

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, January 26, 2016 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission at Folsom School is to serve the unique academic, physical, social, and emotional needs of all students, in a safe, supportive, and caring environment. Folsom staff members are committed to working with parents and community partners to provide the necessary supports to ensure that all children achieve the New Jersey Core Curriculum Content Standards, thus developing the needed skills to function responsibly in our global society. We strive to foster our students' exploration, creativity, and self-determination to help develop a lifelong love of learning.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:00 pm.

ROLL CALL

The following members were present: Thomas Beamer, Daria DeStefano, Debra Levey, Lisa O'Toole, Marisa Scibilia (arrived 6:40 pm), Glenn Smith, and Andrea Way (arrived 6:15 pm); also in attendance were the Superintendent Dr. Evelyn Browne, the Board Secretary Christopher Veneziani and the Board Attorney William Cappuccio.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On motion made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, at 6:04 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:17 PM.

**PLEDGE TO
THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

Students of the Month
Report on Violence and Vandalism & District Anti-Bullying Grade

COMMUNICATION

None

**FIRST OF TWO,
PUBLIC
PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

**BOARD OF
EDUCATION
BUSINESS**

Committee Reports:

Superintendent's Report:

- a. Kudo's for School
- b. General Report
Folsom School will be hosting the South Jersey Regional Spelling Bee this year. SJ Gas and NJM both donated money to be sponsors.

Business Administrator's Report:

Old Business/Updates:

New Business:

**APPROVAL OF
MINUTES**

1. Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT

VOTED YES, except Debra Levey abstained, to approve the regular and executive sessions minutes of December 15, 2015 (Regular Meeting) and January 5, 2016 (Reorganization Meeting).

(Attachment A)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Thomas Beamer, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. Budget Summary Report

A budget summary report is submitted for review.

(Attachment B)

3. Board Secretary/Treasurer's Reports/Certification

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **December 31, 2015**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **December 31, 2015** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **December 2015**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **December 2015**.

(Attachment C)

4. Bills List

Motion to approve payroll, agency, and the bills list of **\$245,621.60** for **January 2016**.

(Attachment D)

5. Line item transfers

Motion to approve the attached transfer of funds within the 2015-2016 operating budget.

(Attachment E)

6. Voided Check

Motion to approve voiding check numbers 023898 and 023933 from the General Account.

CONTRACTS

Upon the Business Administrator’s recommendation, a motion was made by Debra Levey, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 7. Motion to approve appointing Phoenix Advisors, LLC, as the Continuing Disclosure Agent for the 2016-2017 fiscal year. The cost of this service will be \$850.

(Attachment F)

FACILITIES

Upon the Business Administrator’s recommendation, a motion was made by Daria DeStefano, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 8. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2015-2016 school year.

Date	Time	Facility	Event
Saturday 3/12/16	8:30 am - 6:30 pm	Gym	South Jersey Spelling Bee
Saturdays 1/9/16 – 6/11/16	6:30 am – 9:30 am	Computer Lab	Patrick Ward’s Computer Tutorials

SEMI WAIVER

Upon the Superintendent’s recommendation, a motion was made by Lisa O’Toole, second by Thomas Beamer, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 9. Motion to approve, by resolution, the request of a waiver from mandatory participation in the SEMI (Medicaid initiative) program, based on the low number of eligible students.

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for the 2016-17 school year, and

WHEREAS, the Folsom Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

NOW THEREFORE BE IT RESOLVED that the Folsom Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Atlantic County an

appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2016-17 school year.

PERSONNEL

Upon the Superintendent's recommendation, a motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, with the exception of Daria DeStefano whom abstained from item 12, to approve the following item(s):

10. Motion to approve an extension of Sarah Doherty's maternity leave to return on February 24, 2016. Her initial approval was until February 1, 2016.
(Attachment G)
11. Motion to accept the retirement of Linda Thomas, effective June 30, 2016, after more than 40 years with the Folsom School District.
(Attachment H)
12. Motion to accept the retirement of Debra DeStefano, effective June 30, 2016, after 34 years with the Folsom School District.
(Attachment I)

HIB

Upon the Superintendent's recommendation, a motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

