

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, April 24, 2018 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission at Folsom School is to serve the unique academic, physical, social, and emotional needs of all students, in a safe, supportive, and caring environment. Folsom staff members are committed to working with parents and community partners to provide the necessary supports to ensure that all children achieve the New Jersey Core Curriculum Content Standards, thus developing the needed skills to function responsibly in our global society. We strive to foster our students' exploration, creativity, and self-determination to help develop a lifelong love of learning.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:12 pm.

ROLL CALL

The following members were present: Daria DeStefano, Lisa O'Toole (arrived 6:22 pm), Marisa Scibilia (arrived 6:17 pm), Glenn Smith, John Thomas and Andrea Way; also in attendance were the Superintendent Dr. Evelyn Browne and the Board Secretary Christopher Veneziani.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

OATH OF OFFICE

Mr. Cappuccio, Solicitor for the Folsom Board of Education, will now give the Oath of Office for the newly appointed member(s).

ROLL CALL

The following members were present: Daria DeStefano, Lisa O'Toole (arrived 6:22 pm), Marisa Scibilia (arrived 6:17 pm), Glenn Smith, John Thomas and Andrea Way; also in attendance were the Superintendent Dr. Evelyn Browne and the Board Secretary Christopher Veneziani.

EXECUTIVE

SESSION

On a motion made by John Thomas, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, at 6:19 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by John Thomas, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:46 PM.

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

Budget Hearing

COMMUNICATION

Thank you from 8th Grade Class *(Attachment A)*
Letter from Student *(Attachment B)*

FIRST OF TWO, PUBLIC PARTICIPATION

1. Wait to be recognized before making your comment.
2. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

BOARD OF EDUCATION BUSINESS

Committee Reports:

Superintendent’s Report:

Business Administrator’s Report:

Old Business/Updates:

New Business:

APPROVAL OF MINUTES

1. Upon the Business Administrator’s recommendation, a motion was made by Andrea Way, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of March 12, 2018

(Special Meeting), March 19, 2018 (Regular Meeting), March 22, 2018 (Special Meeting), March 26, 2018 (Special Meeting), April 10, 2018 (Special Meeting) and April 16, 2018 (Special Meeting).

(Attachment C)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. Budget Summary Report

A budget summary report is submitted for review.

(Attachment D)

3. Board Secretary/Treasurer's Reports/Certification

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **March 31, 2018**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **March 31, 2018** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **March 2018**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **March 2018**.

(Attachment E)

4. Bills List

Motion to approve the payroll, agency, and bills list of **\$503,896.42** for **April 2018**.

(Attachment F)

5. Line item transfers

Motion to approve the attached transfer of funds within the 2017-2018 operating budget.

(Attachment G)

6. Voided Check

Motion to approve voiding check number(s) 3929 from the Food Service Account.

BUDGET

7. Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to adopt the 2018-19 school district budget, as submitted and approved by the Executive County Superintendent:

BE IT RESOLVED to adopt the 2018-2019 school district budget as submitted and approved by the Atlantic County Office of Education as follows:

General Fund	\$ 8,624,408
Special Revenue Fund	\$ 256,800
Debt Service	<u>\$ 222,150</u>
Total Budget	\$ 9,103,358

BE IT FURTHER RESOLVED to acknowledge that the 2018-2019 budget as described above will result in the following:

General Fund Tax Levy	\$ 1,649,073
Debt Service Tax Levy	<u>\$ 222,150</u>
Total	\$ 1,871,223

BE IT FURTHER RESOLVED that no tax levy cap adjustments will be applied to the 2018-2019 school budget.

BE IT FURTHER RESOLVED that the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000.00 in the general fund 2018-2019 budget for travel and travel related expenditures.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$20,000.00 in the general fund 2018-2019 budget for professional auditing and accounting services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$40,000.00 in the general fund 2018-2019 budget for professional architectural services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$40,000.00 in the general fund 2018-2019 budget for professional engineering services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000.00 in the general fund 2018-2019 budget for professional legal services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$10,000.00 in the general fund 2018-2019 budget for public relations.

