

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, September 27, 2016 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission at Folsom School is to serve the unique academic, physical, social, and emotional needs of all students, in a safe, supportive, and caring environment. Folsom staff members are committed to working with parents and community partners to provide the necessary supports to ensure that all children achieve the New Jersey Core Curriculum Content Standards, thus developing the needed skills to function responsibly in our global society. We strive to foster our students' exploration, creativity, and self-determination to help develop a lifelong love of learning.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:04 pm.

ROLL CALL

The following members were present: Thomas Beamer, Daria DeStefano, Debra Levey, Marisa Scibilia, Glenn Smith, and Andrea Way; also in attendance were the Superintendent Dr. Evelyn Browne, the Board Secretary Christopher Veneziani and the Board Attorney William Cappuccio. Lisa O'Toole was absent.

RESIGNATIONS

A motion was made by Marisa Scibilia, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to accept the following:

1. Motion to accept the resignation of Lisa O'Toole as of September 9, 2016, with regret, after serving 10 years with the Folsom Board of Education, the last two years as Vice President.
(Attachment A)
2. Motion to accept the resignation of Thomas Beamer, as of September 27, 2016, with regret, after serving 2 years with the Folsom Board of Education.

APPOINTMENTS

3. Upon the President of the Folsom Board of Education's recommendation, a motion was made by Marisa Scibilia, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to appoint John Thomas, to replace Lisa O'Toole and serve the rest of her term, ending December 2018, and Parker Miller, to replace Thomas Beamer, and serve the rest of his term, ending December 2017.

OATH OF OFFICE

Mr. Cappuccio, Solicitor for the Folsom Board of Education, will now give the Oath of Office for the newly appointed members.

ROLL CALL

The following members were present: Daria DeStefano, Debra Levey, Parker Miller, Marisa Scibilia, John Thomas, Glenn Smith, and Andrea Way; also in attendance were the Superintendent Dr. Evelyn Browne, the Board Secretary Christopher Veneziani and the Board Attorney William Cappuccio.

OPEN PUBLIC MEETINGS ACT STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, and the Hammonton Gazette.

PRESENTATIONS

Thanks to Thomas Beamer

EXECUTIVE SESSION

On motion made by Marisa Scibilia, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, at 6:10 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by Marisa Scibilia, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:51 PM.

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

Thanks to Lisa O’Toole
PARCC Data

COMMUNICATION

NJ Representatives’ Letter of Congratulations *(Attachment B)*

FIRST OF TWO, PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

BOARD OF EDUCATION BUSINESS

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

APPROVAL OF MINUTES

4. Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, except Daria DeStefano and Debra Levey ABSTAINED, to approve the regular and executive sessions minutes of August 23, 2016 (Regular Meeting).
(Attachment C)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Debra Levey, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

5. **Budget Summary Report**
A budget summary report is submitted for review.
(Attachment D)
6. **Board Secretary/Treasurer's Reports/Certification**
Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **August 31, 2016**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **August 31, 2016** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are

available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **August 2016**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **August 2016**.

(Attachment E)

7. Bills List

Motion to approve payroll, agency, and the bills list of **\$244,003.00** for **September 2016**.

(Attachment F)

8. Line item transfers

Motion to approve the attached transfer of funds within the 2016-2017 operating budget.

(Attachment G)

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

9. Motion to approve a tuition contract with Mullica Township School District, to provide special education services for 1 student for the 2015-2016 extended school year beginning June 29, 2015 through July 24, 2015. The cost of this contract is \$1,500.00.

(Attachment H)

10. Motion to approve a Shared Services Agreement with the Atlantic County Special Services School District (ACSSSD) to provide Occupational Therapy services, or other services as need, for the 2016-2017 school year at a cost of \$90.00 per hour, as attached.

(Attachment I)

11. Motion to approve a Transportation Jointure with Buena School District to provide transportation services for 6 students as listed below. The total revenue received for this jointure will be \$4,595.63 for the 2016-2017 school year.

Start Date	End Date	Route No.	Destination	No of Students	Total Cost
9/1/2016	6/30/2017	1	Hammonton HS, St Joe HS, and St Joe Elementary	1	\$801.46
9/1/2016	6/30/2017	3	Hammonton HS, St Joe HS, and St Joe Elementary	2	\$1,461.50
9/1/2016	6/30/2017	6	Folsom School	1	\$564.67
9/1/2016	6/30/2017	9	Folsom School	2	\$1,768.00

12. Motion to approve a Transportation Jointure with Hammonton School District to provide transportation services for 8 students as listed below. The total revenue received for this jointure will be \$7,072.00 for the 2016-2017 school year.

