional expense to the district. Every effort will be made to avoid the screening requirement if possible.
- 8) The outside COD date will be changed to February 28, 2017, which includes both utility PTO and having the system in full operation, including satisfaction of all punch list items and all aspects of the array fully and properly operational.
- 9) If the system does not achieve full commercial operation as noted, the PPA rate increase is forfeited, and the first year PPA rate will remain at \$0.064/kwhr as originally

## DISPOSAL OF SURPLUS

12. Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following resolution for the disposal of surplus property:

WHEREAS, the Folsom Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Folsom Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the FOLSOM BOARD OF EDUCATION in the BORO OF FOLSOM, County of ATLANTIC, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Business Office of the Folsom Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

**LOT A: Kitchen Gas Oven/Stove**

(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Folsom Board of Education reserves the right to accept or reject any bid submitted.

## APPOINTMENTS

13. Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to appoint Advocare Advance Primary Care as the School Physician for the period beginning July 1, 2016 to June 30, 2017.

## PERSONNEL

Upon the Superintendent's recommendation, a motion was made by Lisa O'Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

14. Motion to approve the resignation of Victoria Parise for the 2016-2017 school year.
15. Motion to approve Jessica Johnson to the position of Teacher (Kindergarten) to cover Robin Falco's maternity leave from September 1, 2016 through November 20, 2016, at BA Step A of the negotiated contract, \$47,743.
16. Motion to approve the resignation of Kimberly McBrearty for the 2016-2017 school year.
- (Attachment K)*
17. Motion to approve posting the position of Food Service Worker II internally.

18. Motion to approve Nicole DeSordi to take September 23, 2016 off as an unpaid day.

(Attachment L)

**FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS**

Upon the Superintendent’s recommendation, a motion was made by Lisa O’Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

19. **Travel**

Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
M. Hetzel	Coordinator of School Improvement Meetings	9/19/16,10/25/16, 11/22/16, 12/16/16, 1/18/17, 2/24/17, 3/17/17, 4/28/17, 5/19/16	SRI/ETTC Galloway	-
Various Staff Members	Fall Teacher Reunion Wksp	10/22/2016	Columbia Univ., NY	\$1,750
D. DeCicco	NJ SNA Annual Conf.	11/10 & 11/11	Atlantic City, NJ	-
C. Veneziani	County Roundtable Meetings	9/23/16, 10/28/16, 11/21/16, 12/16/16, 1/27/17, 2/27/17, 3/24/17, 4/26/17, 5/25/17, 6/8/17	Atlantic County, NJ	-

20. **Substitutes**

Motion to approve the following substitutes:

Name	Address	Sub Area	Request for
Hager, Stephanie	215 Winterberry Lane, Hammonton, NJ 08037	Playground Aid/Café/Office	approval
John Reynolds	2121 14th Street, Folsom, NJ 08037	Teacher	re-approval
Rebecca Villani	622 N. 1st Road, Hammonton, NJ 08037	Teacher	re-approval
Jessica Johnson	304 E Kelly Drive, Galloway, NJ 08205	Teacher	re-approval
Lena McGowan	7414 4th Avenue, Mays Landing, NJ 08330	Playground Aid/Café'	approval
Kija Mack	646 6th Street, Newtonville, NJ 08346	Teacher	approval
James Pote	9 Cains Mill Rd., Williamstown, NJ 08094	Teacher	re-approval

## DISPOSAL OF SURPLUS

21. Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Marisa Scibilia, **ALL MEMBERS PRESENT VOTED YES**, to approve the following resolution for the disposal of surplus property:

WHEREAS, the Folsom Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Folsom Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it **RESOLVED** by the **FOLSOM BOARD OF EDUCATION** in the **BORO OF FOLSOM**, County of **ATLANTIC**, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Business Office of the Folsom Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

**LOT A: Techer Desk**

(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Folsom Board of Education reserves the right to accept or reject any bid submitted.