REQUISITION OF TAXES

8. Upon the Business Administrator’s recommendation, a motion was made by Lisa O’Toole, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to authorize the Business Administrator/Board Secretary to requisition the payment of taxes from the Borough of Folsom as approved for the 2018-2019 school year.

FINANCIAL INSTITUTION

Upon the Business Administrator’s recommendation, a motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

9. Motion to adopt the following resolution:

BE IT RESOLVED that Capital Bank be designated as the approved depository for the Folsom School District funds and that the financial institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes.

AND BE IT FURTHER RESOLVED that the following warrant signatures be approved:

Main Operating Account (three signatures required):

Board President or Board Vice President
Board Secretary
Treasurer of School Monies

Payroll Account (two facsimile signatures required):

Board President
Treasurer of School Monies

Payroll Agency Account (two signatures required):

Board Secretary Treasurer of School Monies

Government Trust Fund (two signatures required):

Board Secretary Treasurer of School Monies

Capital Reserve Fund (two signatures required):

Board Secretary Treasurer of School Monies

Folsom School Activity Fund (two signatures required):

Secretary to Chief School Administrator
School Secretary Board Secretary
Secretary to SBA/BS

Folsom Food Service Account (two signatures required):

Board Secretary Food Services Committee Chairperson
Food Services Manager

Folsom School Community Programs Account (two signatures required)

Secretary to Chief School Administrator
School Secretary Board Secretary

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

10. Motion to approve a resolution to purchase natural gas services through the Alliance for Competitive Energy Services (ACES) Bid Cooperative Pricing System.

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Folsom Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023, hereinafter referred to as "Effective Period") issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it

will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it, RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

11. Motion to approve a contract with Business & Communications Strategies, LLC., to provide policy consultation services for the 2018-2019 school year at an annual cost of \$500 plus an hourly rate of \$50 per hour for any additional services.
(Attachment H)
12. Motion to approve a contract with Phoenix Advisors, LLC., to provide Continuing Disclosure Agent services for the 2018-2019 school year at an annual cost of \$850.
(Attachment I)
13. Motion to approve a contract with D'Agostino Agency Insurance to provide professional insurance and risk management consulting services to the district for the 2018-2019 school year, as an extraordinary unspecifiable service. The cost of this contract is 6% of the annual assessment by the joint insurance fund.
(Attachment J)
14. Motion to approve a transportation contract with Student Transportation of America (STA) to provide transportation services for the district for the 2018-2019 school year. This contract is a renewal of the contract from last year at

the state maximum increase of 1.51%. The total cost of this contract is \$258,069.60.

(Attachment K)

PRIVATE PLACEMENT MEALS

Upon the Business Administrator's recommendation, a motion was made by Andrea Way, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

15. Motion, to approve the following resolution for the 2018-2019 school year.

WHEREAS, the Folsom Board of Education contracts with approved private schools for students with disabilities; and

NOW THEREFORE BE IT RESOLVED, the Folsom Board of Education does not require said schools to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations.

FACILITIES

Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

16. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2017-2018 school year.

Date	Time	Facility	Event
Saturday 6/2/18	8:00am – 3:00pm	Fields/Grounds	Borough of Folsom – Community Day

APPOINTMENTS

Upon the Superintendent's recommendation, a motion was made by Marisa Scibilia, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, with the exception of John Thomas abstaining to item #37, to approve the following item(s):

17. Motion to appoint Christopher R. Veneziani as Secretary to the Board for the period beginning July 1, 2018 to June 30, 2019.
18. Motion to appoint Christopher R. Veneziani as the Public Agency Compliance Officer for the period beginning July 1, 2018 to June 30, 2019.

