

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, October 27, 2015 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission at Folsom School is to serve the unique academic, physical, social, and emotional needs of all students, in a safe, supportive, and caring environment. Folsom staff members are committed to working with parents and community partners to provide the necessary supports to ensure that all children achieve the New Jersey Core Curriculum Content Standards, thus developing the needed skills to function responsibly in our global society. We strive to foster our students' exploration, creativity, and self-determination to help develop a lifelong love of learning.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:00 pm.

ROLL CALL

The following members were present: Thomas Beamer, Daria DeStefano, Debra Levey (arrived 6:30 pm), Lisa O'Toole, Marisa Scibilia, and Glenn Smith; also in attendance were the Superintendent Dr. Evelyn Browne, the Board Secretary Christopher Veneziani and the Board Attorney William Cappuccio. Andrea Way was absent. Ryan Scerbo, Special Energy Counsel, and Mark Warner, Energy Consultant, were both present for the closed session.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On motion made by Marisa Scibilia, second by Thomas Beamer, ALL MEMBERS PRESENT VOTED YES, at 6:00 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by Marisa Scibilia, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:47 PM.

**PLEDGE TO
THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

Students of the Month

COMMUNICATION

Annual State of the JIF Dinner (Attachment A)
National School Boards Association Conference - Boston (Attachment B)

**FIRST OF TWO,
PUBLIC
PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

**BOARD OF
EDUCATION
BUSINESS**

Committee Reports:

Superintendent's Report:

- a. Kudo's for School
The School won a \$5,000 grant to build a greenhouse
The School won a \$1,000 grant to be used for a new video camera
- b. General Report

Business Administrator's Report:

Old Business/Updates:

New Business:

**APPROVAL OF
MINUTES**

1. Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, except Debra Levey abstained, to approve the regular and executive sessions minutes of September 22, 2015 (Regular Meeting).
(Attachment C)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**
A budget summary report is submitted for review.
(Attachment D)
3. **Board Secretary/Treasurer's Reports/Certification**
Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **September 30, 2015**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

Board Secretary

Date

The **September 30, 2015** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **September 2015**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **September 2015**.

(Attachment E)

4. **Bills List**
Motion to approve payroll, agency, and the bills list of **\$409,888.66** for **October 2015**.
(Attachment F)

5. **Line item transfers**
Motion to approve the attached transfer of funds within the 2015-2016 operating budget.
(Attachment G)

6. **Voided Check**

Motion to approve voiding check number 1027 from the Community Programs Account.

CONTRACTS

Upon the Business Administrator’s recommendation, a motion was made by Debra Levey, second by Thomas Beamer, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 7. Motion to approve a special education tuition contract for 1 student with the Gloucester County Special Services School District. The cost of this contract is \$73,200 for the 2015-2016 regular school year. *(Attachment H)*

- 8. Motion to approve a transportation jointure for 17 students with the Hammonton Board of Education to transport our students to ACIT. The cost of this contract is \$29,950.06 for the 2015-2016 school year. *(Attachment I)*

- 9. Motion to approve a transportation jointure for 12 students with the Hammonton Board of Education. This would result in revenue of \$10,594.56 paid to the district for the 2015-2016 regular school year. *(Attachment J)*

- 10. Motion to approve a transportation jointure for 2 students with the Hamilton Township Board of Education. This would result in revenue of \$1,766.32 paid to the district for the 2015-2016 regular school year. *(Attachment K)*

- 11. Motion to approve a transportation jointure for 5 students with the Buena Board of Education. This would result in revenue of \$3,368.26 paid to the district for the 2015-2016 regular school year. *(Attachment L)*

FACILITIES

Upon the Business Administrator’s recommendation, a motion was made by Lisa O’Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 12. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2015-2016 school year.

Date	Time	Facility	Event
Wednesdays for 6 weeks beginning Nov	3:30 pm - 4:30 pm	Classroom	CER Program – Chess Club
11/21/2015	6:00 pm – 11:00 pm	Gym	Folsom Education Foundation - Comedy Night
1/14/16 – 2/11/16	5:30 pm - 7:00 pm	Room 126	CER Program – Photography Club

STATE SUBMISSIONS

Upon the Business Administrator's and Superintendent's recommendation, a motion was made by Marisa Scibilia, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

13. Motion to approve the Folsom School District 2015-2016 Comprehensive Maintenance Plan and M-1 submission to the State.
(Attachment M)
14. Motion to approve the Folsom School District 2015-2016 Nursing Service Plan, as attached. This plan is available in the Nurse's Office for review.
(Attachment N)
15. Motion to approve the NJ Quality Single Accountability Continuum Statement of Assurances for the 2015-2016 school year, as attached.
(Attachment O)

SUSTAINABLE SCHOOLS

Upon the Superintendent's recommendation, a motion was made by Lisa O'Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

16. Motion to approve, by resolution, participation in the Sustainable Jersey for Schools Certification Program.

Participation in the Sustainable Jersey for Schools Certification Program

Whereas—The Folsom Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

Whereas— The Folsom Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

Whereas—Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

Whereas—Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

Whereas—Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

Whereas—The Folsom Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools.

