

REORGANIZATION MEETING OF THE BOARD OF EDUCATION
TUESDAY, January 5, 2016 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission at Folsom School is to serve the unique academic, physical, social, and emotional needs of all students, in a safe, supportive, and caring environment. Folsom staff members are committed to working with parents and community partners to provide the necessary supports to ensure that all children achieve the New Jersey Core Curriculum Content Standards, thus developing the needed skills to function responsibly in our global society. We strive to foster our students' exploration, creativity, and self-determination to help develop a lifelong love of learning.

**CALL TO
ORDER**

Mr. Veneziani, Business Administrator / Board Secretary of the Folsom Board of Education, called the meeting to order at 6:00 pm.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, Hammonton Gazette and the Press of Atlantic City.

ELECTION RESULTS

The following are the uncertified results of the annual school board election held November 3, 2015.

Three Year Term

Daria DeStefano	146 votes
Lisa O'Toole (write-in)	23 votes

Members of Board of Education	Term Expires
Marisa Scibilia	2016
Andrea Way	2016
Thomas Beamer	2017
Debra Levey	2017
Glenn Smith	2017
Daria DeStefano	2018
Lisa O'Toole	2018

OATH OF OFFICE

Mr. Cappuccio, Solicitor for the Folsom Board of Education, will now give the Oath of Office for the newly elected members.

(Attachment A)

ROLL CALL

The following members were present: Thomas Beamer, Daria DeStefano, Lisa O'Toole, Glenn Smith, and Andrea Way; also in attendance were the Superintendent Dr. Evelyn Browne, the Board Secretary Christopher Veneziani and the Board Attorney William Cappuccio. Debra Levey and Marisa Scibilia were absent.

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

NONE

COMMUNICATION

NONE

FIRST OF TWO, PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

BOARD OF EDUCATION BUSINESS

Committee Reports:

Superintendent's Report:

a. Kudo's for School

b. General Report

Business Administrator's Report:

Old Business/Updates:

New Business:

ELECTION OF OFFICERS OF THE BOARD

1. A motion was made by Lisa O'Toole, second by Thomas Beamer, ALL MEMBERS PRESENT VOTED YES, to nominate Glenn Smith for the President of the Board of Education.
2. A motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to nominate Lisa O'Toole for the Vice President of the Board of Education.

ADOPTION OF THE CODE OF ETHICS

3. A motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to discuss and adopt the Code of Ethics for School Board Members in accordance with N.J.S.A. 18A:12-24.1.
(Attachment B)

COMMITTEE APPOINTMENTS

4. Board President to review the committee list and make appointments for the period January 1, 2016 – December 31, 2016.
(Attachment C)

OFFICIAL NEWSPAPER

5. A motion was made by Lisa O'Toole, second by Thomas Beamer, ALL MEMBERS PRESENT VOTED YES, to approve the designation of the Hammonton Gazette as the official newspaper for purposes of legal notices and advertisements.

MEETING SCHEDULE

6. A motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to establish the regular monthly meetings to be held on the 4th Tuesday of each month at 6 PM, with the exception of December's meeting which will be held the 3rd Tuesday of December, according to the following schedule and the 2017 Reorganization Meeting on Tuesday, January 3, 2017.

Tuesday, January 26, 2016	Tuesday, July 26, 2016
Tuesday, February 23, 2016	Tuesday, August 23, 2016
Tuesday, March 22, 2016	Tuesday, September 27, 2016
Tuesday, April 26, 2016	Tuesday, October 25, 2016
Tuesday, May 24, 2016	Tuesday, November 22, 2016
Tuesday, June 28, 2016	Tuesday, December 20, 2016
Reorganization Meeting – Tuesday, January 3, 2017	

A copy of the meeting schedule as well as any changes to designated meetings will be sent to the following:

Official Newspapers
 Board Members
 Board Solicitor
 Treasurer of School Monies
 Borough of Folsom Municipal Clerk
 Folsom Home and School Association
 Folsom Education Association
 School Office (for posting)
 Website Coordinator

POLICY MANUAL

7. A motion was made by Daria DeStefano, second by Thomas Beamer, ALL MEMBERS PRESENT VOTED YES, that all current written policies, by-laws and rules/regulations in the official Policy Manual of the Folsom School District be readopted for the period January 1, 2016 to December 31, 2016 unless modified by the Board of Education in accordance with those applicable policies, by-laws and/or rules/regulations.

CURRICULUM

8. A motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, that all current written curriculum, courses, textbooks, workbooks, and ancillary materials of the District, be adopted for the period January 1, 2016 to December 31, 2016, unless modified upon recommendation of the Superintendent.

HANDBOOK

9. A motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, that all present handbooks be continued in effect until modified upon the recommendation of the Superintendent.

BILLS

10. A motion was made by Thomas Beamer, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the payment of bills between board meetings on a limited basis. All payments must be approved by the Superintendent and Business Administrator. All checks issued must include all required signatures, and the payment must be included in the bills list at the board meeting immediately following any such transactions.

TRANSFER AUTHORITY

11. A motion was made by Lisa O'Toole, second by Thomas Beamer, ALL MEMBERS PRESENT VOTED YES, to approve the authority of the Superintendent, or designee, to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting, as provided by N.J.S.A. 18A:22-8.1 amended.

OFFICIAL BARGAINING UNIT

12. A motion was made by Lisa O'Toole, second by Thomas Beamer, ALL MEMBERS PRESENT VOTED YES, except Daria DeStefano and Andrea Way both ABSTAINED, to approve recognizing the Folsom Education Association as the bargaining unit for certified and support staff at Folsom School.

RECOGNIZED ORGANIZATIONS

A motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

13. Motion to approve recognizing the Folsom Education Foundation as the official education foundation for Folsom School.
14. Motion to approve recognizing the Folsom Home and School Association as the official parent organization for students attending Folsom School.

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

15. **Budget Summary Report**
A budget summary report is submitted for review. *(Attachment D)*
16. **Board Secretary/Treasurer's Reports/Certification**
Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **November 30, 2015**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.
- The **November 30, 2015** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **November 2015**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **November 2015**.

(Attachment E)

17.

Bills List

Motion to approve payroll, agency, and the bills list of **\$477,119.63** for **December 2015**.

(Attachment F)

18.

Line item transfers

Motion to approve the attached transfer of funds within the 2015-2016 operating budget.

(Attachment G)

19.

Voided Check

Motion to approve voiding check number 23730 from the General Account and check number 1031 from the Community Programs Account.

FINAL PUBLIC PARTICIPATION

1. Sign in at the room entrance.
4. Wait to be recognized before making your comment.
5. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

ADJOURNMENT

Having no further business to discuss, a motion was made by Andrea Way, seconded by Lisa O'Toole, **ALL MEMBERS PRESENT VOTED YES**, to adjourn at 6:42 PM.