13. Motion to approve the first reading of the submitted Harassment, Intimidation, and Bullying report for December 2015, as attached. There were 10 incidents, two of which were investigated as possible HIBs. Both were determined to be non-HIB events.
(Attachment J)
14. Motion to approve second and final reading of the submitted Harassment, Intimidation, and Bullying report for November 2015, as attached. There were 18 incidents, none of which were investigated as possible HIBs.
(Attachment K)

SCHOOL CALENDAR

Upon the Superintendent's recommendation, a motion was made by Thomas Beamer, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

15. Motion to approve the School Calendar for the 2016 – 2017 school year, as attached.
(Attachment L)

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

16. Field Trips

Motion to approve the following field trips:

Date of trip	Destination	Grade/Teacher	Bus Cost	Staff Attending
2/16/2016	Margate	Volleyball / DeSordi	\$150.00	4
2/29/2016	Ventnor	Volleyball / DeSordi	\$150.00	4
3/2/2016	North Wildwood	Volleyball / DeSordi	\$250.00	4
3/18/2016	St. Mary's	Volleyball / DeSordi	\$150.00	4
3/30/2016	Mullica	Volleyball / DeSordi	\$100.00	4

17. Travel

Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
D. DeCicco	Co-Op-Swedesboro, NJ	1/12/16	Swedesboro, NJ	-
D. Errera	2016 Conference	2/22/16	Atlantic City	-
R. Losse	B&G Meeting	1/27/16	Galloway, NJ	-
S. Hoffman	PD	1/21/15	Galloway, NJ	-
A. Cirillo, L. Fichetola, M. Hetzel,	NJ Kindergarten Conf.	2/23/16	Atlantic City	\$ 235.00
R. Falco	NJ Kindergarten Conf.	2/22 & 2/23/	Atlantic City	\$ 376.00
L. Smith	Atlantic County CIACC	2/12/16	Mays Landing	-
M. Hetzel & S. DeNafo	NWEA Map Convention	3/8 & 3/9	Baltimore, MD	\$ 1,125.00
E. Egizi	Winter Institute Food for Thought training	2/6/16	N. Plainfield	\$ 75.00
D. Ciccone, T. Dirkes	1st Grade Convention	2/22 & 2/23	Atlantic City	-
S. Banks, S. Hoffman, C. Sikking	Elem. Conflict Resolution Training	4/6/16	New Brunswick	-
M. Storey	Increase the Effectiveness of Articulation Therapy	3/7/16	Cherry Hill	\$ 239.00
A. Devenny S. Banks	Defiant & Manipulative Students	1/21/16	Atlantic City	\$ 338.00
S. Banks, S. Hoffman, C.	Revitalizing Your Library Space to Enhance Library	1/12/16	Cherry Hill	-

Sikking	Programs			
M.Hetzel	PARCC Training	3/1/16	Cumberland County College	-
C. Veneziani, A. Sharp, L. Abruzzese	McKinney-Vento Workshop	1/28/16	Galloway, NJ	-
K. Russell	Dealing w/ Difficult Students	2/2/16	Cherry Hill	\$ 229.00

18. Substitutes
Motion to approve the following substitute personnel:

Name	Address	Sub Area	Request for
Elvin Rodriquez	601 Applefield Loop, Hammonton, NJ 08037	Custodian	approval
Mariah DiGerolamo	307 Southard Ave., Waterford, NJ 08089	Playground	approval
Heshimu Peterson	143 Berti Road, Newtonville, NJ 08094	Custodian	approval
Maureen Howells	9 Washington St., Hammonton, NJ 08037	Teacher	approval

FOR YOUR INFORMATION

Buildings and Grounds Supervisor Report	<i>(Attachment M)</i>
Technology Report	<i>(Attachment N)</i>
Fire / Security Drill Report	<i>(Attachment O)</i>
School Nurse Report / Annual TB Testing Report	<i>(Attachment P)</i>
Office Referral Report	<i>(Attachment Q)</i>

FINAL PUBLIC PARTICIPATION

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ADJOURNMENT

Having no further business to discuss, a motion was made by Lisa O'Toole, seconded by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to adjourn at 7:09 PM.