Whereas—Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

Whereas—The Folsom Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

Therefore, it is resolved that the Folsom Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board’s intention to pursue certification for schools in the district.

We hereby appoint Michele Hetzel, Director of Curriculum & Instruction to be the district’s liaison to Sustainable Jersey for Schools.

We do hereby recognize Folsom School as the agent to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

We agree to complete district actions and to support the district’s schools in completing their actions.

PERSONNEL

Upon the Superintendent’s recommendation, a motion was made by Marisa Scibilia, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 17. Motion to approve payment for the following Request for Approval of Tuition Reimbursements as listed:

Employee	Course	Semester	Cost	Reimbursement
Helen Rodio	Developmental Reading Instruction	Summer 2015	\$ 1,629.33	\$ 1,629.33
Amanda Cirillo	Curriculum Based Assessment	Summer 2015	\$ 1,629.33	\$ 1,629.33

(Reimbursement is limited to \$1,750 per teacher. Additional reimbursement may be available at the end of the fiscal year if the total cost of tuition reimbursement has not exceeded \$13,000 for the year.)

- 18. Motion to approve the following Request for Approval of Tuition Reimbursements as listed:

Employee	Course	Semester	Cost	Reimbursement
Helen Rodio	Behavior Management & Behavior Disorders	Fall 2015	\$ 2,411.09	\$ -

T. Burton	Teachers Evaluation Models: Danielson	9/25/2015	Galloway, NJ	-
P. Ward	Google Apps for Network Administrators	9/23 & 9/24	Galloway, NJ	-
S. Healey, A. Derringer	Co-Teaching Conference	12/7/2015	Voorhees, NJ	\$ 498.00
L. Smith	Steering Committee Mtg	10/6/2015	EHT, NJ	-
H. Rodio, M. Scheer, K. Yakabi-Yob, A. Derringer, D. Passalacqua, A. Cavallaro, S. Edmondson	Mentor Training/Rown Univ.	10/14/2015	Gloucester, NJ	\$ 890.40
E. Browne	Small Schools/Shared Services Committee Members	10/5, 11/18, 01/06, 02/08	Trenton, NJ	-
R. Falco, D. Errera, S. Howell	Kindergarten Sminar Cohort 5	12/3, 2/4, 4/7, 5/6	Clementon, NJ	-
K. Wendt, K. Santilli	Compass Academy Charter School Visit	10/20/2015	Vineland, NJ	-
E. Browne	Pangaro Training & Mgmt.	10/22/15	Freehold, NJ	\$ 239.00
A. Derringer, S. DeNafo, R. Casadia, A. Cirillo, T. Dirkes, A. Huenke, T. Burton, J. Pavesi, P. Ward, F.Vogel, K. Storey, N. DeSordi, E. Browne	6th Grade Stokes Trip, NJ School of Conservation	11/2, 11/3 & 11/4	Branchville NJ	-
J. Edwards	Keyboarding w/o Tears	10/2/15	Phila., PA	-
C. Roth, K. Resch	Digital Photography Art Conference	10/5/15	Long Branch, NJ	\$ 350.00
K. Storey	Mtg the needs of Dyslexia Students	10/16/15	Somerset, NJ	
P. Ward	Atl. Cty Tech Coor	10/20/15	Galloway, NJ	-
D. DeCicco	Kitchen Observation	10/29/15	Kingsway	-

SUBSTITUTES

25.

Upon the Superintendent's recommendation, a motion was made by Thomas Beamer, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to approve the following substitute personnel:

Name	Address	Sub Area	Request for
Mary Alice Ritchie	6780 16th Avenue, Mays Landing, NJ 08330	Teacher	approval
John Reynolds	2121 14th St., Folsom, NJ 08037	Teacher	approval
Erin Bernat	39 State Street, Glassboro, NJ 08028	Teacher	approval

Shawna Ford	125 Jamestown Blvd Hammonton NJ 08037	Playground	approval
Anastasia Sarnese		Teacher	approval

VOLUNTEERS

26. Upon the Superintendent's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following volunteers:

Name	Address	Volunteer Area	Request for
Jane Moxford		Library	approval

FIELD PLACEMENTS

27. Upon the Superintendent's recommendation, a motion was made by Debra Levey, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following fields placements:

Name	Type of placement	Grade/Teacher	College/University	Dates of placement
Victoria Parise	Student Teacher	5 - Passalaqua	Stockton	1/1/16 - 5/9/16

FOR YOUR INFORMATION

Buildings and Grounds Supervisor Report	<i>(Attachment R)</i>
Technology Report	<i>(Attachment S)</i>
Fire / Security Drill Report	<i>(Attachment T)</i>
School Nurse Report	<i>(Attachment U)</i>
Office Referral Report	<i>(Attachment V)</i>

FINAL PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

Christie Tracey of 6 Willow Lane, Folsom addressed the board about the participation of the Halloween festivities and the SACC program. Dr. Browne responded that not changes will be made at this time.

ADJOURNMENT

Having no further business to discuss, a motion was made by Lisa O'Toole, seconded by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to adjourn at 7:23 PM.