19. Motion to appoint Christopher R. Veneziani as the Custodian of Public Records under the Open Public Records Act for the period beginning July 1, 2018 to June 30, 2019.
20. Motion to appoint Christopher R. Veneziani as the Right to Know Officer for the period beginning July 1, 2018 to June 30, 2019.
21. Motion to appoint Christopher R. Veneziani as the Qualified Purchasing Agent, pursuant to N.J.S.A. 18A:18A-3(a), and authorizes him to award contracts for all goods and services pursuant to Board of Education Policy 3320, maintaining the current bid and quote thresholds of \$40,000 and \$6,000 respectively, for the period beginning July 1, 2018 to June 30, 2019.
22. Motion to appoint Christopher R. Veneziani as the School Safety Specialist for the period beginning July 1, 2018 to June 30, 2019.
23. Motion to appoint Beverly Mateo as Treasurer of School Monies for the period beginning July 1, 2018 to June 30, 2019.
24. Motion to appoint Michele Hetzel as the district's Affirmative Action Officer for the period beginning July 1, 2018 to June 30, 2019.
25. Motion to appoint the Superintendent (TBD) as the district's NCLB Coordinator for the period beginning July 1, 2018 to June 30, 2019.
26. Motion to appoint the Superintendent (TBD) as the district's Section 504 compliance officer for the period beginning July 1, 2018 to June 30, 2019.
27. Motion to appoint the Superintendent (TBD) as the district's representative from the Board for the SACC Program, in compliance with the Department of Children and Families Office of Licensing, for the period beginning July 1, 2018 to June 30, 2019.
28. Motion to appoint the School Social Worker (TBD) as the Educational Stability Liaison for the period beginning July 1, 2018 to June 30, 2019.
29. Motion to appoint Angela Sharp as the McKinney-Vento Homeless Liaison for the period beginning July 1, 2018 to June 30, 2019.
30. Motion to appoint Ronald Losse as the Integrated Pest Management Coordinator for the period beginning July 1, 2018 to June 30, 2019.
31. Motion to appoint Ronald Losse as the AHERA Coordinator for the period beginning July 1, 2018 to June 30, 2019.
32. Motion to appoint Ronald Losse as the Indoor Air Quality Officer for the period beginning July 1, 2018 to June 30, 2019.

33. Motion to approve Lincoln Investment Planning, Inc., AXA Advisors, LLC., and Siracusa Benefits Program as the official Tax Shelter Annuity Companies under IRS Code 403(b) and 457(b) and TSA Consultant as the 403(b) & 457(b) Plan Administrator for the period beginning July 1, 2018 to June 30, 2019.
34. Motion to appoint Phoenix Advisors, LLC as the Continuing Disclosure Agent for the Folsom Board of Education for the period beginning July 1, 2018 to June 30, 2019.
35. Motion to appoint Greg B. Peterson, Business & Communications Strategies, LLC as Folsom School District's Policy Consultant for the period beginning July 1, 2018 to June 30, 2019.
36. Motion to appoint by Resolution, D'Agostino Agency as the Risk Management Consultant for the district for the period beginning July 1, 2018 to June 30, 2019, as an Extraordinary Unspecifiable Service.

RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT

WHEREAS, the Folsom Board of Education hereinafter referred to as DISTRICT, is a member of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund, a self-insurance pooling fund; and

WHEREAS, the Bylaws of said Fund require that each DISTRICT appoint a Risk Management Consultant, hereinafter referred to as RMC, to perform various professional services as detailed in the Bylaws; and

WHEREAS, the Bylaws indicate a fee as indicated in the attached Risk Management Consultant Agreement which expenditure represents reasonable compensation for the services required and was included in the cost considered by the DISTRICT; and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et. seq.) defines Insurance as an Extraordinary Unspecifiable Service requiring that the awarding of contracts without competitive bidding must be approved by resolution of this DISTRICT;

NOW THEREFORE, be it resolved that the DISTRICT does hereby appoint D'Agostino Agency (John D'Agostino Jr.) as its RMC and;

BE IT FURTHER RESOLVED that the DISTRICT's Business Official/Board Secretary is hereby authorized and directed to execute the Risk Management Consultant Agreement annexed hereto.

