

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, November 24, 2015 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission at Folsom School is to serve the unique academic, physical, social, and emotional needs of all students, in a safe, supportive, and caring environment. Folsom staff members are committed to working with parents and community partners to provide the necessary supports to ensure that all children achieve the New Jersey Core Curriculum Content Standards, thus developing the needed skills to function responsibly in our global society. We strive to foster our students' exploration, creativity, and self-determination to help develop a lifelong love of learning.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:11 pm.

ROLL CALL

The following members were present: Thomas Beamer, Daria DeStefano, Debra Levey, Lisa O'Toole, Marisa Scibilia, Glenn Smith, and Andrea Way; also in attendance were the Superintendent Dr. Evelyn Browne, the Board Secretary Christopher Veneziani and the Board Attorney William Cappuccio.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On motion made by Daria DeStefano, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, at 6:12 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by Lisa O'Toole, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:33 PM.

**PLEDGE TO
THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

Students of the Month
Hammonton High School – Dr. Blachford

COMMUNICATION

Junior Diabetes Research Foundation (JDRF) Thank you (Attachment A)
Election Results (Attachment B)
Letter of Appreciation from Mrs. Robles-Cooke (Attachment C)
Letter of Appreciation from Sgt. William Shrader (Attachment D)

**FIRST OF TWO,
PUBLIC
PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

Christie Tracey of 6 Willow Lane, Folsom addressed the board about the SACC Program. Dr. Browne responded that the school is pursuing the option to bring the SACC program back to Folsom, rather than it being managed by Waterford Twp BOE.

**BOARD OF
EDUCATION
BUSINESS**

Committee Reports:
Daria DeStefano congratulated the Folsom Education Foundation on another successful Comedy Night.

Superintendent's Report:

- a. Kudo's for School
Congratulations to the Folsom Education Foundation for Comedy Night.
Algebra PARCC results were very favorable for Folsom. The district scored 766, while the State average was 737, and the national average was 734.
Conferences were the 3rd week of November. Approximately 300 parents attended.

The 6th grade students completed another successful Stokes trip. Dr. Browne thanked the Board of Education and Folsom Education Foundation for supporting the class trip.

b. General Report

The SACC program will be managed by Folsom School next year rather than Waterford Twp BOE.

Additional PARCC scores will be released in the next couple weeks and will be presented at the December meeting.

Business Administrator's Report:

Old Business/Updates:

New Business:

APPROVAL OF MINUTES

1. Upon the Business Administrator's recommendation, a motion was made by Marisa Scibilia, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, except Andrea Way abstained, to approve the regular and executive sessions minutes of October 27, 2015 (Regular Meeting).

(Attachment E)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**

A budget summary report is submitted for review.

(Attachment F)

3. **Board Secretary/Treasurer's Reports/Certification**

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **October 31, 2015**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **October 31, 2015** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer’s report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **October 2015**, pending audit. The Treasurer’s Report and the Secretary’s report are in agreement for **October 2015**.

(Attachment G)

4. Bills List

Motion to approve payroll, agency, and the bills list of **\$255,610.06** for **November 2015**.

(Attachment H)

5. Line item transfers

Motion to approve the attached transfer of funds within the 2015-2016 operating budget.

(Attachment I)

6. Voided Check

Motion to approve voiding check number 23763 from the General Account.

CONTRACTS

Upon the Business Administrator’s recommendation, a motion was made by Debra Levey, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

7. Motion to approve a transportation jointure for 3 students with the Atlantic County Special Services School District (ACSSSD) to transport special education students to ACSSSD and Archway. The cost of this contract is \$25,307 for the 2015-2016 school year.

(Attachment J)

8. Motion to approve a contract with Margaret Walsh to provide occupational therapy services for various students. The cost will be \$450 per day for one day per week totaling approximately \$12,600 for the remainder of the 2015-2016 school year.

(Attachment K)

FACILITIES

Upon the Business Administrator’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

9. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2015-2016 school year.

Date	Time	Facility	Event
Wednesdays Sept - June	6:30 pm - 8:30 pm	Classroom	Boy Scouts Meetings
Saturdays 1/9/16 –	9:00 am – 12:00 pm 8:30 am – 1:30 pm	Gym	Folsom Municipal Alliance –

PERSONNEL

Upon the Superintendent’s recommendation, a motion was made by Lisa O’Toole, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 10. Motion to approve payment for the following Request for Approval of Tuition Reimbursement as listed:

Employee	Course	Semester	Cost	Reimbursement
Amanda Cirillo	Behavior Management & Behavior Disorders	Fall 2015	\$ 1,746	\$ 120.67

(Reimbursement is limited to \$1,750 per teacher. Additional reimbursement may be available at the end of the fiscal year if the total cost of tuition reimbursement has not exceeded \$13,000 for the year for all teachers.)

