

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, August 18, 2015 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission at Folsom School is to serve the unique academic, physical, social, and emotional needs of all students, in a safe, supportive, and caring environment. Folsom staff members are committed to working with parents and community partners to provide the necessary supports to ensure that all children achieve the New Jersey Core Curriculum Content Standards, thus developing the needed skills to function responsibly in our global society. We strive to foster our students' exploration, creativity, and self-determination to help develop a lifelong love of learning.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:10 pm.

ROLL CALL

The following members were present: Daria DeStefano, Debra Levey, Lisa O'Toole, Marisa Scibilia (arrived 7:02 pm), Glenn Smith, and Andrea Way; also in attendance were the Board Secretary Christopher Veneziani and Board Attorney William Cappuccio. Thomas Beamer and Superintendent Dr. Evelyn Browne were absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On motion made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, at 6:10 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:58 PM.

**PLEDGE TO
THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

COMMUNICATION

**FIRST OF TWO,
PUBLIC
PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

**BOARD OF
EDUCATION
BUSINESS**

Committee Reports:

Superintendent's Report:

- a. Kudo's for School
- b. General Report

Business Administrator's Report:

Old Business/Updates:

New Business:

**APPROVAL OF
MINUTES**

1. Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, except Andrea Way abstained, to approve the regular and executive sessions minutes of July 28, 2015 (Regular Meeting).

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Debra Levey, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. Budget Summary Report

A budget summary report is submitted for review.

(Attachment B)

3. Line item transfers

Motion to approve the attached transfer of funds within the 2015-2016 operating budget.

(Attachment C)

4. Revised Treasurer's Report for June 2015

Motion to approve a revised Treasurer's report for June 2015. An outstanding check was not listed on the Treasurer's report for June 2015 in the Government Trust Account.

(Attachment D)

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

5. Motion to approve a special education tuition contract for 2 students with the Atlantic County Special Services School District. The cost of this contract is \$4,400 for the 2015-2016 extended school year.

(Attachment E)

DISPOSAL OF SURPLUS

6. Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following resolution for the disposal of surplus property:

WHEREAS, the Folsom Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Folsom Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the FOLSOM BOARD OF EDUCATION in the BORO OF FOLSOM, County of ATLANTIC, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Business Office of the Folsom Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

LOT A: Various technology/computer equipment

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Folsom Board of Education reserves the right to accept or reject any bid submitted.

FACILITIES

Upon the Business Administrator’s recommendation, a motion was made by Andrea Way, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

7. Motion to approve the Folsom Home & School Association to use various parts of the building and grounds, as listed below, for the following events through the 2015-2016 school year.

Date	Time	Facility	Event
9/3/2015	12:00 pm - 1:00 pm	Gym	Teacher Lunch
9/18/2015	7:00 pm - 9:00 pm	Gym	School Dance
9/23/2015	6:30 pm - 9:00 pm	Gym / Foyer	Back to School Night
9/26/2015	9:30 am - 2:00 pm	Parking Lots	Community Day
10/5/2015	6:15 pm - 7:30 pm	Library	Meeting
10/30/2015	6:00 pm - 9:00 pm	Parking Lots	Trunk or Treat
11/18/2015	12:45 pm - 8:00	Gym	Cookie Dough Fundraiser Pick Up

	pm		
12/11/2015	7:00 pm - 9:00 pm	Gym	School Dance
1/11/2016	6:15 pm - 7:30 pm	Library	Meeting
3/2/2016	6:30 pm - 8:30 pm	Library	Family Night at the Bookfair
4/4/2016	6:15 pm - 7:30 pm	Library	Meeting
4/15/2016	7:00 pm - 9:00 pm	Gym	School Dance
5/12/2016	1:45 pm - 2:45 pm 6:00 pm - 9:00 pm	Gym	Brain Show / Brain Show Family Night
12/4/15 - 12/11/15	8:30 am - 3:05 pm	Library	Santa's Shop
2/26/16 - 3/9/16	8:30 am - 3:05 pm	Library	Book Fair

8. Motion to approve the Knights of Columbus 8718 to use a field on September 26, 2015 (Community Day) for a Soccer Challenge, as per the attached application.