37. Motion to appoint Brown and Brown Benefit Advisors, as our Benefit Advisor, as an extraordinary unspecifiable service for the period beginning July 1, 2018 through June 30, 2019.

STATE CONTRACTS

38. Upon the Business Administrator’s recommendation, a motion was made by Lisa O’Toole, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve a resolution authorizing contracts with certain approved State Contract Vendors for Boards of Education pursuant to N.J.S.A. 18A:18A-10A.

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS Folsom School has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Folsom Board of Education desires to authorize its purchasing agent for the **2018-2019** school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE, BE IT RESOLVED, that the Folsom Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

Vendor

- APPLE COMPUTER INC
- CDW GOVERNMENT, LLC
- CISCO SYSTEMS INC
- DELL MARKETING LP
- GOV CONNECTION
- HERITAGE BUSINESS SYSTEMS
- HEWLETT PACKARD COMPANY
- HOME DEPOT
- KYOCERA MITA AMERICA
- LOWES HOME CENTER, INC.
- RFP SOLUTIONS
- SCHOOL SPECIALTY
- SOUTH JERSEY PAPER
- SUPPLY WORKS
- W B MASON CO INC
- W W GRAINGER INC
- WARD NATURAL SCIENCES

PERSONNEL

Upon the Superintendent's recommendation, a motion was made by Marisa Scibilia, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

39. Motion to accept the resignation of Megan Scheer effective April 24, 2018.
(Attachment L)
40. Motion to approve hiring Kasey Hewitt to the position of Social Worker at MA Step A, per the negotiated contract for the 2018-2019 school year.
41. Motion to approve continued full time employment of the following tenured certificated staff for the 2018-2019 school year, as listed. The salaries referenced are the current salaries as the contract is still being negotiated.

Staff Member		Position	Rate	
Mindy	Alliano	Teacher	\$62,657	salary
Susan	Banks	Teacher	\$63,673	salary
Ashley	Cavallaro	Teacher	\$53,286	salary
Amanda	Cirillo	Teacher	\$57,093	salary
Kristen	Deitz	Teacher	\$54,828	salary
Debora	Derosa	Teacher	\$57,243	salary
Andrea	Derringer	Teacher	\$65,407	salary
Nicole	Desordi	Teacher	\$74,403	salary
Tracy	Dirkes	Teacher	\$59,628	salary
Sarah	Doherty	Teacher	\$54,828	salary
Susan	Edmondson	Teacher	\$63,673	salary
Jeremy	Edwards	Teacher	\$58,331	salary
Sarah	Glass	Teacher	\$54,828	salary
Tiffany	Hathaway	Teacher	\$69,244	salary
Stephanie	Losasso	Teacher	\$53,428	salary
Amanda	Petersen	Teacher	\$54,828	salary
Danyeale	Passalaqua	Teacher	\$59,628	salary
Jennifer	Pavlovitch	Teacher	\$55,743	salary
Katie	Resch	Teacher	\$58,036	salary
Helen	Rodenheiser	Teacher	\$55,843	salary
Christopher	Roth	Teacher	\$63,673	salary
Kimberly	Ruberton	Teacher	\$53,286	salary
Karol	Russell	Teacher	\$60,923	salary
Kristin	Santilli	Teacher	\$60,923	salary
Lauren	Schmidt	Teacher	\$54,493	salary
Lisa	Smith	Teacher	\$55,843	salary
Kathleen	Storey	Teacher	\$83,432	salary
Melissa	Valenti	Teacher	\$54,493	salary
Kathleen	Wendt	Teacher	\$67,220	salary
Kimberly	Yakabi Yob	Teacher	\$56,036	salary

42. Motion to approve continued full time employment of the following non-tenured certificated staff for the 2018-2019, as listed. The salaries referenced are the current salaries as the contract is still being negotiated.