- 11. Motion to accept a letter of resignation from Sandra Kaiser, CST Secretary. *(Attachment L)*
- 12. Motion to approve posting the position of Student Support Services Secretary both internally and externally, to replace Sandra Kaiser.
- 13. Motion to approve revising the Schedule B stipend positions for Kristin Santilli from Head Girls Basketball Coach to Asst. Coach and Kim Ruberton from Asst. Girls Basketball Coach to Head Coach.
- 14. Motion to approve a request for a medical leave of absence for Debora DeRosa from December 2, 2015 through December 23, 2015. *(Attachment M)*

HIB

Upon the Superintendent’s recommendation, a motion was made by Lisa O’Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 15. Motion to approve the first reading of the submitted Harassment, Intimidation, and Bullying report for October, as attached. There were 17 incidents, four of which were investigated as possible HIBs. All were determined to be non-HIB events. *(Attachment N)*
- 16. Motion to approve second and final reading of the submitted Harassment, Intimidation, and Bullying report for September, as attached. There were 36 incidents, none of which were investigated as possible HIBs. *(Attachment O)*

TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent’s recommendation, a motion was made by Andrea Way, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, except Lisa O’Toole abstained to Lori Abruzzese’s travel, to approve the following item(s):

17.

Travel

Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
K. Russell, S. Healey, S. Edmondson, S. Hoffman	PARCC Update	11/4/15	Pomona, NJ	-
K. Yakabi-Yob, J. Edwards, K. Russell, K. Storey	Franklin Institute	12/11/15	Phila., PA	-
L. Abruzzese, A. Sharp	McKinney-Vento Homeless Education Program	11/13/15	Hammonton, NJ	-
M. Hetzel, K. Santilli, K. Wendt	Compass Academy Charter School Visit (LML)	11/10/15	Vineland, NJ	-
D. DeCicco	Co-Op-Swedeseboro, NJ	12/8/15	Swedesboro, NJ	-

18.

Substitutes

Motion to approve the following substitute personnel:

Name	Address	Sub Area	Request for
Nicole Carluccio	13 Whitall Drive, Sicklerville, NJ 08081	Teacher	approval
Christina Montini		Teacher	approval

19.

Volunteers

Motion to approve the following volunteers:

Name	Volunteer Area	Request for
Ron Detrick	Library Readers	Approval
Roni Detrick	Library Readers	Approval
Roseann Esposito	Library Readers	Approval
Frances Fichetola	Library Readers	Approval
Rae Gross	Library Readers	Approval
Karen Stokes	Library Readers	Approval
Helen Rodio	Library Readers	Approval

Joanne Wiessner	Library Readers	Approval
Barbara Noto	Library Readers	Approval

- 20. Field Placements**
Motion to approve the following field placements:

Name	Type of placement	Grade/Teacher	College/University	Dates of placement
Tyler Bayley	Student Teacher	PE-DeSordi	Rowan	1/20/16 - 3/11/16
Tyler Bayley	Student Teacher	PE-DeSordi	Rowan	3/14/16 - 5/9/16
Regina Stahl	Student Teacher	3 - Hoffman	Rowan	1/20/16 - 5/9/16
Alicia Sloan	Student Teacher	3 - Healey	Rowan	1/20/16 - 5/9/16

PROJECT APPLICATIONS

Upon the Business Administrator’s recommendation, a motion was made by Lisa O’Toole, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

21. Motion to approve, by resolution, the preparation and submission of the Parking Lot & Playground Expansion Project to the New Jersey Department of Education. This project is “other capital” and the school district is not seeking any funding from the State of New Jersey. The Board of Education will also be submitting a Long Range Facilities Plan (LRFP) Amendment Request Form to include this project. The budget for this project is \$250,000.00.
22. Motion to approve, by resolution, the preparation and submission of the Solar Project to the New Jersey Department of Education. This project is “other capital” and the school district is not seeking any funding from the State of New Jersey. The Board of Education will also be submitting a Long Range Facilities Plan (LRFP) Amendment Request Form to include this project. There is no cost to the Board of Education for this project as it is being funded by SolarCity Corporation through a Power Purchase Agreement, PPA.

CONTRACTS

Upon the Business Administrator’s recommendation, a motion was made by Daria DeStefano, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

23. Motion to approve a shared service contract with Atlantic County Special Services School District (ACSSSD) to provide speech language and homebound instruction services for 1 special education student attending ACSSSD, as attached. The cost of these services is \$50 per half hour or \$90 per hour for speech language services and \$45 per hour for homebound instruction services.

(Attachment U)

FOR YOUR INFORMATION

Buildings and Grounds Supervisor Report	<i>(Attachment P)</i>
Technology Report	<i>(Attachment Q)</i>
Fire / Security Drill Report	<i>(Attachment R)</i>
School Nurse Report	<i>(Attachment S)</i>
Office Referral Report	<i>(Attachment T)</i>

FINAL PUBLIC PARTICIPATION

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ADJOURNMENT

Having no further business to discuss, a motion was made by Debra Levey, seconded by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to adjourn at 7:44 PM.