

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, November 22, 2016 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission at Folsom School is to serve the unique academic, physical, social, and emotional needs of all students, in a safe, supportive, and caring environment. Folsom staff members are committed to working with parents and community partners to provide the necessary supports to ensure that all children achieve the New Jersey Core Curriculum Content Standards, thus developing the needed skills to function responsibly in our global society. We strive to foster our students' exploration, creativity, and self-determination to help develop a lifelong love of learning.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:13 pm.

ROLL CALL

The following members were present: Daria DeStefano, Parker Miller, Marisa Scibilia, John Thomas, Glenn Smith, and Andrea Way; also in attendance were the Superintendent Dr. Evelyn Browne, the Board Secretary Christopher Veneziani and the Board Attorney William Cappuccio. Debra Levey was absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On motion made by Marisa Scibilia, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, at 6:14 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by Daria DeStefano, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:35 PM.

**PLEDGE TO
THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

COMMUNICATION

Report on the School Safety Meeting 11/1/2016 (Attachment A)

**FIRST OF TWO,
PUBLIC
PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

**BOARD OF
EDUCATION
BUSINESS**

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

**APPROVAL OF
MINUTES**

1. Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of October 25, 2016 (Regular Meeting).

(Attachment B)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**
A budget summary report is submitted for review.
(Attachment C)

3. **Board Secretary/Treasurer's Reports/Certification**
Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **October 31, 2016**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **October 31, 2016** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **October 2016**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **October 2016**.

(Attachment D)

4. **Bills List**
Motion to approve payroll, agency, and the bills list of **\$250,873.57** for **November 2016**, including check 24724 amount of \$62.00 from October 30, 2016.

(Attachment E)

5. **Line item transfers**
Motion to approve the attached transfer of funds within the 2016-2017 operating budget.

(Attachment F)

6. **Voided Check**
Motion to approve voiding check number(s) 24587, 24598 and 24750-24787 from the Main Operating Account.

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Parker Miller, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

7. Motion to approve a special education tuition contract with Buena Regional Board of Education, to provide special education services for 1 student for the 2015-2016 school year beginning May 26, 2016 through June 30, 2016. The cost of this contract is \$1,232.27.

(Attachment G)

- 8. Motion to approve a special education tuition contract with Buena Regional Board of Education, to provide special education services for 1 student for the 2016-2017 school year beginning September 1, 2016 through June 30, 2017. The cost of this contract is \$17,500.00.
(Attachment H)
- 9. Motion to approve a special education tuition contract with Mullica Township School District, to provide special education services for 1 student for the 2016-2017 school year beginning June 27, 2016 through June 30, 2017. The cost of this contract is \$55,477.00.
(Attachment I)
- 10. Motion to approve a special education tuition contract with Mullica Township School District, to provide special education services for 1 student for the 2016-2017 school year beginning June 27, 2016 through June 30, 2017. The cost of this contract is \$57,961.00.
(Attachment J)
- 11. Motion to approve an Architect of Record contract with Garrison Architects, as a professions service contract, for the 2016-2017 school year. The fee schedule is attached as part of the contract.
(Attachment K)

FACILITIES

Upon the Business Administrator’s recommendation, a motion was made by Marisa Scibilia, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 12. Motion to approve the following Application(s) for Use of School Facilities as listed below, for the 2016-2017 school year.

Date	Time	Facility	Event
12/16/2016	6:30 pm – 9:30 pm	Gym	Folsom Educational Foundation – Movie Night

PERSONNEL

Upon the Superintendent’s recommendation, a motion was made by Parker Miller, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 13. Motion to approve revisions to all job descriptions as attached.
(Attachment L)

HIB

Upon the Superintendent’s recommendation, a motion was made by Andrea Way, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

14. Motion to approve the first reading of the submitted Harassment, Intimidation, and Bullying report for November 2016, as attached. There were 33 incidents, none of which were investigated as a possible HIBs.

(Attachment M)

15. Motion to approve the second and final reading of the submitted Harassment, Intimidation, and Bullying report for October 2016, as attached. There were 22 incidents, one of which was investigated as a possible HIB. It was found to be an actual HIB incident.

(Attachment N)

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

16. **Field Trips**

Motion to approve the following field trips:

Date of trip	Destination	Grade/Teacher	Bus Cost	Staff Attending
12/6/2016	Vineland Veterans Home	Schmidt / Band	\$125.00	2
11/7/2016	NJ School of Conservation	DeSordi / Stokes Trip	\$2,304.00	
1/11/2017	Penn Museum	Santilli / TAG	\$275.00	2
3/2/2017	TD Banks Art Center	Dirkes / 1st Grade	\$162.50	4
1/10/2017	Margate	DeSordi / Boys Basketball	\$162.50	2
1/12/2017	Dennis Twp.	DeSordi / Boys Basketball	\$200.00	2
1/24/2017	Brigantine	DeSordi / Boys Basketball	\$162.50	2
2/6/2017	Ventnor	DeSordi / Boys Basketball	\$162.50	2
2/9/2017	Somerspoint	DeSordi / Boys Basketball	\$162.50	2
1/18/2017	Ventnor	DeSordi / Girls Basketball	\$162.50	2
1/26/2017	Somerspoint	DeSordi / Girls Basketball	\$162.50	2
1/30/2017	Margate	DeSordi / Girls Basketball	\$162.50	2
2/1/2017	Brigantine	DeSordi / Girls Basketball	\$162.50	2
2/13/2017	Dennis Twp.	DeSordi / Girls Basketball	\$200.00	2

17. **Travel**

Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
D. Amorelli, S. DeNafo, . Devenny, S. Doherty, A. Huenke, A. Sharp	CCIT Luncheon Information Mtg	12/2	Sicklerville, NJ	-
A. Devenny	Trauma 101	10/26	Egg Harbor Twp.,	-

			NJ	
T. Hathaway	PARCC writing for grades 2-8 What's new in YA Literature	12/8 1/11	Galloway, NJ Voorhees, NJ	\$ 249.00
R. Lossee	EPA (Lead RRP)	12/9	Waretown, NJ	\$ -
D. DeCicco	Co-op mtg	11/15	Swedesboro, NJ	-
R. Ingram	ESFFEL Preschool Pyramid Training	12/19, 12/20, 12/21	Clementon, NJ	-
O. Kuschan	Hammonton Public School Visit	11/21	Hammonton, NJ	-

- 18. Substitutes**
Motion to approve the following substitutes:

Name	Address	Sub Area	Request for
Carmen Choseed	1364 Aspen Ave., Mays Landing, NJ 08330	Playground Aid/Café	approval
David Rowe	535 Fairview Avenue, Hammonton, NJ 08037	Teacher	approval

**FOR YOUR
INFORMATION**

Buildings and Grounds Supervisor Report *(Attachment O)*
 Technology Report *(Attachment P)*
 School Nurse's Report *(Attachment Q)*
 Fire / Security Drill Report *(Attachment R)*
 Office Referral Report *(Attachment S)*

**FINAL PUBLIC
PARTICIPATION**

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ADJOURNMENT

Having no further business to discuss, a motion was made by Andrea Way, seconded by John Thomas, ALL MEMBERS PRESENT VOTED YES, to adjourn at 7:05 PM.