Staff Member		Position	Rate	
Tony	Burton	Teacher	\$53,607	salary
Ramnit	Casadia	Teacher	\$54,828	salary
Ramona	Dimaria	Teacher	\$58,387	salary
Robin	Falco	Teacher	\$59,628	salary
Pamela	Fasola	Teacher	\$48,519	salary
Sarah	Gallagher	Teacher	\$53,269	salary
Christine	Garbaravage	Teacher	\$24,259	salary
Shannon	Healey	Teacher	\$52,078	salary
Gabrielle	Hoyer	Teacher	\$53,607	salary
Stephen	Klemash	Teacher	\$52,434	salary
Amanda	Magenta	Teacher	\$51,269	salary
Jessecia	Smith	Teacher	\$50,857	salary
Michelle	Storey	Teacher	\$52,207	salary
Nicolette	Volpe	Teacher	\$48,519	salary
Jasmine	Williams	Teacher	\$49,684	salary

43. Motion to approve employment of the following school personnel for the 2018-2019 school year, as listed, for one year. The salaries referenced are the current salaries as the contracts are still being negotiated.

Aides

Staff Member		Position	Rate	
Mia	Romano	Instructional Aide	\$20,286	annually
Deborah	Errera	Instructional Aide	\$22,113	annually
Saletha	Howell	Instructional Aide	\$21,574	annually
Patricia	DiMaria	One-on-One Aide	\$19,600	annually
Stephanie	Hager	One-on-One Aide	\$19,600	annually
Dena	Dimatteo	Playground Aide (0.3 FTE)	\$10.35	hourly
Jaclyn	Haskin	Playground Aide (0.3 FTE)	\$10.10	hourly
Maryann	Green	Playground Aide (0.3 FTE)	\$10.69	hourly
Dominick	Vinciguerra	Playground Aide (0.3 FTE)	\$11.00	hourly

Food Service Staff

Staff Member		Position	Rate	
Deborah	Decicco	Food Service Manager / Cook	\$33,847	annually
Kimberly	Heffner	Food Service Worker (0.3 FTE)	\$10.69	hourly
Lauren	Santora	Food Service Worker (0.6 FTE)	\$12.42	hourly
Janet	Weldon	Food Service Worker (0.7 FTE)	\$12.42	hourly

Maintenance Staff

Staff Member		Position	Rate	
Ronald	Losse	Building & Grounds Supervisor	\$66,042	salary
Gary	Tomasella	Custodian	\$38,093	salary
Anthony	Parzanese Jr.	Custodian (0.5 FTE)	\$29,120	salary
Anthony	Parzanese Sr.	Custodian (0.5 FTE)	\$11.58	per hour
Heshimu	Peterson	Custodian (0.5 FTE)	\$13.00	per hour

Office Staff

Staff Member		Position	Rate	
Denise	Amorelli	Student Support Services Secretary	\$32,059	salary
Jennifer	McConaghy	School Secretary	\$30,819	salary
Lori	Abruzzese	Assistant to the School Business Admin	\$37,000	salary
Angela	Sharp	Secretary to the Chief School Admin	\$37,000	salary

Other Staff

Staff Member		Position	Rate	
Michele	Hetzel	Director of Curriculum & Instruction	\$90,257	salary
Patrick	Ward	Technology Coordinator	\$71,545	salary

SUMMER HOURS

Upon the Superintendent's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

44. Motion to approve the Child Study team to work up to 15 additional days each during the summer to complete required evaluations at their perspective salaries per diem.
45. Motion to approve Jennifer McConaghy, School Secretary to work up to 10 additional days during the summer to update the website and complete other office work at her perspective salary per diem.
46. Motion to approve Debbie DeCicco, Food Service Manager, to work up to 10 days per diem, Janet Weldon and Lauren Santora, Food Service Workers, to work up to 5 days at her hourly rate, and the remaining Cafeteria staff to work up to 3 days at their hourly rate, over the summer for training and other kitchen work.