Start Date	End Date	Route No.	Destination	No of Students	Total Cost
9/1/2016	6/30/2017	5	Folsom School	4	\$3,536.00
9/1/2016	6/30/2017	7	Folsom School	4	\$3,536.00

FACILITIES

Upon the Business Administrator’s recommendation, a motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

13. Motion to approve the following Application(s) for Use of School Facilities as listed below, for the 2016-2017 school year.

Date	Time	Facility	Event
Wednesdays 9/21/16 – 10/26/16	3:15 pm – 4:30 pm	Rm 122	CER Program – LEGO Club
Mondays 3/6/17 – 4/10/17	3:15 pm – 4:30 pm	Rm 122	CER Program – LEGO Club
Wednesdays or Thursdays 10/5, 10/12, 10/19, 10/21, 11/2, 11/9	3:15 pm – 4:15 pm	Gym/Fields	CER Program – Lacrosse Basics
Thursdays April 2017 – May 2017	3:15 pm – 4:30 pm	Fields	CER Program – Running Club
Wednesdays Sept 2016 – June 2017	6:30 pm – 8:30 pm	Rm 127 Gym/Fields	Boy Scouts of America
3 rd Monday of every month Oct 2016 – June 2017	7:00 pm – 8:00 pm	Library	Folsom Athletic Association Monthly Meetings
9/24/16	10:00 am – 2:00 pm	Fields	Knights of Columbus – Soccer Challenge

DISPOSAL OF SURPLUS

14. Upon the Business Administrator’s recommendation, a motion was made by Debra Levey, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following resolution for the disposal of surplus property:

WHEREAS, the Folsom Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Folsom Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the FOLSOM BOARD OF EDUCATION in the BORO OF FOLSOM, County of ATLANTIC, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Business Office of the Folsom Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

LOT A: Teacher Desk

LOT B: Various Light Bulbs

(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Folsom Board of Education reserves the right to accept or reject any bid submitted.

DISTRICT GOALS

Upon the Superintendent's recommendation, a motion was made by Andrea Way, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

15. Motion to approve the Folsom School District Goals for the 2016-2017 school year, as listed below.

Folsom District Goals 2016-2017

Goal 1: Regular attendance is a key contributor to student success. An Average Daily Attendance (ADA) of 96% is required to maintain full state and federal funding. In 2015-2016, Folsom's ADA was 96.16%. Successful attainment of Goal 1 will be indicated by an increase in Folsom ADA by at least 1% for the 2016-2017 school year.

Goal 2: Math preparation is becoming increasingly important for success in almost all professional career areas. As we develop foundational math skills for all Folsom students, developing both aptitude and positive attitude towards mathematical thinking, number sense, and applications of mathematics in the real world is important. Successful attainment of Goal 2 will be indicated by an increase in the overall percentage of students in Grades 3-8 meeting or exceeding their Projected RIT scores on the Spring MAP assessment for Mathematics by 5% for the 2016-2017 school year.

Goal 3: Reading is the basis for most academic learning beginning in 4th grade when students "read to learn." Reading comprehension can also increase critical thinking and problem-solving. Successful attainment of Goal 3 will be indicated by an increase in the overall percentage of students in Grades 3-8 meeting or exceeding their Projected RIT scores on the Spring MAP assessment for Reading by 7% for the 2016-2017 school year.

MEMORANDUM OF AGREEMENT

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 16. Motion to approve the Memorandum of Agreement between Folsom Board of Education and the New Jersey State Police for the 2016-2017 school year, as attached.

(Attachment J)

PERSONNEL

Upon the Superintendent’s recommendation, a motion was made by Debra Levey, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 17. Motion to approve a maternity leave of absence for Kimberly Ruberton beginning November 21, 2016 through February 28, 2017. This leave will be partially paid and partially unpaid using Family Leave.

(Attachment K)

- 18. Motion to approve Lauren Santora to the position of Food Service Worker 2 – part-time beginning October 1, 2016 at \$12.00 per hour.

- 19. Motion to approve a revised contract for Janet Weldon for the position of Food Service Worker – part-time beginning October 1, 2016 at \$12.00 per hour.

- 20. Motion to approve Chelsea DeCicco as a SACC assistant for the 2016-2017 school year, at a rate of \$12.00 / hour.

- 21. Motion to approve the following mentors:

Mentor Teacher	Novice Teacher	Grade Level
Amanda Cirillo	Rachel Ingram	Pre-K
Melissa Valenti	Steve Klemash	3rd
Candice Sikking	Jessica Johnson	K/4
Kathleen Storey	Nikolette Volpe	1

POLICIES

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 22. The first and final reading for the following revised policy(ies):

Policy 5114 Suspension & Expulsion / Pupil Due Process

(Attachment L)

HIB

Upon the Superintendent's recommendation, a motion was made by Marisa Scibilia, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

23. Motion to approve the first reading of the submitted Harassment, Intimidation, and Bullying report for September 2016, as attached. There were 9 incidents, none of which were investigated as possible HIBs.