(Attachment F)

PERSONNEL

Upon the Superintendent’s recommendation, a motion was made by Andrea Way, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

9. Motion to approve Lisa Acilio as a maternity leave replacement for Ashley Cavallaro, 4th grade Special Education, September 1, 2015 through November 30th, 2015 at BA step A per the negotiated contract. Robyn Poinsett was approved for this position last month, however she did not accept the offer due to receiving a full time offer from another school district.
10. Motion to approve Megan Scheer to take three (3) days unpaid September, 21-23 for a family vacation to Disney World.

(Attachment G)

TRAVEL

11. Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Debra Levey, ALL MEMBERS PRESENT VOTED YES, to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
S. Howell	Handwritng w/o Tears Princeton, NJ	8/21/2015	60 miles	
D. DeCicco	Co-Op-Swedesboro, NJ	8/11/2015	76	
D. DeCicco	Cert & Benefit Wksp- Pomona, NJ	8/25/2015	50	
E. Egizi	International Dyslexia Assoc Conf. Somerset, NJ	10/16/2015	88	\$ 190.00

M.Hetzel	NJKEA Teaching Strategies	9/21/2015	40	
M.Hetzel	NJKEA Teaching Strategies	11/3/2015	40	
M.Hetzel	CSI Meeting	9/25/2015	45	
M.Hetzel	CSI Meeting	10/23/2015	45	
M.Hetzel	CSI Meeting	11/13/2015	45	
M.Hetzel	CSI Meeting	12/11/2015	45	
M.Hetzel	CSI Meeting	1/22/2016	45	
M.Hetzel	CSI Meeting	2/26/2016	45	
M.Hetzel	CSI Meeting	3/18/2016	45	
M.Hetzel	CSI Meeting	4/22/2016	45	
M.Hetzel	CSI Meeting	5/20/2016	45	

SUBSTITUTES

12. Upon the Superintendent’s recommendation, a motion was made by Marisa Scibilia, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following substitute personnel:

Name	Address	Sub Area	Request for
Maureen Busund	113 Peachtree Drive, Franklinville, NJ 08322	Teacher	approval
Deborah Harris	101 Wrigley Ave., Atco, NJ 08004	Teacher	re-approval
Geraldine McCluskey	32 Apache Court, Galloway, NJ 08205	Teacher	re-approval
Sandra Sheard	1709 12th Street, Folsom, NJ 08037	Teacher	re-approval
Johnna Tratta	108 Shady Lane, Braddock, NJ 08037	Teacher	re-approval

FINANCIAL

Upon the Business Administrator’s recommendation, a motion was made by Lisa O’Toole, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

13. Board Secretary/Treasurer’s Reports/Certification
Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **July 31, 2015**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

_____ Date

_____ Board Secretary

The **July 31, 2015** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary’s monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are

available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **July 2015**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **July 2015**.
(Attachment J)

- 14. Bills List**
Motion to approve payroll, agency, and the bills list of **\$139,638.92** for **August 2015**.
(Attachment K)

- 15. Voided Check**
Motion to approve voiding check number 023631.

FOOD SERVICE

Upon the Business Administrator's recommendation, a motion was made by Debra Levey, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 16.** Motion to approve the following resolution for participation in a cooperative pricing system for the purchase of cafeteria items:

RESOLUTION FOR MEMBER PARTICIPATION IN A COOPERATIVE PRICING SYSTEM

A RESOLUTION AUTHORIZING THE FOLSOM BOARD OF EDUCATION TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Atlantic County Special Services, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on August 18, 2015 the governing body of the Folsom Board of Education, County of Atlantic, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Folsom Board of Education

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Business Administrator, Christopher R Veneziani, is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

SUBSTITUTES

17. Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Marisa Scibilia, **ALL MEMBERS PRESENT VOTED YES**, to approve the following substitute personnel:

Name	Address	Sub Area	Request for
Kathryn Demastes	447 B 11th Street, Newtonville, NJ 088346	Cafeteria	approval
Nicole Volpa	418 Church Road, Sicklerville, NJ 08081	Teacher	re-approval
Mariah DiGerolamo	307 Southard Ave., Waterford, NJ 08089	Cafeteria	approval
Germain Osorio	9 Catherine Place, Northfield, NJ 08225	Teacher	re-approval

FOR YOUR INFORMATION

Buildings and Grounds Supervisor Report *(Attachment H)*
Technology Report *(Attachment I)*

FINAL PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

ADJOURNMENT

Having no further business to discuss, a motion was made by Debra Levey, seconded by Daria DeStefano, **ALL MEMBERS PRESENT VOTED YES**, to adjourn at 7:08 PM.