POLICIES

Upon the Superintendent's recommendation, a motion was made by John Thomas, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

47. The first and final reading of the following revised policy(ies):

- Policy 4150 Instructional Personnel - Personal Leave, Sick Leave & Leaves of Absence
(Attachment M)
- Policy 4250 Support Personnel - Personal Leave, Sick Leave & Leaves of Absence
(Attachment N)
- Policy 5138 School Closing
(Attachment O)

HIB

Upon the Superintendent’s recommendation, a motion was made by Lisa O’Toole, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 48. Motion to approve the first reading of the submitted Harassment, Intimidation, and Bullying report for April 2018, as attached. There were 15 incidents, none of which were investigated as a possible HIB.
(Attachment P)
- 49. Motion to approve the second and final reading of the submitted Harassment, Intimidation, and Bullying report for March 2018, as attached. There were 20 incidents, one of which was investigated as a possible HIB. It was determined to be a non-actionable HIB.
(Attachment Q)

CALENDAR/PROGRAMS

Upon the Superintendent’s recommendation, a motion was made by Daria DeStefano, second by Lisa O’Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 50. Motion to approve the revised 2017-2018 School Calendar. This calendar was updated to account for snow days.
(Attachment R)
- 51. Motion to approve the revised Talented and Gifted Program for the 2018-2019 school year.
(Attachment S)

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent’s recommendation, a motion was made by Lisa O’Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 52. **Field Trips**
Motion to approve the following field trips:

Date of trip	Destination	Grade/Teacher	Bus Cost	Staff Attending
4/6/2018	Flyers Skate Zone / Bowling Ctr.	Safety Trip / Ruberton	\$300.00	3

5/22/2018	Mr. Green Jeans	Kindergarten / Rodenheiser	\$100.00	5
-----------	-----------------	----------------------------	----------	---

53.

Travel

Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
T. Dirkes, D. Passalacqua, M. Hetzel	Bay Head High School curriculum visit	3/26	Bay Head, NJ	-
C. Veneziani	NJASBO Conference	6/6 - 6/8	Atlantic City, NJ	\$275.00
C. Veneziani	School Safety Symposium	4/24	Mt. Laurel	\$0.00
K. Storey	Cty Dir. Mtg Dyslexia update	4/19	Pomona, NJ	-
D. DeCicco	Co-op meeting	4/10	Vineland, NJ	-
L. Schmidt	American Young Voices	4/18	Phila, PA	-
P. Ward	Atlantic County Tech. Coord. Mtg	4/13	Pomona, NJ	ETTC hours

54.

Substitutes

Motion to approve the following substitutes:

Name	Address	Sub Area	Request for
Geer, Jamie	103 Cherokee Road, Williamstown, NJ 08094	Kitchen/Playground Aide	approval

FOR YOUR INFORMATION

- | | |
|---|-----------------------|
| Buildings and Grounds Supervisor’s Report | <i>(Attachment T)</i> |
| Technology Report | <i>(Attachment U)</i> |
| School Nurse’s Report | <i>(Attachment V)</i> |
| Fire / Security Drill Report | <i>(Attachment W)</i> |
| Office Referral Report | <i>(Attachment X)</i> |

FINAL PUBLIC PARTICIPATION

1. Wait to be recognized before making your comment.
2. State your full name and address before commenting.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

James Hoffman – 1216 Mays Landing Road, Folsom, NJ – Asked the Board if there has been any decision on having an armed guard in the building. The Board responded that no decision has been made.

**EXECUTIVE
SESSION**

On a motion made by John Thomas, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, at 7:25 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to return to open session at 8:51 PM.

ADJOURNMENT

Having no further business to discuss, a motion was made by Tiffani Dych, seconded by John Thomas, ALL MEMBERS PRESENT VOTED YES, to adjourn at 8:52 PM.