(Attachment M)

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent's recommendation, a motion was made by Marisa Scibilia, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

24. **Field Trips**

Motion to approve the following fields trips:

Date of trip	Destination	Grade/Teacher	Bus Cost	Staff Attending
9/27/2016	Egg Harbor City	DeSordi / Cross Country	\$150.00	2
9/29/2016	Brigantine Beach	DeSordi / Cross Country	\$162.50	2
10/6/2016	Margate	DeSordi / Cross Country	\$162.50	2
10/13/2016	Assumption School	DeSordi / Cross Country	\$162.50	2
10/25/2016	Mullica	DeSordi / Cross Country	\$125.00	2
10/20/2016	Duffields	Ingram / Pre-K	\$275.00	2
5/23/2017	Wildwood Crest	Roth / Science	\$387.50	5
12/9/2016	Washington Street Mall	Roth & Resch / Photography	\$362.50	2
5/12/2017	Chantilly VA	Hathaway / 8th Grade	\$1,902.00	

25. **Travel**

Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
L. Abruzzese	NJASBO Workshop	5/9/2017	Mt. Laurel	-
C. Veneziani	ACASBO JIF Meeting	9/21/2016, 11/16/16, 1/18/17, 3/15/17, 5/17/17	Galloway	-
S. DeNafo	Traumatic Loss Coalition	10/4, 12/8, 2/7, 3/7, 4/4 & 5/2	Galloway, NJ	-
S. DeNafo	County Special Education	9/15, 10/11, 11/17, 12/15, 01/10, 2/14, 3/14, 4/11, 5/23	Atlantic County, NJ	-
R. Losse	B&G Mtgs	9/28, 10/26, 11/30 & 12/28	Galloway, NJ	-
M. Valenti, C. Sikking, A. Cirillo	Mentoring Workshop	9/22	Galloway, NJ	-

A. Devenny	Atlantic County SAC mtgs	10/13, 12/1, 2/9, 4/6 & 6/8	Galloway, NJ	-
K. Yakabi-Yob, T. Burton	Middle High School Conf.	2/23	Galloway, NJ	-
M. Hetzel	Childcare Training	9/14	Linwood, NJ	-
L. Smith	Atlantic Care Steering Comm.	9/29	Egg Harbor Twp., NJ	-
S. DeNafo, A. Devenny, M. Hetzel, A. Huenke	Zones of Regulation	9/30	Stamford, Ct.	\$ 956.00
Lisa Smith	NJAAP School Health Conf.	10/18	Somerset, NJ	\$ 195.00
A. Devenny, S. DeNafo	Changing Thinking about Childhood Challenges	12/8	Galloway, NJ	-
A. Huenke	Effective IEP development	10/18	Blackwood, NJ	-
K. Wendt	Lib 2.0 Media Specialist	11/2	Pomona, NJ	\$ 178.00
R. Losse, C. Veneziani	Lead Water Testing	9/27	Hammonton, NJ	-

26.

Substitutes

Motion to approve the following substitutes:

Name	Address	Sub Area	Request for
Eddie Sultonel	734 Sixth Road, Newtonville, NJ 08346	Teacher	approval
Jaclyn Haskin	2115 14th Street, Folsom, NJ 08037	Playground Aid/Café	approval
Lee LaRosa	438 Bella Vita Court, Hammonton, NJ 08037	Teacher	approval
Christian Scattina	1032 West Groveland Ave., Somers Point, NJ 08244	Teacher	approval
Tyler Bayley	34 Branch Street, Mt. Holly, NJ	Teacher	re-approval
Francisco Santos	1006 Scarborough Drive, Egg Harbor Twp., NJ 08234	Custodian	approval

VICE PRESIDENT

27.

Upon the President of the Folsom Board of Education's recommendation, a motion was made by Marisa Scibilia, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to appoint Debra Levey, to the Vice President of the Folsom Board of Education to serve the rest of the 2016 year.

FOR YOUR INFORMATION

Buildings and Grounds Supervisor Report
 Technology Report
 Fire / Security Drill Report

(Attachment N)
 (Attachment O)
 (Attachment P)

FINAL PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

EXECUTIVE SESSION

On motion made by Daria DeStefano, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, at 7:22 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by Marisa Scibilia, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to return to open session at 7:34 PM.

ADJOURNMENT

Having no further business to discuss, a motion was made by Marisa Scibilia, seconded by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to adjourn at 7:35 PM.