## CURRICULUM

22. Upon the Superintendent's recommendation, a motion was made by Marisa Scibilia, second by Lisa O'Toole, **ALL MEMBERS PRESENT VOTED YES**, to approve the following revised curriculum aligned to the New Jersey Common Core Curriculum Standards (NJCCS), Common Core State Standards (CCSS), National Art Standards (NCCAS), NJ Student Learning Standards, and Next Generation Science Standards (NGSS):

Grades 6-8 Extend Enrich, and Explore (E3) NJCCCS, June 2009 & CCSS, June 2010

Grades K-8 Talented and Gifted (TAG) NJCCCS, June 2009 & CCSS, June 2010

Grades Pre-K-8 Music NJCCCS, June 2009

Grades Pre-K-8 Art (Visual and Performing Arts) NJCCCS 2009, NCCAS 2014

Grades Pre-K-7 Library Media Science CCSS June 2010 & 21<sup>st</sup> Century ASL Standards (Information Literacy)

Grades K-8 Science NGSS, 2013

Grades K-8 Social Studies NJCCCS, June 2009

Grades K-8 Math CCSS, June 2010

Grades K-8 English Language Arts CCSS, June 2010

Grades Pre-K-8 World Language-Spanish and ASL NJCCCS, June 2009

Grades K-8 Technology NJCCCS, June 2009

Grade 8 21<sup>st</sup> Century Life & Careers NJCCCS, June 2009

Grades Pre-K-8 Comprehensive Health and Physical Education NJCCCS, June 2009

Grades 6-8 PSHD Class NJCCCS, June 2009

Grades 6-8 Digital Photography (Visual and Performing Arts) NJCCCS 2009, NCCAS 2014



Grades 6-8 Dance and Drama (Visual and Performing Arts) NJCCCS 2009, NCCAS 2014  
 Grade 7 Practical Math CCSS, June 2010  
 Grades Pre-K-8 PBSIS (Character Education) Century Life & Careers NJCCCS, June 2009,  
 NJCCCS, June 2009

All Curriculum can be accessed on [www.folsomschool.org](http://www.folsomschool.org) . The link is on the Curriculum tab.

**PERSONNEL**

Upon the Superintendent’s recommendation, a motion was made by Lisa O’Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 23. Motion to approve Olivia Kuschon as the Boy’s Assistant Basketball Coach at a stipend of \$856, according to the Schedule B in the negotiated contract.
- 24. Motion to approve the following Request for Approval to take courses for Tuition Reimbursement as listed:

Employee	Course	Semester	Cost
Helen Rodio	Survey of Moderate & Severe Disabilities	Fall 2016	\$1,780.92

*(Reimbursement is limited to \$1,750 per teacher. Additional reimbursement may be available at the end of the fiscal year if the total cost of tuition reimbursement has not exceeded \$13,000 for the year.)*

**FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS**

Upon the Superintendent’s recommendation, a motion was made by Lisa O’Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 25. **Substitutes**  
 Motion to approve the following substitutes:

Name	Address	Sub Area	Request for
Stephanie Calderan	7567 Weymouth Rd., Hammonton, NJ 08037	Teacher	approval

- 26. **Field Placements**  
 Motion to approve the following field placements:

Name	Type of placement	Grade/Teacher	College/University	Dates of placement
Jacqueline Rowan	Student Teacher	PE-DeSordi	Rowan University	9/7 - 12/31
Michael Helmstellar	Student Teacher	PE-DeSordi	Rowan University	9/7 - 12/31
Erin Rivera	Clinical	Nurse	Rutgers University	9/7 - 12/31

**FOR YOUR  
INFORMATION**

Buildings and Grounds Supervisor Report  
Technology Coordinator's Report

*(Attachment M)*  
*(Attachment N)*

**FINAL PUBLIC  
PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

**ADJOURNMENT**

Having no further business to discuss, a motion was made by Lisa O'Toole, seconded by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to adjourn at 7:03 PM.